



Republic of the Philippines
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center XIII
Los Angeles, Butuan City
Tel. No: (085) 815-75-28

REQUEST FOR QUOTATION

Date: 28 JUL 2023
Quotation #: 23-07-439

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the attached envelope and return it sealed.

VIOLETA T. LAGUNA
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	To furnish labor and materials for Polo Shirt, Honeycomb cloth, knitted cuffs and collar, with embroidered logo and text		pc	180		
	Note:					
	- Specified designs and sizes per program (see attached)					
	- Sample must be presented before the final mass production					
	- suppliers must be within Caraga region, pref. Butuan City					
	SOA on Smart Rice Agriculture: Color - Light Blue (Total: 145 pcs)					
	Extra Small - 20 pcs					
	Small - 25 pcs					
	Medium - 35 pcs					
	Large - 50 pcs					
	Extra Large - 15 pcs					
	SOA on RCEF: Color - Green and White (Total: 35 pcs)					
	Small - 10 pcs					
	Medium - 10 pcs					
	Large - 10 pcs					
	Extra Large - 5 pcs					
	Delivery Date: September 2023, 1st week					
	Purpose: Advocacy shirts for the SOA on SRA and RCEF					
	Requisitioner: Fil Victor A. Babanto					

23-07-625

ABC: 90,000.00
Source of fund: RCEF/Rice

- Note:
1. Price validity shall be for a period of _____ calendar days
 2. All entries must be typewritten or legibly written in ink.
 3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 4. Documentary requirements to be submitted along with your quotation:
 - 4.1 PhilGEPS Registration Number/Certificate
 - 4.2 Mayor's/Business Permit
 - 4.3 Income/Business Tax Return
 - 4.4 Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
 - 4.5 PCAB Lic. (Infra) if applicable

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company

Date

Name and Signature of Convasser

Cellphone No./ email Address:



NOTE: Text and Logo (embroidered)

- Cloth: Honey Comb
- Logo 1 ½ Text.- ½ inch
- Knitted cuffs & collar