



Republic of the Philippines  
**AGRICULTURAL TRAINING INSTITUTE**  
 Regional Training Center XIII  
 Los Angeles, Butuan City  
 Mobile No. Globe 09369010366 / Smart 09293546355

**REQUEST FOR QUOTATION**

Date: **20 FEB 2024**  
 Quotation #: **24-02-130**

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, **2.6 FEB 2024** stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the attached envelope and return it sealed.

*[Signature]*  
**VIOLETA T. LAGUNA**  
 BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Video production services for the following documentations: 1. RCEF Success Story1 (5-10 mins) - April to May 2. RCEF Success Story2 (5-10 mins) - April to May 3. RCEF Success Story3 (5-10 mins) - April to May 4. HVCDP Success Story (5-10 mins) - April 5. CFIDP Promotional video (3-5 mins) - April 6. Livestock Success Story (5-10 mins) - May 7. Filipino Food Month - feature story (15-30 mins) - March 2024  - Should be finalized not later than 30 days upon receipt of script - Includes shooting, directing, editing (graphics & sound effects), and voice over - Should allow revisions (re-editing and re-shooting) if necessary to ensure quality of video prod. - To use own equipment such as camera, laptop, lights, lapel, and drone - ATI to provide transportation, script, story flow, venue, resource person - Prod team shld be available either weekend or weekdays if necessary -If supplier is outside Butuan City, shld provide a representative for face-to-face coordination and instructions - ATI will not cover food and accommodation of production staff - Shooting will be within Caraga Region. Sked of shooting of the 7 projects are at diff. dates and locations (depending on WFP target, availability of farmer, script, and other logistical considerations)			7		

Requisitioner: FVBabanto

Purpose: For the documentation of success stories of farmers, promotion of CFIDP, and local delicacies.

PR No. **24-02-164**

ABC: Php 500,000.00  
 Source of fund: RCEF, Livestock, HVCDP, CFIDP

- Note:
- Price validity shall be for a period of \_\_\_\_\_ calendar days
  - All entries must be typewritten or legibly written in ink.
  - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  - Documentary requirements to be submitted along with your quotation:
    - PhilGEPS Registration Number/Certificate
    - Mayor's/Business Permit
    - Income/Business Tax Return
    - Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
    - PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name of Company Owner or Authorized Representative

\_\_\_\_\_  
 Name and Signature of Convasser

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Cellphone No. / e-mail Address