

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the Government Electronic Procurement System (GEPFS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form. If necessary, note that this is only applicable in the PART II of the form.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document form will not be served if not covered by a supplemental APP-CSE.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quant form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appsca.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: _____

Region: _____

Agency Code (UACS): _____

Organization Type: _____

Contact Person: _____

Position: _____

E-mail: _____

Telephone/Mobile Nos: _____

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 29 July 2022)								
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug			Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																							
ALCOHOL OR ACETONE BASED ANTISEPTICS																							
1 1219101-AL-E04 ALCOHOL, Ethyl, 500 ml	bottle	0	10	0	10	478.50	4	0	0	4	191.40	10	0	0	10	478.50	4	0	0	4	191.40	28	47.85
2 1219101-AL-E03 ALCOHOL, Ethyl, 1 Gallon	gallon	0	6	0	6	1,983.30	1	0	0	1	330.55	6	0	0	6	1,983.30	1	0	0	1	330.55	14	330.55
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																							
3 60121413-CB-P01 CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91
4 60121413-CB-P02 CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36
5 60121534-ER-P01 ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47
6 60121524-SP-G01 SIGN PEN, Black, liquid or gel	piece	0	50	0	50	1,110.00	50	0	0	50	1,110.00	0	50	0	50	1,110.00	0	0	0	0	0.00	150	22.20
7 60121524-SP-G02 SIGN PEN, Blue, liquid or gel	piece	0	50	0	50	1,110.00	50	0	0	50	1,110.00	0	50	0	50	1,110.00	0	0	0	0	0.00	150	22.20
8 60121524-SP-G03 SIGN PEN, Red, liquid or gel	piece	0	50	0	50	1,110.00	20	0	0	20	444.00	0	50	0	50	1,110.00	0	0	0	0	0.00	120	22.20
9 60121241-WR-P01 WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																							
10 45121517-DC-C02 DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.50
11 45111609-MK-P01 MULTIMEDIA PROJECTOR, 4000 ANSI lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00
BATTERIES AND CELLS AND ACCESSORIES																							
12 26111702-BT-A02 BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	10	0	10	204.90	10	0	0	10	204.90	0	0	0	0	0.00	0	0	0	0	0.00	20	20.49
13 26111702-BT-A01 BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	10	0	10	183.40	10	0	0	10	183.40	0	0	0	0	0.00	0	0	0	0	0.00	20	18.34
14 26111702-BT-A03 BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 July 2022)				
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct			Nov	Dec	Q4	Q4 Amount
CLEANING EQUIPMENT AND SUPPLIES																								
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	50	0	50	4,082.00	0	50	0	50	0	50	0	50	4,082.00	0	50	0	50	4,082.80	170	81.64
16	47131604-BR-S01	BROOM, Soft (Walls Tambo)	piece	0	10	0	10	1,362.40	0	10	0	10	0	10	0	10	1,362.40	0	5	0	5	681.20	35	136.24
17	47131604-BR-T01	BROOM, Stick (Walls Ting-ting)	piece	0	5	0	5	113.90	0	5	0	5	0	5	0	5	113.90	0	5	0	5	113.90	20	22.78
18	47131825-TB-C01	CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	bottle	0	10	0	10	416.00	0	10	0	10	0	10	0	10	416.00	0	5	0	5	208.00	35	41.60
19	47131805-CL-F01	CLEANSER, scouring Powder, 350g	can	0	10	0	10	239.20	0	10	0	10	0	10	0	10	239.20	0	5	0	5	119.60	35	23.92
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	5	0	5	41.50	0	5	0	5	0	5	0	5	41.50	0	5	0	5	41.50	20	8.30
21	47131811-DE-F03	DETERGENT POWDER, all purpose, 1kg	pouch	0	50	0	50	2,704.00	0	50	0	50	0	50	0	50	2,704.00	0	50	0	50	2,704.00	200	54.08
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	50	0	50	6,994.50	0	50	0	50	0	50	0	50	6,994.50	0	50	0	50	6,994.50	200	139.89
23	47131601-DU-F01	DUST PAN, rigid non-breakable plastic	piece	0	10	0	10	276.40	0	10	0	10	0	10	0	10	276.40	0	10	0	10	276.40	40	27.64
24	47131802-FM-F02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	399.76
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300ml	can	0	5	0	5	600.60	0	5	0	5	0	5	0	5	600.60	0	5	0	5	600.60	20	120.12
26	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	0	10	0	10	429.50	0	10	0	10	0	10	0	10	429.50	0	10	0	10	429.50	40	42.95
27	47131804-WP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	10	0	10	22,880.00	0	5	0	5	0	5	0	10	22,880.00	0	5	0	5	11,440.00	30	2,288.00
