

1. Declare JIKA FARM AND FIELD CAFE CO, as the Responsive Bidder for Provision of Catering services and accommodation to be served during the conduct of various trainings and activities under Rice Program in Lala, Lanao del Norte for July 2024; Recommend to Award and Approve the Contract to JIKA FARM AND FIELD CAFE CO. at its submitted bid price amounting FIVE HUNDRED FIFTY-ONE THOUSAND FIVE HUNDRED PESOS (Php 551,500.00);
3. Recommend for Approval by the Center Director the foregoing findings/recommendations.

**NOW THEREFORE**, in the consideration of the foregoing, **WE, the Members of the Bids and Awards Committee**, by virtue of the powers vested to us by law, hereby **RESOLVE AS IT HEREBY RESOLVED to:**

**WHEREAS**, the report containing the result of the eligibility screening dated ~~March 22, 2024~~ is attached hereto and made an integral part hereof;

**WHEREAS**, upon evaluation of the quotation for the technical requirements of the project, **JIKA FARM AND FIELD CAFE CO.** has been found to be compliant, and, thus, being recommended to be declared as the lowest calculated and responsive quotation for consideration of award of contract;

**WHEREAS**, upon careful review and evaluation on the legal requirements submitted, it was found that **JIKA FARM AND FIELD CAFE CO.** is compliant with the eligibility requirements as evidenced by the submission of its Mayor's/Business Permit and PhilGEPs Registration Number;

**WHEREAS**, upon thorough assessment of the financial proposal submitted **JIKA FARM AND FIELD CAFE CO.** in the amount of **FIVE HUNDRED FIFTY-ONE THOUSAND FIVE HUNDRED PESOS (Php 551,500.00)** is the lowest calculated quotation;

**WHEREAS**, before the lapse of the deadline for the submission of quotation, at 5:00PM, June 7, 2024, **JIKA FARM AND FIELD CAFE CO., IFARM, and JPL FARM** submitted their quotation;

**WHEREAS**, to promote transparency and competitiveness, and in compliance to Sec. 10 of Republic Act 9184 (RA 9184) and Sec. 21.1 and 21.2 of its 2016 Revised Implementing Rules and Regulations (2016 Revised IR), the Request for Quotation was posted to the PhilGEPs Website on June 4-7, 2024 with Reference No. 10915749, ATI website on June 3, 2024 and ATI RTC X Bulletin Board on June 4-7, 2024;

**WHEREAS**, the Head of Procuring Entity (HOPE) of Agricultural Training Institute Regional Training Center X (ATI-RTC X) had approved Purchase Request (P.R.) No. 2024.05.196 for Provision of Catering services and accommodation to be served during the conduct of various trainings and activities under Rice Program in Lala, Lanao del Norte for July 2024 with Approved Budget for the Contract (ABC) **FIVE HUNDRED FIFTY-TWO THOUSAND FIVE HUNDRED PESOS (Php 552,500.00)** in accordance to the End-users Project Procurement Management Plan (PPMP);

Provision of Catering services and accommodation to be served during the conduct of various trainings and activities under Rice Program in Lala, Lanao del Norte for July 2024

BAC Resolution No.07.242, series of 2024.

**A RESOLUTION RECOMMENDING FOR APPROVAL FOR THE AWARD OF CONTRACT**

**BIDS AND AWARDS COMMITTEE**

Republic of the Philippines  
 Department of Agriculture  
 Agricultural Training Institute  
 Regional Training Center - X  
 Misamis Oriental 9017  
 Email: [rtc10.dcc@atitc.da.gov.ph](mailto:rtc10.dcc@atitc.da.gov.ph) / [rtc10.oad@atitc.da.gov.ph](mailto:rtc10.oad@atitc.da.gov.ph)  
 Contact no: (088) 577-9022  
 Website: <https://atitc.da.gov.ph/atitc-10>  
<https://elearn-extension.gov.ph>



This resolution shall take effect immediately.

APPROVED this 14th day of June, 2024 at El Salvador City, Misamis Oriental.

**THE BIDS AND AWARDS COMMITTEE:**

**CRISTINE A. GALUPO**  
Member

**HONEYLOU D. BASTASA**  
Member

**JHOYLIE MAE R. CAUMBAN**  
Member

**JAVIER B. ANDALAN**  
Vice - Chairperson

**NOEMI BETH G. MACARIO**  
Chairperson

APPROVED  
 DISAPPROVED

**MARIA LYDIA A. ECHAVEZ**  
Center Director  
Head of Procuring Entity

Ref. No. 2024-06-242  
Date: June 17, 2024

**NOTICE OF AWARD**

**MS. MERLINA M. ARNOCO**  
**JIKA FARMS AND FIELD CAFÉ CO.**  
 Lala, Lanao del Norte

Dear Ms. Arnoco:


Please be informed that the CONTRACT for the Provision of Catering services and accommodation to be served during the conduct of various trainings and activities under Rice Program in Lala, Lanao del Norte for July 2024, under Purchase Order No. 2024.07.195 is hereby awarded to **JIKA FARMS AND FIELD CAFÉ CO.** at the Contract Price equivalent to **FIVE HUNDRED FIFTY-ONE THOUSAND FIVE HUNDRED PESOS (Php 551,500.00).**

You are therefore required within seven (7) calendar days from the receipt of the approved Notice of Award to formally enter into contract with us by signing the CONFORME below. Failure to enter into the said Contract or confirm the said Purchase Order shall constitute a sufficient ground for cancellation of this award.

Kindly coordinate with the BAC Secretariat for details. Thank you.

