



Republic of the Philippines  
**AGRICULTURAL TRAINING INSTITUTE**  
 Regional Training Center XIII  
 Los Angeles, Butuan City  
 Mobile No. Globe 09369010366 / Smart 09293546355

**REQUEST FOR QUOTATION**

Date: 24 JAN 2024  
 Quotation #: 24-01-045

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 29 JAN 2024 in the attached envelope and return it sealed.

*[Signature]*  
**VIOLITA T. LAGUNA**  
 BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Timgas Magazine					
	January to December 2024 issue (by Quarter)					
	January to March 2024		pc	190		
	April to June 2024		pc	190		
	July to September 2024		pc	190		
	October to December 2024		pc	190		
	Material: C2S80 paper					
	Size: A4					
	Pages: 16 back to back					
	8 leaves, 4 spread					
	*Shld be completed not more than 1 month after ATI's submission of soft copy					
	* Shld provide prototype before it is approved before mass producti					
	*Supplier shld provide coordinator for face-to-face coordination					
	Requisitioner: Fil Victor A. Babanto / Purpose: Corporate IEC					

PR No. 24-01-057

ABC: 136,800.00  
 Source of fund: Regular

- Note: 1. Price validity shall be for a period of \_\_\_\_\_ calendar days
- All entries must be typewritten or legibly written in ink.
  - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  - Documentary requirements to be submitted along with your quotation:
    - PhilGEPS Registration Number/Certificate
    - Mayor's/Business Permit
    - Income/Business Tax Return
    - Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
    - PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name of Company Owner or Authorized Representative

\_\_\_\_\_  
 Name and Signature of Convasser

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Cellphone No. / e-mail Address