



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center-13
Los Angeles, Butuan City
Mobile Nos.: 09453296484 | 09293546355
e-Mail: aticaraga@ati.da.gov.ph
-URL: <https://ati.da.gov.ph/ati-13>; www.e-extension.gov.ph

INVITATION TO BID "AS IS - WHERE IS"

The Agricultural Training Institute-Regional Training Center 13 invites bidders to purchase the various unserviceable equipment/properties through sealed Public Auction in an "As Is - Where Is" basis on August 29, 2023, 2:00 o'clock in the afternoon at ATI-RTC 13, Los Angeles, Butuan City specifically described as follows:

ITEM No.	ITEM & DESCRIPTION	UNIT	QTY.	FLOOR PRICE
1	Assorted ICT Equipment	lot	1	1,500.00
2	Machinery 1 unit Elect. Motor water pump, 2 unit genset, 1 unit grass cutter	lot	1	3,730.00
3	Battery 11 plates 2 pieces	lot	1	600.00
4	Assorted scrap	lot	1	1,300.00
	TOTAL FLOOR PRICE			7,130.00

Public Auction Mechanics:

1. The public auction will be conducted in accordance with COA Circular No. 89-296 dated January 27, 1989 and is open to all interested bidders.
2. The bid form may be obtained personally from the Inventory and Disposal Committee Secretariat from **August 16 – 25, 2023** at the Supply Office of ATI-RTC 13, Los Angeles, Butuan City or maybe downloaded through the ATI website at www.ati.da.gov.ph/ati-13
3. All bid proposals shall use the bid form attached as Annex "A." The bid form shall be accomplished in three (3) copies and shall be submitted in a sealed envelope properly addressed at:

The Chairman
Inventory and Disposal Committee
ATI-RTC13
Los Angeles, Butuan City

4. The Bidder must attach along with the bid form the copy of the business license for business entity or Residence Certificate for individuals.
5. All bids must be accompanied by a bid bond/s in the form of cash, with an amount equivalent to ten percent (10%) of the bid value of the subject properties to be bid. Such bond shall be refunded to losing bidders after the declaration of the winning bidder.
6. All interested bidders may inspect the subject equipment/properties with the assistance of the personnel in charge from August 23-25, 2023 between 9:00 a.m. to 11:00 a.m. and 2:00 p.m. to 4:00 p.m.

7. Bid proposals shall be submitted not later than **August 29, 2023 at 2:00 p.m.** through the Inventory and Disposal Committee Secretariat. Late bids shall not be accepted. The opening of bids shall immediately follow at **2:01 p.m.**
8. The winning bidder shall be the bid with the highest offered price which shall not be lower than the floor price and the declaration of the winning bidder shall immediately follow.
9. Should there be a tie in the highest offered price for a particular equipment/properties, the concern bidders shall "draw-lots" to break the tie.
10. The winning bidder's bid bond shall automatically be considered as partial payment and the difference between the bid price and the bid bond shall be paid in full to the ATI cashier in the form of cash, cashier's check or manager's check of a reputable bank within five (5) working days from the date of the Notice of Award (NOA). In case of failure of payment of the bid price within the required period, the award shall be cancelled and the bid bond shall be forfeited. The subject equipment/properties shall then be awarded to the next highest bidder.
11. The Official Receipt (OR) showing the full payment of the bid price shall be presented to the Administrative Officer which shall serve as the basis for the preparation of the Release Order within five (5) working days upon receipt of the OR.
12. The winning bidder is required to take possession of the subject equipment/properties within five (5) working days after receipt of the Release Order, otherwise he shall be charged with daily storage fee in the amount equivalent to one percent (1%) of the floor price of the subject equipment/properties or five hundred pesos (P 500.00) whichever is higher.
13. The various unserviceable equipment/properties shall be sold on an "As Is - Where Is" basis.
14. The bidder shall accept the physical condition and actual state at the time of the public auction of the subject properties. The highest winning bidder shall likewise be responsible for the cost of the transfer of the said properties.
15. The Agricultural Training Institute-RTC13 reserves the right to reject any or all bids, or any party thereof, waives any formality, requirements or defects contained therein and will accept the offer it considers most advantageous to the government.


VIOLETA T. LAGUNA
Chairman, Inventory and Disposal Committee

BID PROPOSAL

 Date
THE CHAIRMAN

Inventory and Disposal Committee
 Agricultural Training Institute-Regional Training Center 13
 Los Angeles, Butuan City

Sir:

After having carefully read and accepted the terms and conditions in the "As Is - Where Is" Public Auction of the subject equipment/properties, hereunder is our bid offer as follows:

ITEM No.	ITEM & DESCRIPTION	UNIT	QTY.	BID PRICE
1	Assorted ICT Equipment	lot	1	
2	Machinery <i>1 unit Elect. Motor water pump, 2 unit genset, 1 unit grass cutter</i>	lot	1	
3	Battery 11 plates <i>2 pieces</i>	lot	1	
4	Assorted scrap	lot	1	
	TOTAL BID PRICE			

(Amount in words) _____

Enclosed is a bid bond equivalent to ten percent (10%) of the value bidded in the amount of P _____.

Very truly yours,

 Signature over Printed Name of Bidder

 Address and Contact Number

Business Licence No. _____

Residence Certificate No. _____ Date: _____ Place of Issue _____