



REQUEST FOR QUOTATION

DATE: 11-28-2023 PURCHASE REQUEST NO: 2023-11-063 RFQ NO: 2023-11-170

Gentleman:

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the terms and conditions that you may encounter purposely for article (s) and or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly singed by your representative not later than **December 4, 2023** at 11:00 AM and endorsed in a sealed envelope.

VLADIMIR B. CALIGUIRAN

Approved Budget of Contract: P 100,000.00

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	500	pcs	CFIDP Advocacy Wall Calendar		
			A2 Size-16-1/2 x 23-3/8 inches-12 pages Month		
			Wise		
			Every Month Wise Pages (12 pages from January to		
			December printed on Front & Back Side Tota. (Total		
			Paper Sheet 13 Total Printed Pages 13) Premium Quality Base cover page 250 GSM Paper		
			(Color)		
			Matte Paper (150GSM)		
			Customized printed design with ATI and CFIDP		
			Logo		
				TOTAL AMOUNT:	
URPOSE:	to be distri	buted to th	e farmers, implementing Agencies andother stakeholders	of the Coconut Farmers and Indu	stry Development Plan (CFIDP)
le cubmit th	ne followin	a eliaihility	documents:		
	layor's /Bus				
In	come Tax				
			orn Statement		
			lumber/Red Membership		
	ertificate of	f Sole Dist	ributorship		
TIN # CP #/Email Address			-	LBP Acent #	
P#/Eman /			-		
			position to furnish the above article(s), service(s) at the p		
I hereby c		e available	in our stock for immediate delivery to the Agricultural Tr	raining Institute, Region 2, Malas	in San Mateo, Isabela.
	articles ar				
ODEL:					
MODEL: DELIVERY	PERIOD: 7		n receipt of the Purchase Order		
MODEL: DELIVERY WARRANT	PERIOD: 7	:			
MODEL: DELIVERY WARRANT' PRICE VAL	PERIOD: 1 Y PERIOD IDITY:	:			
MODEL: DELIVERY WARRANT' PRICE VAL	PERIOD: 7 Y PERIOD IDITY: D BY:	:			nted Name of proprietor/
MODEL: DELIVERY VARRANT' RICE VAL	PERIOD: 7 Y PERIOD IDITY: D BY:	:			nted Name of proprietor/ thorized Representative

For further information please contact:

Ms. Honeylet S. Ramiento Procurement Unit Contact #: 09265763832



GENERAL CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders shall quote in lot.
- 3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 4. Price quotation/s to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by you or any of your duly authorized representative/s.
- 8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- The ATI-RTC 02 shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the ATI-RTC 02 shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 11. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The ATI-RTC 02 shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the

Signature over printed Name	
Position/Designation	
Office Telephone. No.	
Email Address	