



REQUEST FOR QUOTATION

Date: 31 JAN 2024
Quotation #: 24-01-054

Name of Company _____

Address _____

TIN No. _____

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the attached envelope and return it sealed.

Violeta T. Laguna
VIOLETA T. LAGUNA
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	ALCOHOL, Ethyl, 500 mL		bot.	60		
2	BATTERY, dry cell, size AA, Two (2) pieces per blister pack		pack	110		
3	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack		pack	45		
4	CARTOLINA, assorted colors, 20 pcs per pack, light colors		pack	30		
5	Certificate Paper, 150-180 GSM Letter size		pack	75		
6	Certificate Paper, board, 200 GSM Letter size		pack	290		
7	CLIP, backfold, 19mm		box	10		
8	Clip, backfold, 25mm		box	30		
9	Clip, backfold, 32mm		box	20		
10	DATA FILE BOX		piece	22		
11	FACE MASK, 3 ply, fifty (50) pieces per box		box	50		
12	Fastener, plastic coated, short		piece	2		
13	Folder with tab A4		pack	5		
14	Glue, all purpose 40g-50g.		jar	11		
15	HAND SOAP, liquid, 500ml.		bot.	5		
16	ID Badge (jacket with sling)		piece	1,465		
17	INK, for stamp pad, 50mL		piece	2		
18	Ledger arch file/ voucher binder, horizontal, royal blue		piece	50		
19	MARKER, Permanent, Black		piece	550		
20	MARKER, Whiteboard, Black		piece	365		
21	MARKER, Whiteboard, Blue		piece	85		
22	MARKER, Whiteboard, Red		piece	10		
23	PAPER CLIP, vinyl/plastic coated, 33mm		piece	10		
24	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm		piece	10		
25	PAPER, MULTICOPY A4 (bond paper) 80 gsm		ream	55		
26	PHILIPPINE NATIONAL FLAG		piece	10		
27	PUNCHER, paper, heavy duty		piece	5		
28	SIGN PEN, Black, liquid or gel, 0.5		piece	870		
29	STAPLE WIRE, standard		box	34		
30	STICKER PAPER		pack	10		
31	TAPE, masking, 24mm		roll	70		
32	TAPE, masking, 48 mm		roll	53		
33	TAPE, transparent, 24mm		roll	25		
34	TAPE, transparent, 48mm		roll	10		
35	Printer Ink (Canon G3010) black		piece	13		
36	Printer Ink (Canon G3010) cyan		piece	13		
37	Printer Ink (Canon G3010) magenta		piece	13		
38	Printer Ink (Canon G3010) yellow		piece	13		
39	Printer Ink refill 664 black		piece	4		
40	Printer Ink refill 664 black		piece	5		
41	Printer Ink refill 664 cyan		piece	4		
42	Printer Ink refill 664 cyan		piece	5		
43	Printer Ink refill 664 magenta		piece	4		
44	Printer Ink refill 664 magenta		piece	5		
45	Printer Ink refill 664 yellow		piece	4		
46	Printer Ink refill 664 yellow		piece	5		
47	Printer Ink, Brother BT 5000C- Cyan		piece	10		
48	Printer Ink, Brother BT 5000M- Magenta		piece	10		
49	Printer Ink, Brother BT 5000Y- Yellow		piece	10		
50	Printer Ink, Brother BT60BK (Black)		piece	10		
51	Printer Ink, HP GT51 Black Ink Bottle (90CC)		piece	10		
52	Printer Ink, HP GT52 Cyan Ink Bottle (70CC)		piece	2		
53	Printer Ink, HP GT52 Magenta Ink Bottle (70CC)		piece	2		
54	Printer Ink, HP GT52 Yellow Ink Bottle (70CC)		piece	2		