28	47131613-WP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80
29	47131619-WP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	5	0	5	265.70	0	0	0	0	0	0	5	0	265.70	0	0	0	0	0.00	10	53.14
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	5	0	5	289.65	0	0	0	0	0	0	5	0	289.65	0	0	0	0	0.00	10	57.93
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	10	0	10	1,440.40	0	10	0	10	0	10	0	10	1,440.40	0	10	0	10	1,440.40	40	144.04
33	47121702-WB-F01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91
COLOR COMPOUNDS AND DISPERSIONS																								
34	12171703-SI-F01	INK, for stamp pad, 50ml	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	28.91
CONSUMER ELECTRONICS																								
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	2	0	2	14,678.32	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2	7,339.16
FACE MASK																								
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	200	0	200	15,500.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	210	77.50
FILMS																								
37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	960.88
38	13111201-CF-F01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00
39	13111201-CF-F02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54
FIRE FIGHTING EQUIPMENT																								
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	10	0	10	11,440.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	10	1,144.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25
FLAG OR ACCESSORIES																								
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	1	0	1	284.84	0	0	0	0	0	0	0	1	284.84	0	0	0	0	0.00	2	284.84
FURNITURE AND FURNISHINGS																								
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41

Item B: Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)				
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct			Nov	Dec	Q4	Q4 Amount
44	5610150+CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	344.92	
45	5610151+TW-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,246.00	
46	5610151+TW-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,246.00	
HEATING AND VENTILATION AND AIR CIRCULATION																									
47	4010160+EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,222.00	
48	4010160+EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,109.68	
49	4010160+EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	856.86	
50	4010160+EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	768.55	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
51	43211507+DS-K001	DESKTOP, for Basic Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	24,793.60	
52	43211507+DS-K002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	42,390.40	
53	43201827+HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	2	0	2	5,584.80	0	5	0	5	13,962.00	0	5	13,962.00	0	0	0	0	0	0	12	2,792.40	
54	43211503+LA-R001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	42,380.00	
55	43211503+LA-R002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	46,800.00	
56	43211706+MO-C001	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	149.76	
57	43212102+PR-C02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	38,100.57	
58	43212102+PR-C01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	10,189.92	
59	43212105+PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	2,656.89	
LIGHTING AND FIXTURES AND ACCESSORIES																									
60	39101628+LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	75.61	
61	39101628+LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	205.82	
MANUFACTURING COMPONENTS AND SUPPLIES																									
62	31201610+GL-J01	GLUE, all-purpose, 200 grams	jar	0	2	0	2	141.44	0	0	0	2	2	141.44	0	0	0	2	2	141.44	0	0	0	6	70.72
63	31151800+SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	5	0	5	112.75	0	0	5	5	112.75	0	0	5	5	112.75	0	0	0	0	0	15	22.55
64	31151800+SW-S01	STAPLE WIRE, standard	box	0	50	0	50	1,168.00	0	0	0	0	0	0	0.00	0	50	0	1,168.00	0	0	0	0	100	23.76
65	31201502+TA-E01	TAPE, electrical	roll	0	5	0	5	97.25	0	0	0	0	0	0	0.00	0	5	0	5	97.25	0	0	0	10	19.45
66	31201503+TA-W01	TAPE, masking, 24mm	roll	0	50	0	50	3,094.00	0	50	0	50	3,094.00	0	50	3,094.00	0	50	0	50	3,094.00	0	200	61.88	
67	31201503+TA-W02	TAPE, masking, 48 mm	roll	0	50	0	50	6,058.00	0	50	0	50	6,058.00	0	50	6,058.00	0	50	0	50	6,058.00	0	200	121.16	
68	31201517+TA-P01	TAPE, packaging, 48 mm	roll	0	50	0	50	1,118.00	0	50	0	50	1,118.00	0	50	1,118.00	0	50	0	50	1,118.00	0	200	22.36	
