Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center XIII
Los Angeles, Butuan City
Mobile No. Globe 09369010366 / Smart 09293546355

REQUEST FOR QUOTATION

Date: December 23, 2024
Quotation #: 24-12-725

Name of Company

Address

TIN No.

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **Three (3) days upon receipt of the RFQ** in the attached envelope and return it sealed.

VIOLETA T. LAGUNA
BAC Chairperson

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Duplex Sheet-fed Document Scanner		unit	8		
	Specifications:					
	Daily duty cycle of up to 5,500 sheets					
	Scan speed up to 35ppm/70ipm					
	One-pass duplex scanning					
	Scan 50gsm to 209gsm					
	Paper protection function and image sensor glass dirt detection					
	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx					
	for ATI-RTC 13 Office use					
	Requisitioner: F. Iriarte					

PR No. 24-12-884

ABC: 248,000.00
Source of fund: Livestock

Note: **1. Price validity shall be for a period of _____ calendar days**
2. All entries must be typewritten or legibly written in ink.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Documentary requirements to be submitted along with your quotation:
   4.1 PhilGEPS Registration Number/Certificate
   4.2 Mayor's/Business Permit
   4.3 Income/Business Tax Return
   4.4 Omnibus Sworn Statement -Duly Notarized - *form can be downloaded in the ATI-RTC13 website*
   4.5 PCAB Lic. (Infra)

After having carefully read and accepted your Terms and Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Company Owner

Name and Signature of Canvasser

Date

Cellphone No. / e-mail Address

Revised January 5, 2021