



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 Regional Training Center XIII  
 Los Angeles, Butuan City 8600  
 Mobile No: Globe 09453295484 / Smart 09293548355

**COMMISSION ON AUDIT**  
 DA-RFUND NO. XIII  
**RECEIVED**  
 DATE 3/26/24 TIME 11:00  
 BY: \_\_\_\_\_  
**OFFICE OF THE AUDITOR, BUTUAN CITY**

**PURCHASE ORDER**

**TO BE REVIEWED DURING POST-AUDIT**

Supplier: Genesis Enterprises  
 Address: Mangagay, Butuan City  
 TIN: NIV-443-663-413-000  
 Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery: ATI-RTC 13, Los Angeles, Butuan City  
 Date of Delivery: April 1, 2024  
 Delivery Term: Free Delivery  
 Payment Term: 30 days upon complete delivery

No.	Unit	Description	Quantity	Unit Cost	Amount
		Dri-Fit T-Shirt, Sublimation Printing Sizes:			
1	piece	Extra Small	34	240.10	8,163.40
2	piece	Small	80	239.90	19,192.00
3	piece	Medium	80	239.90	19,192.00
4	piece	Large	70	239.70	16,779.00
5	piece	Extra Large	30	240.00	7,200.00
6	piece	2X Large	6	240.00	1,440.00
		Dri-Fit Polo Shirt, Sublimation Printing Sizes:			
7	piece	Extra Small	10	235.00	2,350.00
8	piece	Small	10	233.00	2,330.00
9	piece	Medium	10	232.00	2,320.00
10	piece	Large	10	237.00	2,370.00
11	piece	Extra Large	7	240.00	1,680.00
12	piece	2X Large	3	239.00	717.00

Total Amount in Words: Eighty-Three Thousand Seven Hundred Thirty Three Pesos and Forty Cents Only **83,733.40**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme: Pestano, Aleah K. A.  
 Signature over Printed Name of Supplier  
3-20-24  
 Date

Very truly yours: Jessie Y. Belina, PhD  
 Signature over Printed Name of Authorized Official  
**OIC - Center Director**  
 Designation

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit: Francis H. Iriarte, CPA, MPA

ORS/BURS No.: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_

