



## BIDS AND AWARDS COMMITTEE

### A RESOLUTION RECOMMENDING FOR APPROVAL FOR THE AWARD OF CONTRACT

BAC Resolution No.09.354, series of 2024.

#### Provision of Transportation Services to be used during the conduct of Graduation Ceremony and Field Day Activity of Farmer Field School under Corn Program (30 Sites) on October-December 2024 in Region 10

**WHEREAS**, the Head of Procuring Entity (HoPE) of Agricultural Training Institute Regional Training Center X (ATI-RTC X) had approved Purchase Request (P.R.) No. 2024.09.271 for **Provision of Transportation services to ferry participants and Training Management Team during the conduct of Training on Business Plan Development (Training on Writing Business/Enterprise Proposal) on August 13-15,2024 in Cagayan de Oro City** with Approved Budget for the Contract (ABC) **ONE HUNDRED NINETY-EIGHT THOUSAND PESOS (₱ 198,000.00)** in accordance to the End-users Project Procurement Management Plan (PPMP);

**WHEREAS**, to promote transparency and competitiveness, and in compliance to Sec. 10 of Republic Act 9184 (RA 9184) and Sec. 21.1 and 21.2 of its 2016 Revised Implementing Rules and Regulations (2016 Revised IRR), the Request for Quotation was posted to the PhilGEPS Website on July 24-29, 2024 with Reference No. 11079054, and ATI website on July 23, 2024 and ATI RTC X Bulletin Board on July 24-29, 2024;

**WHEREAS**, before the lapse of the deadline for the submission of quotation, at 5:00PM, July 29, 2024, **J & C CAR RENTAL SERVICES, REG'S TRAVEL AND TOURS, and JERRY AGBALOG TRANSPORT SERVICES** submitted their quotation;

**WHEREAS**, upon thorough assessment of the financial proposal submitted, **JERRY AGBALOG TRANSPORT SERVICES** in the amount **ONE HUNDRED SEVENTY-FOUR THOUSAND PESOS ONLY (₱ 174,000.00)** is the lowest calculated quotation;

**WHEREAS**, upon careful review and evaluation on the legal requirements submitted, it was found that **JERRY AGBALOG TRANSPORT SERVICES**, is compliant with the eligibility requirements as evidenced by the submission of its Mayor's/Business Permit and PhilGEPS Registration Number;

**WHEREAS**, upon evaluation of the quotation for the technical requirements of the project, **JERRY AGBALOG TRANSPORT SERVICES** has been found to be compliant, and, thus, being recommended to be declared as the lowest calculated and responsive quotation for consideration of award of contract;

**WHEREAS**, the report containing the result of the eligibility screening dated June 26, 2024 is attached hereto and made an integral part hereof;

**NOW THEREFORE**, in the consideration of the foregoing, **WE, the Members of the Bids and Awards Committee**, by virtue of the powers vested to us by law, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

1. **Declare, JERRY AGBALOG TRANSPORT SERVICES, as the Responsive Bidder for Provision of Transportation Services to be used during the conduct of Graduation Ceremony and Field Day Activity of Farmer Field School under Corn Program (30 Sites) on October-December 2024 in Region 10;**
2. **Recommend to Award and Approve the Contract to, JERRY AGBALOG TRANSPORT SERVICES at its submitted bid price amount ONE HUNDRED SEVENTY-FOUR THOUSAND PESOS ONLY (₱ 174,000.00);**
3. **Recommend for Approval by the Center Director the foregoing findings/recommendations.**

This resolution shall take effect immediately.

**APPROVED** this 24<sup>th</sup> day of September, 2024 at El Salvador City, Misamis Oriental.

**THE BIDS AND AWARDS COMMITTEE:**

  
**CRISTINE A. GALUPO**  
Member

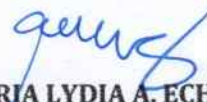
  
**JHOYLIE MAE R. CAUMBAN**  
Member

  
**JERIC L. CABATAC**  
Member

  
**HONEYLOU C. BASTASA**  
Vice - Chairperson

  
**JAVIER P. ANDALAN**  
Chairperson

**APPROVED**  
 **DISAPPROVED**

  
**MARIA LYDIA A. ECHAVEZ**  
Center Director  
Head of Procuring Entity



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center - X**  
 Poblacion, El Salvador City, Misamis Oriental 9017  
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 Contact no: (088) 577-9022  
 Website: <https://ati2.da.gov.ph/ati-10> <https://elearn.e-extension.gov.ph>

Ref. No. 2024-09-354

Date *September 26, 2024*

**NOTICE OF AWARD**

**MR. JERRY S. AGBALOG**  
**JERRY AGBALOG TRANSPORT SERVICES**  
 El Salvador City, Misamis Oriental

Dear **Mr. Agbalog**:

Please be informed that the **CONTRACT** for the **Provision of Transportation Services to be used during the conduct of Graduation Ceremony and Field Day Activity of Farmer Field School under Corn Program (30 Sites) on October-December 2024 in Region 10**, under Contract No. 2024.09.85 is hereby awarded to **JERRY AGBALOG TRANSPORT SERVICES** at the Contract Price equivalent to **ONE HUNDRED SEVENTY-FOUR THOUSAND PESOS ONLY (₱ 174,000.00)**.

You are therefore required within seven (7) calendar days from the receipt of the approved Notice of Award to formally enter into contract with us by signing the CONFORME below. Failure to enter into the said Contract or confirm the said Purchase Order shall constitute a sufficient ground for cancellation of this award.

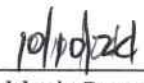
Kindly coordinate with the BAC Secretariat for details. Thank you.

Very truly yours,

  
**MARIA LYDIA A. ECHAVEZ**  
 Center Director

**RELEASED**  
**ATI RTGX**  
 NO: 354  
 BY: M. Maresca  
 DATE: 9/26/2024  
 TIME: 9:57 PM

CONFORME:

  
 \_\_\_\_\_  
 Name and signature of the Bidder's Representative

  
 \_\_\_\_\_  
 Date Received



# CONTRACT

This CONTRACT, made and entered into by and between **JERRY AGBALOG TRANSPORT SERVICES**, represented by **JERRY S. AGBALOG**, with office address at Amoros, El Salvador City, Misamis Oriental, herein referred as the First Party.

And

**AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER X (ATI-RTC X)**, with office address at El Salvador, Misamis Oriental, represented by **MARIA LYDIA A. ECHAVEZ**, Center Director, herein referred as the Second Party.

### WITNESSETH:

1. That the First Party agrees to provide **Transportation Services to be used during the conduct of Graduation Ceremony and Field Day Activity of Farmer Field School under Corn Program (30 Sites) on October-December 2024 in Region 10**, with the following details;

ITEM NO.	UNIT	ITEM AND DESCRIPTION	Unit Price
		<b>TRANSPORTATION SERVICES</b>	
		<b>PICK-UP (4x4 wheel drive)</b>	
		<b>BUKIDNON</b>	
1	unit	OS to Natulongan, Kibawe, Bukidnon to OS	7,500.00
2	unit	OS to Dangcagan, Bukidnon to OS	7,500.00
3	unit	OS to West Dalurong, Kitaotao, Bukidnon to OS	9,500.00
4	unit	OS to Kadingilan, Bukidnon to OS	8,000.00
5	unit	OS to Quezon, Bukidnon to OS	8,000.00
6	unit	OS to Maramag, Bukidnon to OS	7,000.00
7	unit	OS to Valencia, Bukidnon to OS	6,500.00
8	unit	OS to Cabanglasan, Bukidnon to OS	8,000.00
9	unit	OS to Lantapan, Bukidnon to OS	6,500.00
10	unit	OS to Malaybalay City, Bukidnon to OS	6,500.00
11	unit	OS to Impasug-ong, Bukidnon to OS	6,000.00
12	unit	OS to Manolo Fortich to OS	5,500.00
		<b>MISAMIS ORIENTAL</b>	
13	unit	OS to Balingasag, Misamis Oriental to OS	5,000.00
14	unit	OS to Villanueva to OS	4,500.00
		<b>LANAO DEL NORTE</b>	
15	unit	OS to Tubod, Lanao del Norte to OS	6,500.00
16	unit	OS to Sultan Naga Dimaporo to OS	9,000.00
17	unit	OS to Kapatagan to OS	7,000.00
		<b>MISAMIS OCCIDENTAL</b>	
18	unit	OS to Aloran to OS	8,000.00
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	



1. Furthermore, the first party conforms to the following terms and conditions;

**A. VEHICLE**

- i. In good and safe running condition (signal lights, horns, headlights, etc.)
- ii. Air conditioners should be cool and no foul smell
- iii. Music and other amenities should also be available
- iv. Overall condition of vehicle is high
- v. The service provider shall provide a vehicle that is a minimum of a 2016 model year
- vi. Except for multicab, the vehicle provided should have a minimum passenger capacity of 10 excluding the driver
- vii. The vehicle must be equipped with headrests for all passenger seats
- viii. The vehicle should be equipped with a fully stocked emergency medicine kit like paracetamol, mefenamic acid, meclizine hydrochloride, loperamide, gauze bandage with tape, and povidone iodine, among others
- ix. The vehicle should be equipped with at least one functioning fire extinguishers readily accessible to passengers and the driver.

**B. SERVICES**

- i. Friendly drivers
- ii. Smiles and courteous to customers
- iii. Drivers are ready to help in hauling the training materials and equipment
- iv. Driver is available when needed during reasonable time
- v. On-time arrival of vehicle and driver
- vi. Drivers should be physically fit and mentally fit to work
- vii. Should not smoke and drink alcohol during the service
- viii. Drivers should properly observe traffic rules and regulations
- ix. First aid kit should be readily available
- x. Overall quality of service is high.