Very truly yours,

**MARIA LYDIA A. ECHAVEZ**  
 Center Director

CONFORME:   
 Name and signature of the Bidder's Representative  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date Received

**RELEASED**  
**ATTN: RAGX**  
 NO: 242  
 BY: M. Hernandez  
 DATE: 6/17/2024  
 TIME: 8:05 Am

## PURCHASE ORDER

### AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER X

Entity Name

Supplier: **JIKA FARMS AND FIELD CAFE CO.** P.O. No.: \_\_\_\_\_

Address: Lala, Lanao del Norte

TIN: \_\_\_\_\_

Gentlemen: \_\_\_\_\_

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Lala, Lanao del Norte**

Date of Delivery: **July 15-23, 2024**

Payment Term: **30 Days**

Delivery Term: \_\_\_\_\_

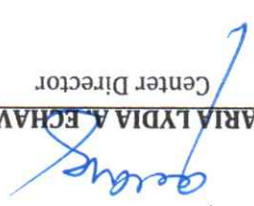
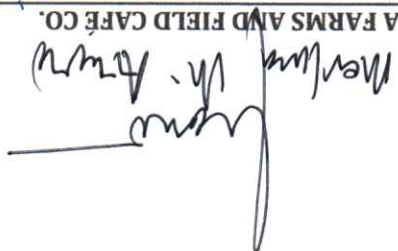

Destination \_\_\_\_\_

Mode of Procurement: **SVP**

Date: **6/18/2024**

2024.07.195

Item No.	Unit of Issue	Description	Qty	Unit Cost	Amount
1	cover	Breakfast	175	P220.00	P38,500.00
2	cover	AM Snacks	175	P120.00	P21,000.00
3	cover	Lunch	175	P350.00	P61,250.00
4	cover	PM Snacks	175	P120.00	P21,000.00
5	cover	Dinner	175	P330.00	P57,750.00
6	cover	Accommodation	140	P300.00	P42,000.00
<b>DFF Learn (Phase 1: DFF 101 and 102) at Lala, Lanao del Norte on July 16-17, 2024</b>					
7	cover	Breakfast	70	P220.00	P15,400.00
8	cover	AM Snacks	80	P120.00	P9,600.00
9	cover	Lunch	80	P350.00	P28,000.00
10	cover	PM Snacks	75	P120.00	P9,000.00
11	cover	Dinner	70	P330.00	P23,100.00
12	cover	Accommodation	50	P300.00	P15,000.00
<b>DFF Learn (Phase 2 for Rice) at Lala, Lanao del Norte on July 18-19, 2024</b>					
13	cover	Breakfast	70	P220.00	P15,400.00
14	cover	AM Snacks	80	P120.00	P9,600.00
15	cover	Lunch	80	P350.00	P28,000.00
16	cover	PM Snacks	80	P120.00	P9,600.00
17	cover	Dinner	70	P330.00	P23,100.00
18	cover	Accommodation	60	P300.00	P18,000.00
<b>Digital Farmers Program Farm connect at Lala, Lanao del Norte on July 22-23, 2024</b>					
19	cover	Breakfast	80	P220.00	P17,600.00
20	cover	AM Snacks	80	P120.00	P9,600.00
21	cover	Lunch	80	P350.00	P28,000.00
22	cover	PM Snacks	80	P120.00	P9,600.00
23	cover	Dinner	80	P330.00	P26,400.00
24	cover	Accommodation	50	P300.00	P15,000.00
xxxxxxxxxxxxxxxxxxxxxxxxxxxx					
<b>Conditions for Catering:</b>					
		1. Free flowing tea/coffee, preferably brewed with creamer and sugar			
		2. Meals Must include: unlimited rice, must serve at least 4 viands (1 vegetable, 2 meat/fish variants, and soup), should include any fruits in season			
		3. Available drinking water with water dispenser and glasses at the venue			
		4. Fruit juice or shake in every snacks or meals. No soda must be served			

<b>Conditions for Accommodation:</b> 1. Individual bed or Dormitory type with CR per room 2. Free use of conference room/hall/venue/ and tables and chairs Purpose: to be served during the conduct of various trainings and activities under Rice Program in Lala, Lanao del Norte for July 2024		(Amount in Words) FIVE HUNDRED FIFTY-ONE THOUSAND FIVE HUNDRED PESOS	P551,500.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.			
Conform:		Very truly yours,  MARIA LYDIA A. ECHAVEZ Center Director	
(Signature Over Printed Name) JIKA FARMS AND FIELD CAFE CO. 		(Date)	
Fund Cluster:		ORS/BURS No.:	
Funds Available:		Date of ORS/BURS:	
Accountant I AUGEM GAILI, GUZMAN, CPA 		Amount: P551,500.00	

RELEASED  
ATTN: X  
NO: 242  
BY: M. Morales  
DATE: 6/19/2024  
TIME: 8:17 AM

I Acknowledge receipt of this Notice on:  
Name of Representative of Bidder: Mrs. Arnoco  
Authorized Signature: \_\_\_\_\_

MARIA LYDIA A. ECHAVEZ  
Center Director

Very truly yours,

Please acknowledge receipt and acceptance of this notice by signing both copies thereof in the space provide below. Keep one (1) copy and return the original copy to us through ATI-RTC X Bids and Awards Committee.

You shall be responsible in performing the services under the terms and conditions of the Contract Agreement and in accordance with its provisions.

As the attached Contract with you have been approved, we hereby allow you to proceed to work on the Contract at a price of **FIVE HUNDRED FIFTY-ONE THOUSAND FIVE HUNDRED PESOS (Php 551,500.00).**

Dear Ms. Arnoco:

MS. MERLINA M. ARNOCO  
JIKA FARMS AND FIELD CAFE CO.  
Lala, Lanao del Norte

**NOTICE TO PROCEED**

Ref. No. 2024-06-242  
Date: June 19, 2024