APR No. 2024-01-03 and 2024-01-04

Requisitioner: Various

ABC: 225,600.75

Source of fund: 101

- Note: 1. Price validity shall be for a period of _____ calendar days
2. All entries must be typewritten or legibly written in ink.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Documentary requirements to be submitted along with your quotation:
- 4.1 PhilGEPS Registration Number/Certificate
 - 4.2 Mayor's/Business Permit
 - 4.3 Income/Business Tax Return
 - 4.4 Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
 - 4.5 PCAB Lic. (Infra)

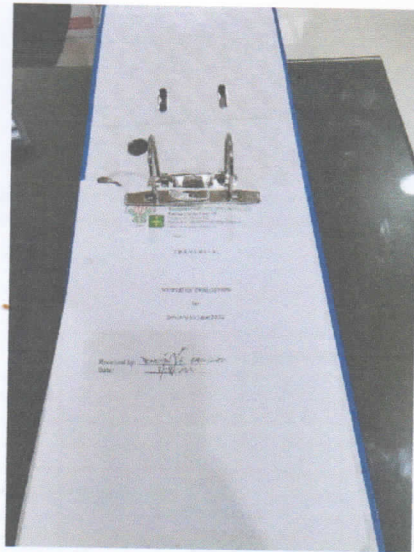
After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company _____

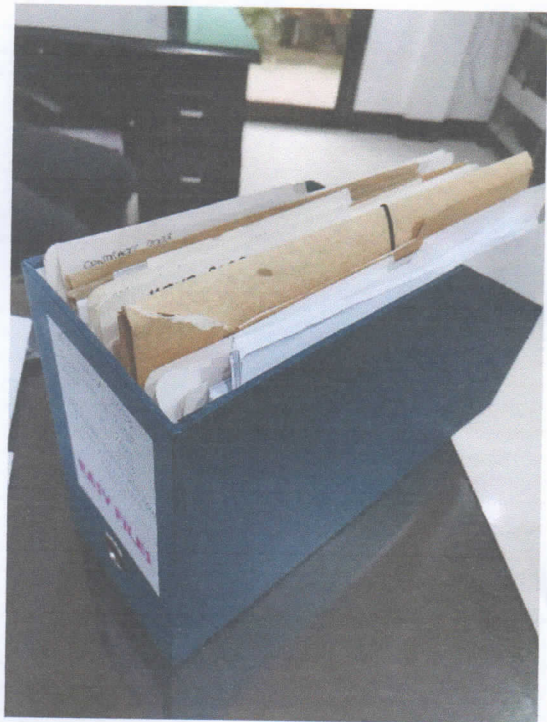
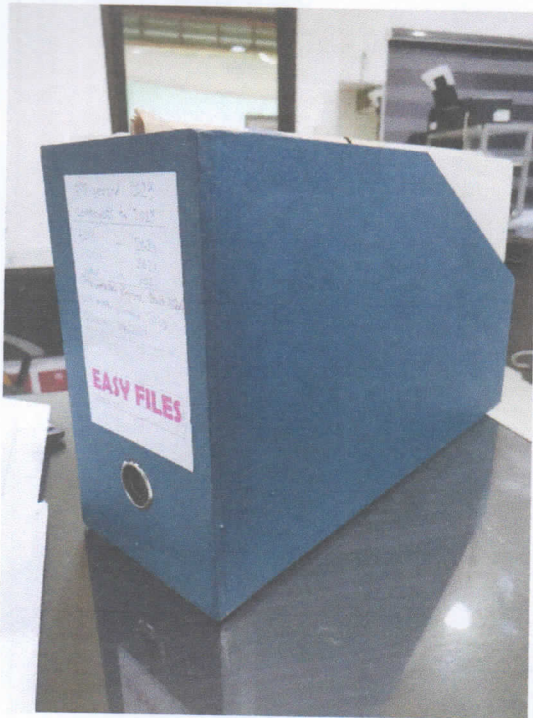
Name and Signature of Convasser

Date

Cellphone No. / e-mail Address



Ledger arch file/voucher binder, horizontal, royal blue



Data File Box