



Republic of the Philippines
AGRICULTURAL TRAINING INSTITUTE
 Regional Training Center XIII
 Los Angeles, Butuan City
 Mobile No. Globe 09369010366 / Smart 09293546355

REQUEST FOR QUOTATION

Date: **06 MAY 2024**
 Quotation #: **24-05-392**

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the attached envelope and return it sealed.

10 MAY 2024

Violeta T. Laguna
VIOLETA T. LAGUNA
 BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Catering services for the conduct of Training on Good Agricultural Practices (GAP) for Durian Production on June 5-7, 2024 at ATI-RTC 13, Los Angeles, Butuan City. Serving 3 meals and 2 snacks good for 35 persons for 3 days.		pax	35		
	Menu (3 main dish with side dish, soft drinks and fruits) See attached menu					
	Note:					
	1. Available mineral water for the whole duration and during field practicum of the training/activity					
	2. Available coffee, creamer, sugar, milk, milo and tea/turmeric/salabat/chololate drink					
	3. Available condiments like soy sauce, vinegar, ketchup, calamansi, patis and chili					
	4. Bread every morning, finger foods, candies and fruits during lectures					
	Requester: EPMadelo/MJGonzaga					

PR No. **24-05-392**

ABC: 115,500.00
 Source of fund: HVCDP Fund

- Note:
- Price validity shall be for a period of _____ calendar days
 - All entries must be typewritten or legibly written in ink.
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Documentary requirements to be submitted along with your quotation:
 - PhilGEPS Registration Number/Certificate
 - Mayor's/Business Permit
 - Income/Business Tax Return
 - Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
 - PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company

Name and Signature of Convasser

Date

Cellphone No. / e-mail Address