



Republic of the Philippines
AGRICULTURAL TRAINING INSTITUTE
 Regional Training Center XIII
 Los Angeles, Butuan City
 Mobile No. Globe 09369010366 / Smart 09293546355

REQUEST FOR QUOTATION

Date: **11 APR 2024**
 Quotation #: **24-04-259**

Name of Company

Address

TIN No.

11 APR 2024

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the attached envelope and return it sealed.

Violeta T. Laguna
VIOLETA T. LAGUNA
 BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Catering Services for the conduct of OJT Micro-teaching Activity & Graduation					
	Date: May 7 & 13, 2024					
	Venue: ATI-RTC XIII, Los Angeles, Butuan City					
	May 7, 2024					
	AM Snack: Burger Steak & Canned Juice		pax	50		
	Lunch: Plain rice, Pork sisig, Spicy Beef Steak, Pancit Canton, Bulalo Soup, Fresh Fruits & Soft Drinks		pax	50		
	PM Snack: Assorted Native Delicacies & Hot Chocolate		pax	50		
	May 13, 2024					
	AM Snack: Bread with Tuna Spread & Iced Tea		pax	50		
	Lunch: Plain rice, Beef kare2x with bagoong, Chicken Curry, Bihon Guisado, Law-uy soup, Buko Salad & softdrinks		pax	50		
	PM Snack: Mamon Bread & Calamansi juice		pax	50		
	Note:					
	1. Unlimited rice, free flowing coffee, sawsawan (toyo, suka, sili, calamansi)					
	2. The server must wear proper garments					
	Delivery date: May 7 & 13, 2024					
	Requisitioner: ENGR. MATT ANDREW G. BAQUIANO					

PR No. **24-04-259**

ABC: **69,000.00**
 Source of fund: _____

- Note:
- Price validity shall be for a period of _____ calendar days
 - All entries must be typewritten or legibly written in ink.
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Documentary requirements to be submitted along with your quotation:
 - PhilGEPS Registration Number/Certificate
 - Mayor's/Business Permit
 - Income/Business Tax Return
 - Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
 - PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company Owner or Authorized Representative

 Name and Signature of Convasser

 Date

 Cellphone No. / e-mail Address