69	31201512+TA-T01	TAPE, transparent, 24mm	roll	0	50	0	50	559.00	0	50	0	50	559.00	0	50	559.00	0	50	0	50	559.00	0	200	11.18	
70	31201512+TA-T02	TAPE, transparent, 48 mm	roll	0	50	0	50	1,128.50	0	55	0	55	1,241.35	0	50	1,241.35	0	50	0	50	1,128.50	205	22.57		
71	31151507+TW-P01	TYNIE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	66.62	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
72	41111604+RU-P02	RULER, plastic, 450 mm	piece	0	5	0	5	83.20	0	0	0	0	0	0.00	0	5	0	5	83.20	0	0	0	10	16.64	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
73	44121612+BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	10	0	10	148.20	0	0	0	0	0	0.00	0	10	0	10	148.20	0	0	0	20	14.82	
74	44101602+PB-W01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	9,534.72	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 23 July 2022)					
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct			Nov	Dec	Q4	Q4 Amount	
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	5	0	5	1,331.20	0	5	5	1,331.20	0	0	0	0	0	0.00	0	5	0	5	1,331.20	15	266.24	
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	0	20	0	20	174.40	0	0	20	174.40	0	20	0	20	174.40	0	20	0	20	0	20	174.40	80	8.72
78	44122105-BF-C02	CLIP, backfold, 25mm	box	0	25	0	25	368.75	0	0	0	0.00	0	0	0	20	295.00	0	20	0	20	0	20	295.00	65	14.75
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	25	0	25	639.00	0	0	0	0.00	0	0	0	20	511.20	0	20	0	20	0	20	511.20	65	25.56
80	44122105-BF-C04	CLIP, backfold, 50mm	box	0	25	0	25	1,401.00	0	0	0	0.00	0	0	0	0	0.00	0	20	0	20	0	20	1,120.80	45	56.04
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	20	0	20	230.60	0	20	0	230.60	0	20	0	20	230.60	0	20	0	20	0	20	230.60	80	11.53
82	44121612-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	10	0	10	334.30	0	10	0	334.30	0	0	0	0	0.00	0	10	0	10	0	10	334.30	30	33.43
83	44111515-BF-B01	DATA FILE BOX	piece	0	15	0	15	1,158.00	0	0	0	0.00	0	0	0	25	0	0	10	0	10	0	10	772.00	50	77.20
84	44122011-BF-F01	DATA FOLDER	piece	0	10	0	10	686.40	0	0	0	0.00	0	0	0	10	0	0	10	0	10	0	10	686.40	30	68.64
85	44103202-D5-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	453.96
86	44121506-BF-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	1	0	1	764.40	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	1	764.40
87	44121506-BF-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	1	0	1	980.72	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	1	980.72
88	44121506-BF-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	2	0	2	1,476.80	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	2	738.40
89	44121506-BF-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	30.49
90	44121506-BF-X02	ENVELOPE, Mailing, 500 pieces per box	box	0	2	0	2	865.04	0	3	0	1,297.56	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5	432.52
91	44121504-BF-H02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.80
92	44111912-BR-B01	ERASER, felt, for backboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	11.41
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,642.00
94	44122118-FA-F01	FASTERER, metal, non-sharp edges, 50 sets per box	box	0	5	0	5	473.20	0	0	0	0.00	0	0	0	5	0	0	0	0	0	0	0	0.00	10	94.64
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	5	0	5	426.00	0	10	0	852.00	0	10	0	10	852.00	0	0	0	0	0	0	0.00	25	85.20
96	44122018-FT-C01	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	0	10	0	10	111.30	0	10	0	111.30	0	10	0	10	111.30	0	0	5	5	5	55.65	35	11.13	
97	44122018-FT-C02	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	0	5	0	5	71.15	0	5	0	71.15	0	5	0	5	71.15	0	0	0	0	0	0	0.00	15	14.23
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	1	0	1	270.40	0	2	0	540.80	0	2	0	2	540.80	0	2	0	2	0	2	540.80	7	270.40
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	1	0	1	286.52	0	2	0	573.04	0	2	0	2	573.04	0	2	0	2	0	2	573.04	7	286.52
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	187.54
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	238.57
102	44122027-FO-F01	FOLDER, pressboard, 100 pieces per box	box	0	5	0	5	4,763.20	0	0	0	0.00	0	0	0	5	0	0	0	0	0	0	0	0.00	10	952.64
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	289.12
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	5	0	5	1,666.30	0	5	0	1,666.30	0	5	0	5	1,666.30	0	0	0	0	0	0	0.00	15	333.26
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	10	0	10	631.10	0	0	0	0.00	0	5	0	5	315.55	0	0	0	0	0	0	0.00	15	63.11
