



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 Regional Training Center XIII  
 Los Angeles, Butuan City 8600  
 Mobile No. Globe 09453296484 / Smart 09293546355

**COMMISSION ON AUDIT**  
 DA-RFUND NO. XIII  
**RECEIVED**  
 DATE: 3/21/24 TIME: 11:11 AM  
 BY: *wp*  
**OFFICE OF THE AUDITOR BUTUAN CITY**

**PURCHASE ORDER**

**( TO BE REVIEWED DURING POST-AUDIT )**

Supplier : RTR Consumers Cooperative  
 Address : Pob. 1, Agay, RTR, Agusan del Norte  
 TIN : 613-315-729-000  
 Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : ATI-RTC 13, Los Angeles, Butuan City Delivery Term : N/A  
 Date of Delivery : April 8-19, 2024 Payment Term : 30 days upon complete delivery

No.	Unit	Description	Quantity	Unit Cost	Amount
1		Catering Services for TOT on Production of High-Quality Inbred Rice and Seeds and Farm Mechanization under RCEF Date: April 8-19, 2024 Venue: ATI-RTC 13, Los Angeles, Butuan City Note: *Please follow ATI's protocol/guidelines for catering services *Available Coffee, Creamer, Sugar, Chocolate Drinks & Powdered Milk *Available Condiments *Serving 3 meals & 2 snacks, 35 pax per batch for 12 days Menu (ATTACHED)			
	pax	Day 1	35	770.00	26,950.00
	pax	Day 2	35	770.00	26,950.00
	pax	Day 3	35	770.00	26,950.00
	pax	Day 4	35	770.00	26,950.00
	pax	Day 5	35	770.00	26,950.00
	pax	Day 6	35	770.00	26,950.00
	pax	Day 7	35	770.00	26,950.00
	pax	Day 8	35	770.00	26,950.00
	pax	Day 9	35	770.00	26,950.00
	pax	Day 10	35	770.00	26,950.00
	pax	Day 11	35	770.00	26,950.00
	pax	Day 12	35	770.00	26,950.00
	XX				

**Total Amount in Words:** Three Hundred Twenty Three Thousand Four Hundred Pesos Only **323,400.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
*[Signature]*  
 Signature over Printed Name of Supplier  
3/21/24  
 Date

Very truly yours,  
*[Signature]*  
**JESSIE F. BELDIA, PhD**  
 Signature over Printed Name of Authorized Official  
**OIC - Center Director**  
 Designation

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_  
*[Signature]*  
**FRANCIS H. IRIARTE, CPA, MPA**  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
AGRICULTURAL TRAINING INSTITUTE  
Regional Training Center-13  
Los Angeles, Butuan City  
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e-Mail: [aticaraga@ati.da.gov.ph](mailto:aticaraga@ati.da.gov.ph)  
URL: <https://ati2.da.gov.ph/ati-13>; [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

**BAC RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING THE NEGOTIATED PROCUREMENT -  
SMALL VALUE PROCUREMENT FOR CATERING SERVICES AND AWARD  
OF CONTRACT TO RTR CONSUMERS COOPERATIVE  
Resolution No. 2024 - 03- 46**

Whereas, for the purposes of economy and efficiency in all aspects of government procurement, the ATI-Regional Training Center 13, as approved by the Head of the Procuring Entity resorts to the Alternative Mode of Procurement consistent with the Rule XVI of the Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the of the Agricultural Training Institute - RTC 13 intends to procure the Catering Services for TOT on Production of High-Quality Inbred Rice and Seeds and Farm Mechanization under RCEF on April 8-19, 2024 at ATI-RTC 13, Los Angeles, Butuan City with an Approved Budget for the Contract (ABC) amounting to Four Hundred Sixty-Two Thousand Pesos (Php 462,000.00) in accordance with the agency's Annual Procurement Plan.

Whereas, upon completion of the Request for Quotation of the Bubbly Babe Cakeshop, Butuan Southville Hotel & Restaurant, RTR Consumers Cooperative, and Homer Catering Services, the Bids and Awards Committee (BAC) determines that **RTR Consumers Cooperative** has the Lowest Calculated Bid.

Whereas, upon further evaluation and post-qualification of the BAC, it was determined that **RTR Consumers Cooperative** has the Lowest Calculated and Responsive Bid, thus eligible for award.

NOW, THEREFORE in order to promote economy and efficiency, the BAC recommends to the Head of Procuring Entity (HOPE), OIC-Center Director JESSIE V. BELDIA, PhD, to award the provision of Catering Services for TOT on Production of High-Quality Inbred Rice and Seeds and Farm Mechanization under RCEF on April 8-19, 2024 at ATI-RTC 13, Los Angeles, Butuan City to **RTR Consumers Cooperative** as the offer is considered most advantageous to the government.

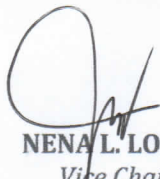
Done this 22<sup>nd</sup> day of March 2024, at the Agricultural Training Institute-Regional Training Center 13, Los Angeles, Butuan City.

**THE BIDS AND AWARDS COMMITTEE:**

  
**NEPTALI V. MADARIMOT**  
Member


  
**JASON PAUL DADS E. JAMPAC**  
Member

  
**MATT ANDREW G. BAQUIANO**  
Member

  
**NENA L. LOMUNTAD**  
Vice Chairperson

**ON OFFICIAL BUSINESS**  
**VIOLETA T. LAGUNA**  
BAC Chairperson

Approved by:

  
**JESSIE V. BELDIA, Ph.D**  
OIC, Center Director/HOPE