Republic of the Philippines
DEPARTMENT OF AGRICULTURE
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center 13
Los Angeles, Butuan City
Mobile No. Globe 09369010366 / Smart 09293546355

REQUEST FOR QUOTATION

Date: 21 OCT 2024
Quotation #: 24-10-645

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the attached envelope and return it sealed.

VIOLETA T. LAGUNA
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Technical Expert Services for the conduct of Extension Management for Agricultural Extension Managers on October 29-31, 2024 at VFS Agri-Tourism Park, Tago, Surigao del Sur					
1	**Technical Expert Services** for 25 participants		~~lot~~	1 ~~25~~		
	Inclusions:					
	(Food, accommodation, transportation, training certificates, and other materials related to the training)					
	**********Nothing Follows**********					
	Purpose: Technical Expert Services for the conduct of Extension Management for Agricultural Extension Managers on October 29-31, 2024 at VFS Agri-Tourism Park, Tago, Surigao del Sur.					
	Requisitione *Violeta T. Laguna*					

PR No. 24-10-785

ABC: 69,328.00
Source of fund: REGULAR

Note:
1. **Price validity** shall be for a period of _____ calendar days
2. All entries must be typewritten or legibly written in ink.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Documentary requirements to be submitted along with your quotation:
   4.1 PhilGEPS Registration Number/Certificate
   4.2 Mayor's/Business Permit
   4.3 Income/Business Tax Return
   4.4 Omnibus Sworn Statement -Duly Notarized - *form can be downloaded in the ATI-RTC13 website*
   4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Name and Signature of Canvasser

Date

Cellphone No. / e-mail Address

Revised January 5, 2021