



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center XIII
Los Angeles, Butuan City 8600
Mobile No. Globe 09453296484 / Smart 09293546355

COMMISSION ON AUDIT
DA-RFUND NO. XIII
RECEIVED
DATE 3/18/24 TIME 11:00
BY: [Signature]
OFFICE OF THE AUDITOR, BUTUAN CITY
TO BE REVIEWED DURING POST-AUDIT

PURCHASE ORDER

Supplier : EMT Studios Photo & Video Services
Address : P-1, Limaha, Butuan City
TIN : 317-755-118-000
Gentlemen: _____
P.O. No. : 24-03-104
Date : 3/4/2024
Mode of Procurement : Small Value

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : ATI-RTC 13, Los Angeles, Butuan City
Date of Delivery : March 1 - May 31, 2024
Delivery Term : N/A
Payment Term : 30 days upon complete delivery

No.	Unit	Description	Quantity	Unit Cost	Amount
1	video	Video Production Services for: 1. RCEF Success Story 1 (5-10 mins.) - April to May 2. RCEF Success Story 2 (5-10 mins.) - April to May 3. RCEF Success Story 3 (5-10 mins.) - April to May 4. HVCDP Success Story (5-10 mins.) - April 5. CFIDP Success Story (3-5 mins.) - April 6. Livestock Success Story (5-10 mins.) - May 7. Filipino Food Month - Feature Story (15-30 mins.) - March Note: *Should be finalized not later than 30 days upon receipt of script *Includes shooting, directing, editing (graphics & sound effects), voice over *Should allow revisions (re-editing and re-shooting) if necessary to ensure quality of video production *To use own equipment such as camera, laptop, lights, lapel, and drone *ATI to provide transportation, script, story flow, venue, resource person *Production Team should be available either weekend or weekdays if necessary *If supplier is outside Butuan City, should provide a representative for face-to-face coordination & instruction *ATI will not cover food and accommodation of production staff *Shooting will be within Caraga Region, Schedule of shooting of the 7 projects are at different dates and locations (depending on WFP target, Availability of Farmer, Script, and other logistical considerations XXX for documentation of success stories of farmers, promotion of CFIDP, & Local Delicacies	7		390,000.00

Total Amount in Words: Three Hundred Ninety Thousand Pesos Only **390,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier
03/08/24
Date

Very truly yours,

JESSIE V BELDIA, PhD
Signature over Printed Name of Authorized Official
OIC - Center Director
Designation

Fund Cluster : _____
Funds Available : _____

FRANCIS H. IRIARTE, CPA, MPA
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center-13
Los Angeles, Butuan City
Mobile Nos.: 09453296484 | 09293546355
e-Mail: aticaraga@ati.da.gov.ph
URL: <https://ati2.da.gov.ph/ati-13>; www.e-extension.gov.ph

**BAC RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING THE NEGOTIATED PROCUREMENT -
SMALL VALUE PROCUREMENT FOR VIDEO PRODUCTION SERVICES AND AWARD OF
CONTRACT TO EMT STUDIOS PHOTO & VIDEO SERVICES
Resolution No. 2024 - 03- 101**

Whereas, for the purposes of economy and efficiency in all aspects of government procurement, the ATI-Regional Training Center 13, as approved by the Head of the Procuring Entity resorts to the Alternative Mode of Procurement consistent with the Rule XVI of the Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the of the Agricultural Training Institute - RTC 13 intends to procure video production services for seven (7) lots) video documentation of success stories and other promotional videos with an Approved Budget for the Contract (ABC) amounting to Five Hundred Thousand Pesos (Php 500,000.00) in accordance with the agency's Annual Procurement Plan.

Whereas, upon completion of the Request for Quotation of the Immortal Moment Photo & Film, DKNR Multimedia Services, Stipin Studio, and EMT Studios Photo & Video Services, the Bids and Awards Committee (BAC) determines that **EMT Studios Photo & Video Services** has the Lowest Calculated Bid.


Whereas, upon further evaluation and post-qualification of the BAC, it was determined that **EMT Studios Photo & Video Services** has the Lowest Calculated and Responsive Bid, thus eligible for award.

NOW, THEREFORE in order to promote economy and efficiency, the BAC recommends to the Head of Procuring Entity (HOPE), OIC-Center Director JESSIE V. BELDIA, PhD, to award the provision of video production services for seven (7) lots) video documentation of success stories and other promotional videos to **EMT Studios Photo & Video Services** as the offer is considered most advantageous to the government.

Done this 4th day of March 2024, at the Agricultural Training Institute-Regional Training Center 13, Los Angeles, Butuan City.

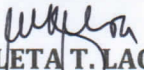
THE BIDS AND AWARDS COMMITTEE:


NEPTALI V. MADARIMOT
Member



FIL VICTOR A. BABANTO
Member


MATT ANDREW G. BAQUIANO
Member


NENA L. LOMUNTAD
Vice Chairperson


VIOLETA T. LAGUNA
BAC Chairperson

Approved by:


JESSIE V. BELDIA, Ph.D
OIC, Center Director/HOPE