

**REQUEST FOR QUOTATION**

Sir/Madam:

The ATI-RTC X desires to purchase the following articles, animals or services, the delivery of which has to be made within seven (7) working days from dealer's receipt of the corresponding letter order and/or purchase order unless otherwise specified herein. Please quote the unit price, inclusive of tax, for each of the items below in a sealed envelope addressed to the ATI-RTC X, El Salvador City, Misamis Oriental. This proposal is subject to the terms and conditions, and that the ATI-RTC X reserves the right to reject some or all quotations, waive any defects therein or accept those that which are most advantageous to the government.

Very truly yours,

**NOEMI BETH G. MACARIO/JAVIER P. ANDALAN**

Chairman/Vice Chairman BAC

PR No.: **2024.08.263**

Approved Budget Contract:

**243,750.00**

**THE BAC Chairman, ATI-RTC X**

El Salvador City, Misamis Oriental

With reference to the above request for quotations, I/We hereby quote my/our price per unit as listed below:

Stock Code/ Property No.	QTY	UNIT	PARTICULARS	Unit Price	Total Price
	65	covers	Breakfast		
	65	covers	AM Snacks		
	130	covers	Lunch		
	65	covers	PM Snacks		
	65	covers	Dinner		
	65	covers	Accommodation		
			<b>Conditions for Catering:</b>		
			1.Free flowing coffee/tea, preferably brewed, with creamer and sugar.		
			2. Meals must include:		
			• Unlimited Rice		
			Must serve at least 4 viands( 1vegetable,2 meat/fish variants, and soup) should include any fruits in season.		
			3. Fruit juice or shake must be served in every snack or meal. No soda must be served.		
			4. Available drinking water with water dispenser and glasses at the venue		
			<b>Conditions for Accommodation:</b>		
			1. Individual bed or Dormitory type with CR per room		
			2. Conference room/venue must be able to accommodate participants comfortably		
			3. Conference room/venue must be able to accommodate atleast 70 participants		
<b>PURPOSE</b>	To be served during the conduct of Midyear Assessment for the Educational Assistance for the Youth( EAsY Agri) and Educational Grants for Extension Workers( EdGE) Scholarship Programs on August 28-29,2024 at Opol, Misamis Oriental				

Very truly yours,

\_\_\_\_\_  
 (Signature over Printed Name of Proprietor/Manager or Authorized Rep)

\_\_\_\_\_  
 Procurement Coordinator

Contact No.: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 TIN No.: \_\_\_\_\_  
 Date: \_\_\_\_\_

Please Check: Vat:  Non-Vat: