



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center 13**  
 Los Angeles, Butuan City  
 Mobile No. Globe 09369010366 / Smart 09293546355

**REQUEST FOR QUOTATION**

Date: 13 NOV 2024  
 Quotation #: 24-11-665

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 18 NOV 2024 in the attached envelope and return it sealed.

*[Signature]*  
**VIOLETA T. LAGUNA**  
 BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering services during the conduct of <b>Monitoring of Re-entry Plans under the Coconut and Farmers Industry Development Plan (CFIDP) on November 19, 2024</b> in Butuan City. Serving 1 meals and 2 snacks good for 90 persons for 1 day.		pax	90		
	Hotel menu: (3 main dish and 1 side dish with softdrinks and assorted fruits every meal)					
	<b>Note:</b>					
	1. Available mineral water for the whole duration of the training/activity					
	*****Nothing follows*****					
	*****Nothing Follows*****					
<b>Purpose:</b> Catering services during the conduct of <b>Monitoring of Re-entry Plans under the Coconut and Farmers Industry Development Plan (CFIDP) on November 19, 2024</b> in Butuan City.						
Requisitioner: VTLaguna						

PR No. 24-11-87A

ABC: 58,500.00  
 Source of fund: CFIDP

- Note:
1. **Price validity** shall be for a period of \_\_\_\_\_ calendar days
  2. All entries must be typewritten or legibly written in ink.
  3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  4. Documentary requirements to be submitted along with your quotation:
    - 4.1 PhilGEPS Registration Number/Certificate
    - 4.2 Mayor's/Business Permit
    - 4.3 Income/Business Tax Return
    - 4.4 Omnibus Sworn Statement -Duly Notarized - form can be downloaded in the ATI-RTC13 website
    - 4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Co

\_\_\_\_\_  
 Name and Signature of Convasser

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Cellphone No. / e-mail Address