



Republic of the Philippines  
Department of Agriculture  
**Agricultural Training Institute-Regional Training Center X**  
El Salvador City, Misamis Oriental

## REQUEST FOR QUOTATION

Sir/Madam:

The ATI-RTC X desires to purchase the following articles, animals or services, the delivery of which has to be made within seven (7) working days from dealer's receipt of the corresponding letter order and/or purchase order unless otherwise specified herein. Please quote the unit price, inclusive of tax, for each of the items below in a sealed envelope addressed to the ATI-RTC X, El Salvador City, Misamis Oriental. This proposal is subject to the terms and conditions, and that the ATI-RTC X reserves the right to reject some or all quotations, waive any defects therein or accept those that which are most advantageous to the government.

Very truly yours,

**JAVIER P. ANDALAN/JOSUA B. MERCADO**

Chairman, BAC

PR No.: 2025.01.19

Approved Budget Contract:

₱157,516.70

**THE BAC Chairman, ATI-RTC X**

El Salvador City, Misamis Oriental

With reference to the above request for quotations, I/We hereby quote my/our price per unit as listed below:

Stock Code/ Property No.	QTY	UNIT	PARTICULARS	Unit Price	
1	400-01	150	pcs	Marker, Permanent (Black)-refillable,	
2	400-02	150	Ream	Bookpaper (A4),	
3	400-03	150	Ream	Bookpaper (Long),	
4	400-04	150	pcs	Sign pen (0.5mm, black),	
5	400-05	50	Box	Crayon (16 colors),	
6	400-08	50	pcs	TAPE, MASKING, width: 48mm (±1mm),	
7	400-09	20	pcs	BATTERY, dry cell, AAA, 2 pieces per blister pack,	
8	400-11	200	pcs	Envelope, Expanding, Plastic, 0.50mm thickness,	
9	400-12	50	box	Surgical mask, 3-ply,	
10	400-13	300	pcs	Ballpen corporate,	
11	400-14	300	pcs	Laidboard, pack,	
12	400-15	300	pcs	Manila paper,	
13	400-16	300	pcs	I.D jacket,	
14	400-17	300	pcs	I.D sling,	
15	400-18	13	pcs	Ink set (Epson L3110/set),	
16	400-19	3	pcs	Utility box (120L, high impact resistant),	
17	400-20	1	pcs	Tarpaulin (4x6),	
18	400-21	25	pcs	Flashdrive (32g),	
				xxxxx nothing follows xxxxx	
			pcs		
			Purpose	to be used for the conduct of Training of Trainers (TOT) on Coconut Production and Management held on March 17-28, 2025 at Initao, Misamis Oriental	

Very truly yours,

(Signature over Printed Name of Proprietor/Manager or Authorized Rep)

Canvasser

Contact No.: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

TIN No.: \_\_\_\_\_

Date: \_\_\_\_\_

Please Check: Vat:  Non-Vat:

Note: Please submit within three days upon receipt of this Request for Quotation