



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
**AGRICULTURAL TRAINING INSTITUTE**  
Regional Training Center 13  
Los Angeles, Butuan City  
Mobile No. Globe 09369010366 / Smart 09293546355

**REQUEST FOR QUOTATION**


Date: **31 JAN 2024**  
Quotation #: **24-61-0600**

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the attached envelope and return it sealed.

  
**VIOLETA T. LAGUNA**  
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering Services to be used during the conduct of Training on Financial Management and Marketing Strategies for RBOs on March 13-15, 2024 in Butuan City.					
	<b>Day 1: March 13, 2024</b>					
1	<b>Breakfast:</b> Plain Rice, Ampalaya Guisado, Pinakisiw Tuna Panga, Boiled Egg, Banana		pax	35		
2	<b>AM Snack:</b> Poto maya w/ sweet mango, Hot choco (Sikwate)		pax	35		
3	<b>Lunch:</b> Lunch: Chicken cordon bleu, bicol express (pork), fish escabeche (tuna), vegetable law-oy, Maja Blanca, soft drinks		pax	35		
4	<b>PM Snack:</b> Siopao Asado, Iced Tea		pax	35		
5	<b>Dinner:</b> Plain Rice, Bam-i, Grilled Fish (Tuna), fried chicken, ginataang nangka, buko salad, Softdrinks		pax	35		
	<b>Day 2: March 14, 2024</b>					
6	<b>Breakfast:</b> Plain rice, Luncheon Meat, Sunny Side-up Egg, Pineapple		pax	35		
7	<b>AM Snack:</b> Cheese and egg sandwich, Tropicana juice		pax	35		
8	<b>Lunch:</b> Plain rice, beef kare2x, lumpiang shanghai, chopsuey, mango float, softdrinks		pax	35		
9	<b>PM Snack:</b> Banana Turon with Langka, Canned Juice		pax	35		
10	<b>Dinner:</b> Plain Rice, Beef Teriyaki, Pancit Guisado, Chicken Curry, vegetable law-oy, Soft drinks		pax	35		
11	Team Building Activities (Foods/Cocktail)		pax	35		
	<b>Day 3: March 15, 2024</b>					
12	<b>Breakfast:</b> Plain Rice, Chicken Tocino, Scrambled Egg, Ampalaya with egg, Pineapple		pax	35		
13	<b>AM Snack:</b> Suman malagkit with latik, C2 bottled juice		pax	35		
14	<b>Lunch:</b> Plain Rice, Pork Humba, Chopsuey, Fish escabeche (Tuna), Fried Chicken, banana, Soft drinks		pax	35		
16	<b>PM Snack:</b> chicken empanada, Bottled lemon juice		pax	35		

	<p><i>Note:</i>  1. <i>Unlimited rice, free flowing coffee, sawsawan (toyo, suka, sili, calamansi)</i>  2. <i>The server must wear proper garments</i></p>				
<p>*****Nothing Follows*****</p>					
<p><b>Purpose: Catering Services to be used during the conduct of Training on Financial Management and Marketing Strategies for RBOs on March 13-15, 2024 in Butuan City.</b></p>					
<p>Requisition: <i>Violeta T. Laguna</i></p>					
<p>Note:</p>	<p>PR No. <i>24-01-077</i></p>				<p>ABC: <b>113,750.00</b>  Source of fund: <b>RICE/ PAFES</b></p>
<p>1. <b>Price validity</b> shall be for a period of _____ calendar days  2. All entries must be typewritten or legibly written in ink.  3. Warranty shall be for a period of six (6) months for supplies &amp; materials, one (1) year for equipment from date of acceptance by procuring entity.  4. Documentary requirements to be submitted along with your quotation:  4.1 PhilGEPS Registration Number/Certificate  4.2 Mayor's/Business Permit  4.3 Income/Business Tax Return  4.4 Omnibus Sworn Statement -Duly Notarized - <i>form can be downloaded in the ATI-RTC13 website</i>  4.5 PCAB Lic. (Infra)</p>					
<p>After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.</p>					
<p>_____</p> <p><i>Name and Signature of Convasser</i></p>				<p>_____  Signature over Printed Name of</p> <p>_____  Date</p>	
<p>_____</p> <p>Cellphone No. / e-mail Address</p>					

Revised January 5, 2021