



Republic of the Philippines  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center XIII**

Los Angeles, Butuan City  
Mobile No. Globe 09369010366 / Smart 09293546355

### REQUEST FOR QUOTATION

Date: **27 MAY 2024**  
Quotation #: **24-05-353**

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **03 JUN 2024** in the attached envelope and return it sealed.

  
WOLETA S. LAGUNA  
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	<b>ONE JOB ORDER FOR:</b>					
	Catering Services during Seminar on Health and Wellness for Senior Citizen in the Province of Dinagat Island serving 3 meals and 2 snacks for 30 participants including rental of Session Hall for the period June 11-12, 2024.			30		
	<b>Requisitioner: NENA L. LOMUNTAD</b>					

PR No. **24-05-434**

ABC: **84,000.00**  
Source of fund: **Regular**

- Note:
1. **Price validity** shall be for a period of \_\_\_\_\_ calendar days
  2. All entries must be typewritten or legibly written in ink.
  3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  4. Documentary requirements to be submitted along with your quotation:
    - 4.1 PhilGEPS Registration Number/Certificate
    - 4.2 Mayor's/Business Permit
    - 4.3 Income/Business Tax Return
    - 4.4 Omnibus Sworn Statement -Duly Notarized - *form can be downloaded in the ATI-RTC13 website*
    - 4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name of  
Company Owner or Authorized

\_\_\_\_\_  
Name and Signature of Convasser

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cellphone No. / e-mail Address