



Republic of the Philippines  
**AGRICULTURAL TRAINING INSTITUTE**  
Regional Training Center XIII  
Los Angeles, Butuan City  
Mobile No. Globe 09369010366 / Smart 09293546355

## REQUEST FOR QUOTATION

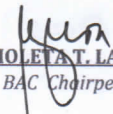
Date: **06 FEB 2024**  
Quotation #: **24-02-083**

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **12 FEB 2024** in the attached envelope and return it sealed.

  
**VIOLETA T. LAGUNA**  
BAC Chairperson

| ITEM No. | ITEM & DESCRIPTION  | BRAND MODEL | UNIT | QUANTITY | UNIT COST | TOTAL COST |
|----------|---|-------------|------|----------|-----------|------------|
|          | Catering services <del>including accommodation</del> during the conduct of Consultative Workshops on the Validation of Training Needs Assessment (TNA) Survey Analysis Results at Balanagay Hall, ATI RTC 13, Los Angeles, Butuan City. Serving 3 meals and 2 snacks good for 40 pax first level and 40 pax for second level. |             |      |          |           |            |
|          | FEBRUARY 20, 2024   |             | PAX  | 40       |           |            |
|          | FEBRUARY 22, 2024   |             | PAX  | 40       |           |            |
|          | <b>Menu:</b>  |             |      |          |           |            |
|          | Breakfast: Rice, Fish paksiw, Fried Fish (solid), Tuna longanisa, banana (lakatan)  |             |      |          |           |            |
|          | AM snacks: Camote cue, canned juice   |             |      |          |           |            |
|          | Lunch: Brown Rice, Fried Chicken, Fish sinigang (malasugi), Boiled camote, Garden salad (lettuce), Softdrinks   |             |      |          |           |            |
|          | PM Snacks: Banan cue (half-ripe) w/ Fries and canned Juice  |             |      |          |           |            |
|          | Dinner: pack individually, Rice, Fried fish(malasugi) Pancit guisado (chicken), Chicken Morcon, apple   |             |      |          |           |            |
|          | <b>Note:</b> Unlited rice, Free flowing coffee, sasawan (tuyo, suka, sili, calamasi)  |             |      |          |           |            |
|          | and observed proper Food Safety standard  |             |      |          |           |            |
|          | Requisitioner: <b>NENA L. LOMUNTAD</b>  |             |      |          |           |            |

PR No. **24-02-101**

ABC: \_\_\_\_\_ CFITF \_\_\_\_\_  
Source of fund: **80,000.00**

- Note:
1. Price validity shall be for a period of \_\_\_\_\_ calendar days
  2. All entries must be typewritten or legibly written in ink.
  3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  4. Documentary requirements to be submitted along with your quotation:
    - 4.1 PhilGEPS Registration Number/Certificate
    - 4.2 Mayor's/Business Permit
    - 4.3 Income/Business Tax Return
    - 4.4 Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
    - 4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company Owner or

\_\_\_\_\_  
Name and Signature of Convasser

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cellphone No. / e-mail Address