



REQUEST FOR QUOTATION

Date: **27 SEP 2023**
 Quotation #: **23-09-609**

Name of Company _____

Address _____

TIN No. _____

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the attached envelope and return it sealed.

03 OCT 2023

VIOLETA T. LAGUNA
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering services during the conduct of Training Course on Vegetable Seed Production on October 25-27, 2023 at DA-Del Monte Lowland Rice Research Station, Del Monte, Talacogon, Agusan del Sur. Serving 30 pax good for 3 days.		pax	30		
	<i>Caterer's menu (3 main dish with side dish, soft drinks and fruits, unli rice, flowing of coffee w/ creamer, milk and milo)</i>					
	Note:					
	1. Available mineral water for the whole duration of the training/activity					
	2. Available coffee, creamer, sugar, milk, milo and tea/turmeric/salabat/chocolate drink					
	3. Available condiments like soy sauce, vinegar, ketchup, calamansi, patis and chili					
	4. Bread every morning, finger foods, candies and fruits during lectures					
XX						
Purpose: catering services during the conduct of TC on Vegetable Production						
Requisitioner: MJGonzaga						
PR No. 23-09-779				ABC: 99,000.00		
				Source of fund: HVCDP		

- Note:
1. Price validity shall be for a period of _____ calendar days
 2. All entries must be typewritten or legibly written in ink.
 3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 4. Documentary requirements to be submitted along with your quotation:
 - 4.1 PhilGEPS Registration Number/Certificate
 - 4.2 Mayor's/Business Permit
 - 4.3 Income/Business Tax Return
 - 4.4 Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
 - 4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company Owner or Authorized

Date

Cellphone No. / e-mail Address

Name and Signature of Convasser