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	20	0	20	832.00	0	0	0	0.00	0	5	0	5	208.00	0	0	0	0	0	0	0.00	25	41.60
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	0	10	0	10	366.60	0	0	0	0.00	0	10	0	10	366.60	0	0	0	0	0	0	0.00	20	36.66
108	44121706-MP-B01	MARKER, Permanent, Black	piece	0	50	0	50	373.50	0	0	0	0.00	0	50	0	50	373.50	0	0	0	0	0	0	0.00	100	7.47
109	44121706-MP-B02	MARKER, Permanent, Blue	piece	0	20	0	20	149.40	0	0	0	0.00	0	20	0	20	149.40	0	0	0	0	0	0	0.00	40	7.47
110	44121706-MP-B03	MARKER, Permanent, Red	piece	0	20	0	20	149.40	0	0	0	0.00	0	20	0	20	149.40	0	0	0	0	0	0	0.00	40	7.47
	44121706-MW-B01	MARKER, Whiteboard, Black	piece	0	50	0	50	482.50	0	50	0	482.50	0	50	0	50	482.50	0	0	0	0	0	0	0.00	150	9.65

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)			
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct			Nov	Dec	Q4
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	9.65
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	9.65
114	44122104-PC-S01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	50	0	50	441.00	0	5	0	5	0	5	44.10	0	5	0	5	0	5	44.10	65	8.82
115	44122104-PC-S02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	50	0	50	689.00	0	5	0	5	0	5	68.90	0	5	0	5	0	5	68.90	65	13.78
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	9,297.60
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	50	0	50	1,039.50	0	10	0	10	0	10	207.90	0	10	0	10	0	10	207.90	80	20.79
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	10	0	10	2,128.70	0	5	0	5	0	5	1,064.35	0	5	0	5	0	5	1,064.35	25	212.87
119	44101602-RU-P01	PUNCHER, paper, heavy duty	piece	0	0	10	10	1,508.00	0	0	5	5	5	5	754.00	0	0	5	5	5	5	754.00	25	150.80
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	274.23
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	0	10	0	10	1,352.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10	135.20
122	44121905-SP-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	39.92
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	20	0	20	667.40	0	10	0	10	0	10	333.70	0	0	10	10	0	10	333.70	50	33.37
124	44121615-ST-S01	STAPLER, standard type	piece	0	20	0	20	2,912.00	0	5	0	5	0	5	728.00	0	5	0	5	0	5	728.00	35	145.60
125	44121615-ST-R01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	688.16
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	5	0	5	139.35	5	0	0	5	5	5	139.35	0	0	0	5	5	0	0.00	15	27.87
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	5	0	5	364.00	5	0	0	5	5	5	364.00	5	0	0	5	5	0	0.00	15	72.80
PAPER MATERIALS AND PRODUCTS																								
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	2	0	2	167.44	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2	83.72
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	882.55
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,166.88
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,528.80
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,026.48
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	790.40
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,508.00
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	794.96
136	14111514-NP-S02	NOTE PAD, stick on, 7" x 3", 100 sheets per pad	pad	0	30	0	30	1,111.80	0	5	0	5	0	5	185.30	0	5	0	5	0	5	185.30	45	37.06
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	50	0	50	2,264.00	0	5	0	5	0	5	295.40	0	5	0	5	0	5	295.40	65	59.28
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	50	0	50	2,600.00	0	5	0	5	0	5	260.00	0	5	0	5	0	5	260.00	65	52.00
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	500	0	500	6,020.00	0	50	0	50	0	50	602.00	0	50	0	50	0	50	602.00	650	12.04
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	50	0	50	8,282.50	0	50	0	50	0	50	8,282.50	0	50	0	50	0	50	8,282.50	200	165.65
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	30	0	30	5,675.40	0	30	0	30	0	30	5,675.40	0	30	0	30	0	30	5,675.40	120	189.18
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	137.74
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	158.91
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	21.53
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	98.05
146	14111531-RE-R01	RECORD BOOK, 300 PAGES	book	0	50	0	50	3,120.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	50	62.40
147	14111531-RE-R02	RECORD BOOK, 500 PAGES	book	0	50	0	50	5,200.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	50	104.00

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				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount			Oct	Nov	Dec	Q4 Amount			
