Republic of the Philippines
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center XIII
Los Angeles, Butuan City
Mobile No. Globe 09453296484 / Smart 09293546355

REQUEST FOR QUOTATION

Date: 11 MAR 2024
Quotation #: 24-02-177

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 15 MAR 2024 in the attached envelope and return it sealed.

VIOLETA T. LAGUNA
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Printing services: Three-fold, A4 size		pc	3,100		
	Colored, Glossy-type, C25#80 - Back to Back					
	Laser Printing					
	5 designs x 620 pcs. each = 3,100					
	1. Pipino					
	2. Saba					
	3. Mushroom					
	4. Pinya					
	5. Letsugas					
	**********					
	NOTE:					
	- must be delivered not later than 30 days upon approval of sample					
	- Supplier must provide SAMPLE copy prior to mass production					
	- Supplier should have a representative for face-to-face coordination					
	Requisitioner: Mary Grace B. Salve					

PR No. 24-02-218

ABC: 77,500.00
Source of fund: HVCDP

Note:
1. **Price validity** shall be for a period of _____ calendar days
2. All entries must be typewritten or legibly written in ink.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Documentary requirements to be submitted along with your quotation:
   4.1 PhilGEPS Registration Number/Certificate
   4.2 Mayor's/Business Permit
   4.3 Income/Business Tax Return
   4.4 Omnibus Sworn Statement -Duly Notarized - *form can be downloaded in the ATI-RTC13 website*
   4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company Owner or

Name and Signature of Canvasser

Date

Cellphone No. / e-mail Address

Revised January 5, 2021