REQUEST FOR QUOTATION

Sir/Madam:

The ATI-RTC X desires to purchase the following articles, animals or services, the delivery of which has to be made within seven (7) working days from dealer's receipt of the corresponding letter order and/or purchase order unless otherwise specified herein. Please quote the unit price, inclusive of tax, for each of the items below in a sealed envelope addressed to the ATI-RTC X, El Salvador City, Misamis Oriental. This proposal is subject to the terms and conditions, and that the ATI-RTC X reserves the right to reject some or all quotations, waive any defects therein or accept those that which are most advantageous to the government.

Very truly yours,

NOEMI BETH G. MACARIO/JAVIER P. ANDALAN

Chairman/Vice Chairman BAC   PR No.:   **2024.05.205**   Approved Budget Contract: **114,000.00**

THE BAC Chairman, ATI-RTC X
El Salvador City, Misamis Oriental

With reference to the above request for quotations, I/We hereby quote my/our price per unit as listed below:

Stock Code/ Property No.	QTY	UNIT	P A R T I C U L A R S	Unit Price	Total Price
			PAFES 2025 Planning on September 18-19,2024		
	60	covers	Breakfast		
	60	covers	AM Snacks		
	60	covers	Lunch		
	60	covers	PM Snacks		
	60	covers	Dinner		
	60	covers	Accommodation		
			Conditions for Catering:		
			1.Free flowing coffee/tea, preferably brewed, with creamer and sugar.		
			2. Meals must include:		
			• Unlimited Rice		
			• Breakfast must have at least 2 viands		
			• Lunch and Dinner must have 2 main dish (either meat/fish viand) and 1 side dish (vegetable/soup), should include any fruits in season		
			3. Fruit juice or shake must be served in every snack or meal. No soda must be served.		
			4. Available drinking water with water dispenser and glasses at the venue.		
			Conditions for Accommodation:		
			1.Individual bed or Dormitory type with CR per room		
			2. Free use of Conference room/hall/venue and tables and chairs		
PURPOSE			To be served during the conduct of various training and activities under Rice and OA Program for August & September 2024 in Cagayan de Oro City		

Very truly yours,

_____
(Signature over Printed Name of
Proprietor/Manager or Authorized Rep)

_____
Procurement Coordinator

Contact No.: _____
Company Name: _____

Address: _____

TIN No.: _____

Date:

Please Check: Vat: [_____]   Non-Vat: [_____]