**C. CLEANLINESS**

- i. Chairs, seat covers, and floor mats should be free from dust
- ii. Drivers should be in presentable and decent attire
- iii. Exteriors of the vehicle should be properly washed
- iv. Drivers should be properly groomed
- v. Overall quality of cleanliness is high.

**D. OTHER CONDITIONS**

- i. Manager is always accessible when needed
- ii. Rates are per unit basis
- iii. Services beyond eight (8) hours within the day is still considered as one (1) day
- iv. Fuel, toll fees, and barge fees shall be shouldered by the first party
- v. The second party assumes no liability for the accidents, damage, break downs, or repairs of the vehicle encountered by the driver during the duration of the hire





- vi. Reasonable delays of payment by the second party shall not hamper delivery of services of the first party
  - vii. Destinations to municipalities / cities includes barangays within its territory
  - viii. Billing is every fifteen (15) days and is based on the actual services rendered by the first party
  - ix. Suppliers must have offices and garage from Cagayan de Oro City, Opol, El Salvador and Alubijid, all of Misamis Oriental
  - x. Quotations must be on per day basis.
1. That for and in consideration of the above services, the Second party agrees to pay the First Party in Philippine Currency the amount of **ONE HUNDRED SEVENTY-FOUR THOUSAND PESOS ONLY (₱ 174,000.00)** for the expenses incurred;
  2. That either party may terminate this agreement, in writing, for any reason within seven (7) calendar days before the conduct of the activity. Furthermore, each party may terminate this agreement, in writing, with immediate effect if the other party fails to perform, has made or makes any inaccuracy in, or otherwise materially breaches, any of its obligations, covenants, or representations. The second party reserves its right to file appropriate actions in cases of the latter.
  3. That this CONTRACT shall take effect on October, 2024 and shall be terminated on December, 2024.

IN WITNESS WHEREOF, the Parties through their duly authorized representatives set their hands on 27th day of September, 2024 at El Salvador City, Misamis Oriental.

**FOR JERRY AGBALOG TRANSPORT SERVICES**


  
**JERRY S. AGBALOG**  
Representative

**FOR ATI - RTC X**

  
**MARIA LYDIA A. ECHAVEZ**  
Center Director

-Witness-

\_\_\_\_\_  
Witness

  
**AUGEM GAIL I. GUZMAN, CPA**  
Accountant I

**ACKNOWLEDGEMENT**

Republic of the Philippines  
Province of \_\_\_\_\_  
City/Municipality of EL SALVADOR CITY


Name	Government Issued ID	Date Issued	Place Issued
MARIA LYDIA A. ECHAVEZ			
JERRY S. AGBALOG			

BEFORE ME, this SEP 27 2024 day of EL SALVADOR CITY 2024 at \_\_\_\_\_, the contracting parties with their Government Issued IDs:

Known to me to be the same persons, who executed the foregoing instrument consisting of \_\_\_\_\_ ( ) pages including this page where acknowledgement is written. The parties and their instrumental witnesses have signed all the pages thereof and acknowledge to me that the same is their own, free and voluntary act and deed and that of the entities, which they respectively represent.

IN WITNESS WHEREOF \_\_\_\_\_ I have hereunto set my hand and seal this \_\_\_\_\_ day of SEP 27 2024 2024 at EL SALVADOR CITY.

Doc. No. 377  
Page No. 74  
Book No. 279  
Series of 2024

  
**ATTY. TIBURCIO M. PALASAN, JR.**  
Notary Public  
Until December 31, 2025  
PTR No. 0864352A (11-10-2023)  
IBP No. 368323 (11-16-2023)  
Roll No. 37410  
TIN No. 130-295-972  
MCLE Comp. Cert No. VII-0004429 (4-14-2025)



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
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 Contact no: (088) 577-9022  
 Website: <https://ati2.da.gov.ph/ati-10> <https://eloam.e-extension.gov.ph>

Ref. No. 2024-09-354

Date: *September 30, 2024*

**NOTICE TO PROCEED**

**MR. JERRY S. AGBLAOG**  
**JERRY AGBALOG TRANSPORT SERVICES**

Dear **Mr. Agbalog**:

As the attached Contract with you have been approved, we hereby allow you to proceed to work on the Contract at a price of **ONE HUNDRED SEVENTY-FOUR THOUSAND PESOS ONLY (₱ 174,000.00)**.

You shall be responsible in performing the services under the terms and conditions of the Contract Agreement and in accordance with its provisions.

Please acknowledge receipt and acceptance of this notice by signing both copies thereof in the space provide below. Keep one (1) copy and return the original copy to us through ATI-RTC X Bids and Awards Committee.

Very truly yours,

*[Signature]*  
**MARIA LYDIA A. ECHAVEZ**  
 Center Director

**RELEASED**  
**ATI-RTC X**  
 NO: 324  
 BY: M. Hernandez  
 DATE: 9/30/2024  
 TIME: 8:15 Am

I Acknowledge receipt of this Notice on: 10/10/24  
 Name of Representative of Bidder: JERRY S. AGBALOG  
 Authorized Signature: *[Signature]*