



REQUEST FOR QUOTATION

DATE: 12-11-2023

PURCHASE REQUEST NO: 2023-11-088

RFQ NO: 2023-12-019

Gentleman:

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the terms and conditions that you may encounter purposely for article (s) and or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **December 14, 2023** endorsed in a sealed envelope.

Very truly yours:

Approved Budget of Contract: P 2,000.00

VLADIMIR B. CALIGUIRAN
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	1	lot	OFFICE 365, software lifetime subscription service that include- MS Word, Excel, Powerpoint & Publisher		
TOTAL AMOUNT:					

PURPOSE: Installation Service for the New Macbook Air M1 to be se on the Smooth Implementation of Trainings and other related activities of ATI - RTC II Livestock Program

Pls. submit the following eligibility documents:

- Mayor's /Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- Philgeps Registration Number/Red Membership
- Certificate of Sole Distributorship

TIN # _____ LBP Acct # _____

CP #/Email Address _____

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Region 2, Malasin San Mateo, Isabela.

MODEL: _____
 DELIVERY PERIOD: _____
 WARRANTY PERIOD: _____
 PRICE VALIDITY: _____
 CANVASSED BY: _____
 DATE: _____

Signature Over printed Name of proprietor/
Manager or Authorized Representative

Business Address

For further information please contact:
 Ms. Erlinda P. Mariano
 Procurement Unit
 Contact #: 09268054230