



Republic of the Philippines  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center XIII**

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**REQUEST FOR QUOTATION**

**20 JAN 2025**  
Date:

Quotation #: **25-01-003**

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the attached envelope and return it sealed.

  
**VIOLETA T. LAGUNA**  
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Catering services with accommodation and venue for the Training on Biosecurity and Surveillance for Barangay Biosecurity Officers (BBOs) Batch 5 <b>Date: March 18-19, 2025</b> <b>Venue: Lingig, Surigao del Sur</b> Day 1: March 18, 2025 <b>Breakfast:</b> Plain Rice, Beef tapa with fried egg, steam okra and camote tops, Papaya <b>AM Snack:</b> Assorted kakanin, Calamansi juice <b>Lunch:</b> Plain Rice, Native Chicken Tinola, Beef steak, Fried fish Leche Flan, Soft Drinks <b>PM Snack:</b> Special Bibingka, Buko Juice <b>Dinner:</b> Plain Rice, Pork liempo, suated shrimp, law-uy, watermelon Day 2: March 19, 2025 <b>Breakfast:</b> Plain rice, Chicken tocino, boiled egg, ginisang pechay, Mango <b>AM Snack:</b> Empanada, Bottled iced tea <b>Lunch:</b> Plain Rice, Fish Kinilaw, Lechon Kawali, Pinakbet, Buko Salad, Soft drinks <b>PM Snack:</b> Beef cheese burger, Canned juice					
	Delivery date: March 18-19, 2025					
	Requisitioner: ENGR. MATT ANDREW G. BAQUIANO					

PR No. **25-01-003**

ABC: 56,000.00  
Source of fund: \_\_\_\_\_

- Note:
1. **Price validity** shall be for a period of \_\_\_\_\_ calendar days
  2. All entries must be typewritten or legibly written in ink.
  3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  4. Documentary requirements to be submitted along with your quotation:
    - 4.1 PhilGEPS Registration Number/Certificate
    - 4.2 Mayor's/Business Permit
    - 4.3 Income/Business Tax Return
    - 4.4 Omnibus Sworn Statement -Duly Notarized - *form can be downloaded in the ATI-RTC13 website*
    - 4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of

\_\_\_\_\_  
Name and Signature of Canvasser

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cellphone No. / e-mail Address