148	1411818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	55.64	
149	1411704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	20	0	20	676.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	20	33.80	
150	1411704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	100	0	100	8,632.00	0	100	0	100	8,632.00	100	0	0	100	8,632.00	100	0	100	8,632.00	400	86.32
PERFUMES OR COLOGNES OR FRAGRANCES																								
151	S313626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	0	50	0	50	4,042.50	50	0	0	50	4,042.50	50	0	0	50	4,042.50	20	0	20	1,617.00	170	80.85
PESTICIDES OR PEST REPELLENTS																								
152	10131509-IN-A01	INSECTICIDE, 600ml	can	0	50	0	50	6,968.00	50	0	0	50	6,968.00	50	0	0	50	6,968.00	20	0	20	2,787.20	170	139.36
PRINTED PUBLICATIONS																								
153	35101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	6	0	6	223.26	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	6	37.21	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1	44103109-ER-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	6,947.20	
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC678, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	910.00	
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,601.60	
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,126.32	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	50	0	50	58,916.00	0	0	0	0	0.00	10	0	0	10	11,783.20	0	0	0	0.00	60	1,178.32
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	861.12	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	40	0	40	35,692.80	0	0	0	0	0.00	15	0	0	15	13,384.80	0	0	0	0.00	55	892.32
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13166-100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	249.60	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13166-200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	249.60	
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13166-300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	249.60	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13166-400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	249.60	
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	852.80	
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,048.32	
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	910.00	
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,053.52	
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,996.80	
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,996.80	
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,996.80	
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,996.80	
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,996.80	
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,016.00	
22	44103105-HP-B17	INK CARTRIDGE, HP C9404A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	880.88	
23	44103105-HP-T17	INK CARTRIDGE, HP C9413AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,047.28	
24	44103105-HP-B35	INK CARTRIDGE, HP C9877AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	419.12	
25	44103105-HP-T35	INK CARTRIDGE, HP C9888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	419.12	
26	44103105-HP-C40	INK CARTRIDGE, HP C9972AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	823.68	
27	44103105-HP-M40	INK CARTRIDGE, HP C9973AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	823.68	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity Catalogue for the year	Price (as of 28 July 2023)								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug			Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
28	44103105-HX-V40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	823.66	
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,541.28	
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	865.28	
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,066.00	
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	935.00	
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	740.00	
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	740.00	
35	44103105-HP-V49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	740.00	
36	44103105-HX-B43	INK CARTRIDGE, HP CN0154AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,970.80	
37	44103105-HX-C43	INK CARTRIDGE, HP CN0164AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.35	
38	44103105-HX-M43	INK CARTRIDGE, HP CN0174AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.35	
