



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
URL: http://www.ati.da.gov.ph, www.e-extension.gov.ph

Ref. No. 2024- 02-29
Date February 16, 2024

NOTICE OF AWARD

MS. RITA D. ENDRINA
Representative
QUICKHAND PRINTING SERVICES
El Salvador City, Misamis Oriental

Dear **Ms. Endrina:**

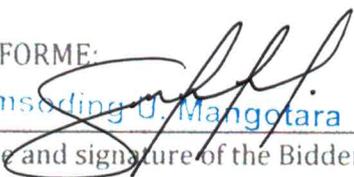
Please be informed that the CONTRACT for the Provision of Printing services to be used for various Trainings and other Promotional Activities under O. ESETS for CY 2024, under Purchase Order No. _____ is hereby awarded to **QUICKHAND PRINTING SERVICES** at the Contract Price equivalent to THIRTEEN THOUSAND THIRTY-TWO PESOS (Php 13,032.00).

You are therefore required within seven (7) calendar days from the receipt of the approved Notice of Award to formally enter into contract with us by signing the CONFORME below. Failure to enter into the said Contract or confirm the said Purchase Order shall constitute a sufficient ground for cancellation of this award.

Kindly coordinate with the BAC Secretariat for details. Thank you.

Very truly yours,


REMELYN R. RECOTER, MNSA, CESO III
Director IV

CONFORME:

Samsoding U. Mangotara
Name and signature of the Bidder's Representative

Date Received

Ref. No. 2024-_____

PURCHASE ORDER

AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER X

Entity Name

Supplier:	<u>QUICKHAND PRINTING SERVICES</u>	P.O. No.:	<u>2024-02-22</u>
Address:	<u>Poblacion, El Salvador City</u>	Date:	<u>2/20/24</u>
TIN:	_____	Mode of Procurement:	<u>SVP</u>
Gentlemen:	_____		

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>ATI-RTC X, El Salvador City, Misamis Oriental</u>	Delivery Term:	<u>Destination</u>
Date of Delivery:	_____	Payment Term:	<u>30 Days</u>

Item No.	Unit of Issue	Description	Qty	Unit Cost	Amount
1	pcs	Tarpaulin 2X4 ft	3	144.00	P432.00
2	pcs	Tarpaulin 4X6 ft	18	432.00	P7,776.00
3	pcs	Tarpaulin 4X8 ft	4	576.00	P2,304.00
4	pcs	Tarpaulin 7x10 ft	2	1,260.00	P2,520.00
XXXXXXXXXXXXXXXXXXXX					
Condition:					
To be delivered at ATI-RTC X, El Salvador City					
Purpose: To be used for various Trainings and other Promotional Activities under O.ESETS for CY 2024.					

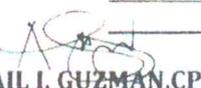
(Amount in Words)	THIRTEEN THOUSAND THIRTY-TWO PESOS	P13,032.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

 <u>QUICKHAND PRINTING SERVICES</u> (Signature Over Printed Name) _____ (Date)	 <u>BEMELYN R. RECOTER, MNSA, CESO III</u> Director IV
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Fund Cluster: _____	ORS/BURS No.: _____
Funds Available: _____	Date of ORS/BURS: _____
 <u>AUGEM GAIL I. GUZMAN, CPA</u> Accountant I	Amount: <u>P13,032.00</u>



BAGONG PILIPINAS



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Reference No. 2024-02-29
Date February 20, 2024

NOTICE TO PROCEED

MS. RITA D. ENDRINA
Representative
QUICKHAND PRINTING SERVICES
El Salvador City, Misamis Oriental

Dear **Ms. Endrina**:

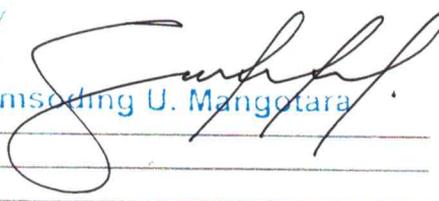
As the attached Contract with you have been approved, we hereby allow you to proceed to work on the Contract at a price of **THIRTEEN THOUSAND THIRTY-TWO PESOS (Php 13,032.00)**.

You shall be responsible in performing the services under the terms and conditions of the Contract Agreement and in accordance with its provisions.

Please acknowledge receipt and acceptance of this notice by signing both copies thereof in the space provide below. Keep one (1) copy and return the original copy to us through ATI-RTC X Bids and Awards Committee.

Very truly yours,


REMELYN R. RECOTER, MNSA, CESO III
Director IV


Samsoding U. Mangotara

I Acknowledge receipt of this Notice on: _____
Name of Representative of Bidder: _____
Authorized Signature: _____