Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center XIII
Los Angeles, Butuan City 8600
Mobile No. Globe 09453296484 / Smart 09293546355

COMMISSION ON AUDIT
DA-RFU NO.XIII
RECEIVED
DATE 2/13/24 TIME 9:20
BY:
OFFICE OF THE AUDITOR, BUT. CITY

PURCHASE ORDER

Supplier : Amparitas Integrated Farm
Address : Tagasaka, Hinatuan, Surigao del Sur
TIN : 164-173-203-003

P.O. No. : 24-02-045
Date : 2/7/2024
Mode of Procurement : Lease of Venue

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein.

TO BE REVIEWED DURING POST-AUDIT

Place of Delivery : Hinatuan, Surigao del Sur
Date of Delivery : March 4-15, 2024
Delivery Term : N/A
Payment Term : 30 days upon complete delivery

No.	Unit	Description	Quantity	Unit Cost	Amount
1		Catering Services with Accommodation & Venue for Training on Coconut Specialist Course Date: March 4-15, 2024 Venue: Hinatuan, Surigao del Sur Note: 1. Available Mineral Water for the whole duration of the Training 2. Available Coffee (Brewed), Creamer, Sugar, Milk, Milo, & Tea/Turmeric Salabat/Chocolate Drink 3. Available Condiments like Soy Sauce, Vinegar, Ketchup, Calamansi, Patis, Chili 4. Bread every morning, finger foods, candies and fruits during lectures Menu: (Please see attached Menu)			
	pax	Day 1	30	21,600.00	648,000.00
	pax	Day 2	30		
	pax	Day 3	30		
	pax	Day 4	30		
	pax	Day 5	30		
	pax	Day 6	30		
	pax	Day 7	30		
	pax	Day 8	30		
	pax	Day 9	30		
	pax	Day 10	30		
	pax	Day 11	30		
	pax	Day 12	30		
2	pax	Accommodation	30		INCLUDED
3	hall	Venue, must have Projector, Airconditioned Hall & Rooms, Internet Connectivity, Speaker, Microphones xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	1		INCLUDED
Total Amount in Words:		Six Hundred Forty Eight Thousand Pesos Only			**648,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Manuel S. Ortega Jr.
Signature over Printed Name of Supplier
Feb. 8, 2024
Date

Very truly yours,

JESSIE V. BELDIA, PhD
Signature over Printed Name of Authorized
OIC - Center Director
Designation

Fund Cluster : _____
Funds Available : _____

FRANCIS H. TRIARTE, CPA, MPA
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____