39	44103105-HX-V43	INK CARTRIDGE, HP CN0184AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.35	
40	44103105-HP-B35	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	419.12	
41	44103105-HP-T35	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	419.12	
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	404.56	
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	404.56	
44	44103105-HP-B42	INK CARTRIDGE, HP CZ111A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	312.00	
45	44103105-HP-C33	INK CARTRIDGE, HP CZ112A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	256.88	
46	44103105-HP-M33	INK CARTRIDGE, HP CZ113A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	256.88	
47	44103105-HP-V33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	256.88	
48	44103105-HP-T43	INK CARTRIDGE, HP F6V62AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	424.32	
49	44103105-HP-B43	INK CARTRIDGE, HP F6V72AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	424.32	
50	44103105-HP-C50	INK CARTRIDGE, HP U0S11AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	982.80	
51	44103105-HP-M50	INK CARTRIDGE, HP U0S14AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	982.80	
52	44103105-HP-V50	INK CARTRIDGE, HP U0S17AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	982.80	
53	44103105-HP-B50	INK CARTRIDGE, HP U0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,294.80	
54	44103105-HX-C48	INK CARTRIDGE, HP U0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52	
55	44103105-HX-M48	INK CARTRIDGE, HP U0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52	
56	44103105-HX-V48	INK CARTRIDGE, HP U0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52	
57	44103105-HX-B48	INK CARTRIDGE, HP U0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,817.92	
58	44103105-HP-C51	INK CARTRIDGE, HP T6U89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	468.00	
59	44103105-HP-M51	INK CARTRIDGE, HP T6U93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	468.00	
60	44103105-HP-V51	INK CARTRIDGE, HP T6U97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	468.00	
61	44103105-HP-B51	INK CARTRIDGE, HP T6W01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	774.80	
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	77.43	
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015622, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	77.94	
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	818.48	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)		
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct			Nov	Dec
65	44103103-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,760.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-202S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,685.28
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-213L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,892.80
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-215L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,685.28
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-332L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,567.20
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-335L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,002.40
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-347R, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,575.44
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,564.56
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,399.36
77	44103103-BR-B12	TONER CARTRIDGE, HP CE43A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20
78	44103103-BR-B14	TONER CARTRIDGE, HP CE45A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,603.60
79	44103103-BR-B18	TONER CARTRIDGE, HP CE25A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,942.00
80	44103103-BR-B21	TONER CARTRIDGE, HP CE27A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,741.92
81	44103103-BR-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,242.72
82	44103103-BR-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,350.40
83	44103103-BR-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40
84	44103103-BR-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40
85	44103103-BR-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40
86	44103103-BR-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,192.80
