## REQUEST FOR QUOTATION

DATE: 10-04-2023 PURCHASE REQUEST NO: 2023-10-010 RFQ NO: 2023-10-156

Gentleman:

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the terms and conditions that you may encounter purposely for article (s) and or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly singed by your representative not later than October 9, 2023 endorsed in a sealed envelope.

Very truly yours;
Jan
VLADIMIR B. CALIGUIRAN

Approved Budget of Contract: P 67,500.00

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL	
	45	pcs.	Grafting Knife			
	45	pcs.	Pruning Shear			
	45	pairs	Hand Gloves			
	45	pcs.	Grafting Tape			
	45	pcs.	Shovel (All Steel)			
	45	pairs	Rubber Boots			
				TOTAL AMOUNT:		
! !	Mayor's /Bus ncome Tax l Notarized Or Philgeps Reg	nnibus Swor	n Statement nber/Red Membership			
			*	LBP Acent #		
ΓΙΝ # CP #/Email Address					LBP Accnt Name:	
			position to furnish the above article(s), service(s) at t		_	
		re available	n our stock for immediate delivery to the Agricultur	al Training Institute, Region 2, N	Malasin San Mateo, Isabela	
MODEL:_						
	PERIOD: 7	days				
		-				
CANVASSED BY:					Signature Over printed Name of proprietor/ Manager or Authorized Representative	
				Busine	ess Address	

 $For \ further \ information \ please \ contact:$ 

Ms. Honeylet S. Ramiento Procurement Unit Contact #: 09265763832





## Republic of the Philippines Department of Agriculture AGRICULTURAL TRAINING INSTITUTE REGIONAL TRAINING CENTER 02 Malasin, San Matee, Isabela 3318 Mobile No. 0917-501-4270; IEmail: rtc2.dcc@ati.da.gov.ph URL: https://ati2.da.gov.ph/ati-2; www.e-extension.gov.ph

## **GENERAL CONDITIONS:**

- 1. Bidders shall provide correct and accurate information required in this form.
- Bidders shall quote in lot.
- Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 4. Price quotation/s to be denominated in Philippine peso shall include all taxes, duties and/or levies
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by you or any of your duly authorized representative/s.
- The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- The ATI-RTC 02 shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the ATI-RTC 02 shall adopt and employ "draw lots" as the tiebreaking method to finally determine the single winning provider in accordance with GPPB Circular 06-
- 11. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The ATI-RTC 02 shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the

Signature over printed Name	
Position/Designation	
Office Telephone. No.	
Email Address	











