

Republic of the Philippines
 Department of Agriculture
 Agricultural Training Institute Regional Training Center X
 El Salvador City, Misamis Oriental

REQUEST FOR QUOTATION

Sir/Madam:

The ATRTC X desires to purchase the following articles, animals or services, the delivery of which has to be made within seven (7) working days from dealer's receipt of the corresponding letter order and/or purchase order unless otherwise specified herein. Please quote the unit price, inclusive of tax, for each of the items below in a sealed envelope addressed to the ATRTC X, El Salvador City, Misamis Oriental. This proposal is subject to the terms and conditions, and that the ATRTC X reserves the right to reject some or all quotations, waive any defects therein or accept those that which are most advantageous to the government.

Very truly yours,

NOEMI BETH G. MACARIO/JAVIER P. ANDALAN
 Chairman/ Vice Chairman BAC

PR No.: 2024.06.235

Approved Budget Contract:

168,850.00

THE BAC Chairman, ATRTC X
 El Salvador City, Misamis Oriental

With reference to the above request for quotations, I/We hereby quote my/our price per unit as listed below:

| Stock Code/Property No. | QTY | UNIT | PARTICULARS | Unit Price | Total Price |
|-------------------------|-----|--------|--|------------|-------------|
| | 110 | covers | Breakfast | | |
| | 110 | covers | AM Snacks | | |
| | 110 | covers | Lunch | | |
| | 110 | covers | PM Snacks | | |
| | 110 | covers | Dinner | | |
| | 55 | covers | Accommodation | | |
| | | | Conditions for Catering: | | |
| | | | 1. Free flowing coffee/tea, preferably brewed, with creamer and sugar. | | |
| | | | 2. Meals must include: | | |
| | | | • Unlimited Rice | | |
| | | | • Must serve atleast 4 viands(1 vegetable, 2 meat/fish, and soup and should include any fruits in season. | | |
| | | | • Fruit juice or shake must be served in every snack or meal. No soda. | | |
| | | | • Available drinking water with water dispenser and glasses in the venue. | | |
| | | | Conditions for Accommodation: | | |
| | | | 1. Individual bed or Dormitory type with CR per room | | |
| | | | 2. Conference room/venue must be able to accommodate pax comfortably | | |
| | | | PURPOSE | | |
| | | | To be served during the conduct of Staff Development (December 2-4,2024) in Cagayan de Oro City | | |

Very truly yours,

(Signature over Printed Name of Proprietor/Manager or Authorized Rep)

Procurement Coordinator

Contact No.:
 Company Name:
 Address:
 TIN No.:
 Date:

Vat: Non-Vat: