



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 Regional Training Center XIII  
 Los Angeles, Butuan City 8600  
 Mobile No. Globe 09453296484 / Smart 09293546365

COMMITTEE  
 DA-REFUNO.XIII  
**RECEIVED**  
 DATE 3/4/24 TIME 9:00  
 BY: up  
 OFFICE OF THE AUDITOR, BUTUAN CITY  
**TO BE REVIEWED DURING POST-AUDIT**

**PURCHASE ORDER**

Supplier : BSU Prints and Garments  
 Address : 951 Ochoa Ave., Butuan City  
 TIN : 939-680-152-000  
 P.O. No. : 24-02-085  
 Date : 2/29/2024  
 Mode of Procurement : Small Value

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : ATI-RTC 13, Los Angeles, Butuan City  
 Date of Delivery : 30 calendar days upon receipt  
 Delivery Term : Free Delivery  
 Payment Term : 30 days upon complete delivery

No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Polo Shirt with Print, 100% Polyester Sizes: Extra Large - 6, Large - 20, Medium - 26, Small - 18	70	390.00	27,300.00
2	piece	Sweatshirt with Print, 100% Polyester Sizes: Extra Large - 6, Large - 20, Medium - 26, Small - 18	70	500.00	35,000.00
3	piece	Multipurpose Sun Hat with Print XX for TOT on Corn Production & Mangement 2 batches	70	250.00	17,500.00

**Total Amount in Words:** Seventy Nine Thousand Eight Hundred Pesos Only **79,800.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Gemparan*  
**CEENA A. GEMPARAN**  
 Signature over Printed Name of Supplier  
03-01-24  
 Date

Very truly yours  
*Jessie V. Belnia*  
**JESSIE V. BELNIA, PhD**  
 Signature over Printed Name of Authorized Official  
**OIC - Center Director**  
 Designation

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_  
**FRANCIS HIRIARTE, CPA, MPA**  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
AGRICULTURAL TRAINING INSTITUTE  
Regional Training Center-13  
Los Angeles, Butuan City  
Mobile Nos.: 09453296484 | 09293546355  
e-Mail: [aticaraga@ati.da.gov.ph](mailto:aticaraga@ati.da.gov.ph)  
URL: <https://ati2.da.gov.ph/ati-13>; [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

**BAC RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING THE NEGOTIATED PROCUREMENT -  
SMALL VALUE PROCUREMENT FOR VARIOUS ADVOCACY MATERIALS  
AND AWARD OF CONTRACT TO BSU PRINTS & GARMENTS  
Resolution No. 2024 - 02- 084**

Whereas, for the purposes of economy and efficiency in all aspects of government procurement, the ATI-Regional Training Center 13, as approved by the Head of the Procuring Entity resorts to the Alternative Mode of Procurement consistent with the Rule XVI of the Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the of the Agricultural Training Institute - RTC 13 intends to procure various advocacy materials for the 2 batches of TOT on Corn Production and Management with an Approved Budget for the Contract (ABC) amounting to Ninety-Eight Thousand Pesos (Php 98,000.00) in accordance with the agency's Annual Procurement Plan.

Whereas, upon completion of the Request for Quotation of the Avecilla Trading, Mahaneh Garments, Brightsky Non-Specialized Wholesale Trading, and BSU Prints & Garments, the Bids and Awards Committee (BAC) determines that **BSU Prints & Garments** has the Lowest Calculated Bid.

Whereas, upon further evaluation and post-qualification of the BAC, it was determined that BSU Prints & Garments has the Lowest Calculated and Responsive Bid, thus eligible for award.

NOW, THEREFORE in order to promote economy and efficiency, the BAC recommends to the Head of Procuring Entity (HOPE), OIC-Center Director JESSIE V. BELDIA, PhD, to award the supply and delivery of various advocacy materials for the 2 batches of TOT on Corn Production and Management to **BSU Prints & Garments** as the offer is considered most advantageous to the government.

Done this 26<sup>th</sup> day of February 2024, at the Agricultural Training Institute-Regional Training Center 13, Los Angeles, Butuan City.

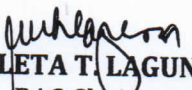
**THE BIDS AND AWARDS COMMITTEE:**

  
**NEPTALI V. MADARIMOT**  
Member

  
**FIL VICTOR A. BABANTO**  
Member

  
**MATT ANDREW G. BAQUIANO**  
Member

  
**NENA L. LOMUNTAD**  
Vice Chairperson

  
**VIOLETA T. LAGUNA**  
BAC Chairperson

Approved by:

  
**JESSIE V. BELDIA, Ph.D**  
OIC, Center Director/HOPE