



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 Regional Training Center XIII  
 Los Angeles, Butuan City 8600  
 Mobile No. Globe 09369010366 / Smart 09293546355

**COMMISSION ON AUDIT**  
 DA-RFU NO. XIII  
**RECEIVED**  
 DATE: 6/5/23 TIME: 4:20  
 BY: [Signature]  
 OFFICE OF THE AUDITOR GENERAL

TO BE REMOVED DURING POST-AUDIT

**PURCHASE ORDER**

Supplier : RTR Consumers Cooperative	P.O. No: 23-06-303
Address : Pob. 1, Agay, RTR, Agusan del Norte	Date : 6/2/2023
TIN : 613-315-729-000	Mode of Procurement : Small Value
Gentlemen:	

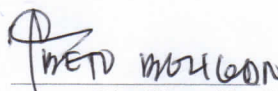
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : ATI-RTC 13, Los Angeles, Butuan City	Delivery Term : N/A
Date of Delivery : July 3-5, 2023	Payment Term : 30 days upon complete delivery

No.	Unit	Description	Quantity	Unit Cost	Amount
1		Catering Services with Accommodation & Venue for Capability Enhancement Training for BAW/BAHWs Batch 5 Date: July 3-5, 2023 Venue: ATI-RTC 13, Los Angeles, Butuan City Note: 1. Available mineral water for the whole duration of the training/activity 2. Available coffee, creamer, sugar, milk, milo and tea/turmeric/salabat/chocolate drink 3. Available condiments like soy sauce, vinegar, ketchup, calamansi, patis and chili 4. No Styro Cups 5. 10% meals buffer to serve Menu: Day 1: Breakfast: Fish Paksiw (Tuna), Boiled Egg, Dried Fish, Camote Tops (Talbos) with Okra, Ginamos, Plain Rice (White), Fruits AM Snack: Slice Chocolate Moist Cake, Canned Juice Lunch: Fish Tinola (Tuna/Malasugi), Beef Steak with Pineapple Salsa, Spicy Hot Fried Chicken, Mango Float, Softdrinks, Plain Rice PM Snack: Lomi with Crackers (Chicken) Dinner: Grilled Fish (Tuna/Malasugi), Pork Sinigang, Chicken Adobo, Fruits, Softdrinks, Plain Rice Day 2: Breakfast: Beef Tapa, Longganisa, Sunny-side up Egg, Plain Rice (White), Fruits AM Snack: Cassava Cake, Canned Juice Lunch: Fish Escabeche (Tuna/Malasugi), Pancit Guisado (Chicken), Native Chicken Tinola, Macaroni Salad, Softdrinks, Plain Rice PM Snack: Banana Turon with Langka, Hot Choco (Sikwate) Dinner: Native Chicken Halang2x, Law-oy, Fish Paksiw (Tuna/Malasugi), Fruits, Softdrinks, Plain Rice Day 3: Breakfast: Ampalaya with Egg, Lumpia Shanghai (Chicken), Pinakbet, Plain Rice (White), Fruits AM Snack: Beef Lasagna with Garlic Bread, Canned Juice Lunch: Beef Steak with Sili Laboyo, Pork Humba, Fish Tinola (Tuna/Malasugi), Buko Pandan, Softdrinks, Plain Rice PM Snack: Biko with Mango, Hot Choco (Sikwate) Dinner (PACKED): Fried Chicken, Beef Tapa, Plain Rice, Bottled Softdrinks	25	125.00	3,125.00
	pax		25	85.00	2,125.00
	pax		25	250.00	6,250.00
	pax		25	85.00	2,125.00
	pax		25	205.00	5,125.00
	pax		25	125.00	3,125.00
	pax		25	85.00	2,125.00
	pax		25	250.00	6,250.00
	pax		25	85.00	2,125.00
	pax		25	205.00	5,125.00
	pax		25	125.00	3,125.00
	pax		25	85.00	2,125.00
	pax		25	250.00	6,250.00
	pax		25	85.00	2,125.00
	pax		25	205.00	5,125.00
<b>Total Amount in Words:</b> Fifty Six Thousand Two Hundred Fifty Pesos Only					<b>56,250.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
 Signature over Printed Name of Supplier  
 Date: 6/5/23

Very truly yours,

**JESSIE V. BELDIA, PhD**  
 Signature over Printed Name of Authorized  
 OIC - Center Director  
 Designation

Fund Cluster : 101 RTR  
 Funds Available : 101 RTR  
  
 FRANCIS H. TRIARTE  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 7073-06-543  
 Date of the ORS/BURS: JUNE 2, 2023  
 Amount : 56,250.00



Republic of the Philippines  
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**AGRICULTURAL TRAINING INSTITUTE**  
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URL: <https://ati2.da.gov.ph/ati-13>; [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

**BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT TO RTR CONSUMERS COOPERATIVE  
FOR THE PROVISION OF CATERING SERVICES FOR CAPABILITY ENHANCEMENT TRAINING FOR BAHWs BATCH 5  
Resolution No. 2023 - 06 - 144\_P**

WHEREAS, the Career & Development Management Section of the Agricultural Training Institute-RTC 13 submitted a Purchase Request for the provision of Catering Services for Capability Enhancement Training for BAW/BAHWs Batch 5 on July 3-5, 2023 at ATI-RTC 13, Los Angeles, Butuan City with an Approved Budget for the Contract (ABC) amounting to Fifty-Seven Thousand Pesos (Php 57,000.00) only.

WHEREAS, the Admin-Supply had prepared and facilitated the completion of the Request for Quotation.

WHEREAS, after sending RFQs to suppliers/service providers, the following submitted their quotations: E&G Convention Center, RTR Consumers Cooperative, & Jelai & Twin Store.

Whereas, upon opening and further evaluation of the Bids and Awards Committee (BAC), it was determined that **RTR Consumers Cooperative** was compliant and thus considered to have the lowest calculated and responsive bid.

NOW, THEREFORE in order to promote economy and efficiency, the BAC recommends to the Head of Procuring Entity (HOPE), OIC-Center Director JESSIE V. BELDIA, Ph.D. to award the provision of Catering Services for Capability Enhancement Training for BAW/BAHWs Batch 5 on July 3-5, 2023 at ATI-RTC 13, Los Angeles, Butuan City to **RTR Consumers Cooperative** as the bid was considered the Lowest Calculated and Responsive Bid, hence, most advantageous to the government.

RESOLVED, this 2<sup>nd</sup> day of June 2023 at Butuan City, Philippines.

BIDS AND AWARDS COMMITTEE:

     
NENA L. LOMUNTAD    AUREA JANINE P. ABUDAY    FIL VICTOR A. BABANTO    MATT ANDREW G. BAQUIANO  
Vice Chairperson    Member    Member    Member

O.B.  
VIOLETA T. LAGUNA  
BAC Chairperson