87	44103103-BR-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60
88	44103103-BR-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60
89	44103103-BR-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60
90	44103103-BR-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,672.80
91	44103103-BR-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,786.00
92	44103103-BR-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60
93	44103103-BR-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,193.04
94	44103103-BR-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60
95	44103103-BR-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,637.60
96	44103103-BR-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,011.20
97	44103103-BR-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,460.00
98	44103103-BR-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,011.20
99	44103103-BR-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,050.80
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,332.00
101	44103103-BR-B52	TONER CARTRIDGE, HP CE712A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,878.72

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity Catalogue (as of 28 July 2022)	Price				
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct			Nov	Dec	Q4	Q4 Amount
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP31A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP33A), LaserJet Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72
107	44103103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP33XC), Black Contact L	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,795.00
108	44103103-HP-B59	TONER CARTRIDGE, HP CF287A (HP37), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00
109	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,653.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,653.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,653.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP308A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP308A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP308A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP308A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00
123	44103103-HP-B64	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,846.40
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80
125	44103103-HP-C64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80
127	44103103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80
129	44103103-HP-M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00
132	44103103-HP-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80
133	44103103-HP-B06	TONER CARTRIDGE, SAMSUNG ML-T-D101S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00
134	44103103-HP-B07	TONER CARTRIDGE, SAMSUNG ML-T-D101S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44
135	44103103-HP-B08	TONER CARTRIDGE, SAMSUNG ML-T-D101S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40
136	44103103-HP-B09	TONER CARTRIDGE, SAMSUNG ML-T-D101L, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00
137	44103103-HP-B14	TONER CARTRIDGE, SAMSUNG ML-T-D108S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52
138	44103103-HP-B21	TONER CARTRIDGE, SAMSUNG ML-T-D202E, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 July 2022)		
				Jan												Feb											
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3,595.16			
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	6,442.60			
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	7,321.14			
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,533.36			
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4,066.40			
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
		1D Case with Lens, Neon Green, A3 landscape	pair		75	230	305	9,150.00		100		100	3,000.00		100		100	3,000.00		100		100	3,000.00	605	30.00		
		Ballpoint pen, black, retractable	piece		75	430	505	3,030.00		100		100	600.00		100		100	600.00		100		100	600.00	805	6.00		
		Board Paper, stout, white	pack		65	210	275	13,750.00		50		50	2,500.00		50		50	2,500.00		50		50	2,500.00	425	50.00		
		Colored paper, Short, pastel color, pastel color	pack		2	20	22	6,600.00		2		2	600.00		2		2	600.00		2		2	600.00	28	360.00		
		Photocopyer, A4, rough	pack		5	5	10	3,000.00		5		5	1,500.00		5		5	1,500.00		5		5	1,500.00	25	360.00		
		Thimble, vacuum, 1 lit capacity, for hot and cold and customized logo	piece		50	70	120	60,000.00		100		100	50,000.00		100		100	50,000.00		100		100	50,000.00	320	500.00		
