Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center XIII
Los Angeles, Butuan City
Mobile No. Globe 09369010366 / Smart 09293546355

REQUEST FOR QUOTATION

Date: December 5, 2023
Quotation #: 23-12-718

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 12 DEC 2023 in the attached envelope and return it sealed.

VIOLETA T. LAGUNA
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Laundry Services of bedsheets, blankets, pillow case, towel,		kilo	2,000		
	curtains, table & chair cover, etc. for Dormitory and office use of		(estimate)			
	ATI-RTC 13 for the period of January to December, 2024					
	***Inclusive: Pick-up & Delivery to ATI-RTC 13**					
	NOTE: Staggered Basis upon request					
	Billing should be done every month-end					
	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx					
	for ATI-RTC 13 Office & Dormitory use					
	Requisitioner: F. Iriarte/L. Antiola					

PR No. 23-12-926

ABC: **100,000.00**
Source of fund: Regular

Note: **1. Price validity shall be for a period of _____ calendar days**
2. All entries must be typewritten or legibly written in ink.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Documentary requirements to be submitted along with your quotation:
   4.1 PhilGEPS Registration Number/Certificate
   4.2 Mayor's/Business Permit
   4.3 Income/Business Tax Return
   4.4 Omnibus Sworn Statement - Duly Notarized - *form can be downloaded in the ATI-RTC13 website*
   4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company

Name and Signature of Canvasser

Date

Cellphone No. / e-mail Address

Revised January 5, 2021