		Canvas bag with handle Long size, with logo	piece		50	130	180	36,000.00		100		100	20,000.00		100		100	20,000.00		100		100	20,000.00	430	200.00		
		ToteBag, long size with customized logo	piece		50	50	100	20,000.00		50		50	10,000.00		50		50	10,000.00		50		50	10,000.00	250	200.00		
		USB Hub, 4 slot, HD	piece	7		1	8	1,200.00		1		1	150.00		1		1	150.00		1		1	150.00	11	150.00		
		Ink, Epson, 654 (4 colors per set -black, yellow, magenta, cyan)	set	2			2	400.00		2		2	400.00		2		2	400.00		2		2	400.00	8	200.00		
		Ink, Epson, 003 (4 colors per set -black, yellow, magenta, cyan)	set	6			6	1,200.00		2		2	400.00		2		2	400.00		2		2	400.00	12	200.00		
		Portable Printer	unit		1		1	15,000.00		1		1	15,000.00		1		1	15,000.00		1		1	15,000.00	3	15,000.00		
		Notepad Seal, gold, self adhesive	pack	10	15		25	2,500.00		10		10	1,000.00		10		10	1,000.00		10		10	1,000.00	50	100.00		
		Marble paper	pcs	200	100		300	1,500.00					0.00			0	0.00			0		0	0.00	300	5.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)			
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct			Nov	Dec	Q4
	Certificate frame, short, wood design	pcs	10	50		60	9,000.00		50		50	7,500.00		50		50	7,500.00		50		50	7,500.00	210	150.00
	Table monthly calendar/planner	piece	50			50	12,500.00				0	0.00				0	0.00				0	0.00	50	250.00
	Powerbank (4000mah)	pcs	10			10	20,000.00		50		50	100,000.00		50		50	100,000.00				0	0.00	110	2,000.00
	Double sided Tape	pcs	20			20	1,000.00		20		20	1,000.00		20		20	1,000.00				0	0.00	60	50.00
	OTG Flashdrive 32 GB	pcs	150			150	60,000.00		100		100	40,000.00		100		100	40,000.00				0	0.00	350	400.00
	Medicine kit (gaster, band aid, Bandone, Penicilin, Gauze Pad)	set	8			8	2,400.00				0	0.00				0	0.00				0	0.00	8	300.00
	Hygiene kit	set	150	300		450	125,000.00		100		100	28,000.00		100		100	28,000.00				0	0.00	650	280.00
	Tapasin	pcs		50	1	51	30,600.00		10		10	6,000.00		10		10	6,000.00				0	0.00	71	600.00
	A4C file A4	pcs	10	10		20	3,800.00		10		10	1,900.00		10		10	1,900.00				0	0.00	40	150.00
	STAMP PAD, red	pcs		5		5	250.00				0	0.00				0	0.00				0	0.00	5	50.00
	Jacket	pcs		70		70	84,000.00		50		50	60,000.00		50		50	60,000.00				0	0.00	170	1,200.00
	Medicard (11x5.5 inches)	pack		20		20	1,000.00		20		20	1,000.00		20		20	1,000.00				0	0.00	60	50.00
	personalized eco-bag	pcs		100		100	25,000.00		100		100	25,000.00		100		100	25,000.00				0	0.00	300	250.00
	Notebook planner	pcs		60		60	15,000.00		100		100	25,000.00		100		100	25,000.00				0	0.00	260	250.00
	Vegetable seeds	pack		400		400	24,000.00		100		100	6,000.00		90		90	3,000.00				0	0.00	550	60.00
	Long sleeves	pcs		125		125	20,000.00		100		100	16,000.00		90		90	8,000.00				0	0.00	275	160.00
	Busin Hat	pcs		100		100	20,000.00		100		100	20,000.00		90		90	10,000.00				0	0.00	250	200.00
	Notebook 100 leaves	pcs		150		150	3,000.00		100		100	2,000.00		90		90	1,000.00				0	0.00	300	20.00
	Tower fan	pcs		7		7	17,500.00				0	0.00				0	0.00				0	0.00	7	2,500.00
	Laminating Film , A4, (125 microns)	pack	1	0	0	1	300.00		3		3	900.00		3		3	900.00				0	0.00	7	300.00
	A4C file, A4, black, mechanism 8cm, side clip, 3" thickness, hard cover	piece	50	0	0	50	10,000.00		10		10	2,000.00		10		10	2,000.00				0	0.00	70	200.00
	A4C file, by 13, black, mechanism 8cm, side clip, 3" thickness, hard cover	piece	50	0	0	50	10,000.00		10		10	2,000.00		10		10	2,000.00				0	0.00	70	200.00
	Plastic envelop ordinary , transparent, legal	piece	50	0	0	50	5,000.00				0	0.00				0	0.00				0	0.00	50	100.00
	Plastic fastener, 7 cm	box	5	0	0	5	350.00				0	0.00				0	0.00				0	0.00	5	70.00
	Planner, open date, 100 lvs	piece	0	0	200	200	24,000.00		50		50	6,000.00		90		90	6,000.00				0	0.00	300	120.00
	Official Record Book 300's	piece	26			26	5,590.00		10		10	2,150.00		10		10	2,150.00				0	0.00	46	215.00
	Mouse Pad	piece	2			2	100.00		2		2	100.00		2		2	100.00				0	0.00	6	50.00
	Universal Ink, black	liter	2			2	900.00		2		2	900.00				0	0.00				0	0.00	4	450.00
	Universal Ink, Cyan	liter	1			1	450.00				0	0.00				0	0.00				0	0.00	1	450.00
	Universal Ink, Magenta	liter	1			1	450.00				0	0.00				0	0.00				0	0.00	1	450.00
	Universal Ink, Yellow	liter	1			1	450.00				0	0.00				0	0.00				0	0.00	1	450.00
	Ink Brother, BTD60	tube	2			2	1,200.00		2		2	1,200.00		2		2	1,200.00				0	0.00	6	600.00
	Ink Brother, BT 5000M	tube	1			1	600.00		2		2	1,200.00		2		2	1,200.00				0	0.00	5	600.00
	Ink Brother, BT 5000Y	tube	1			1	600.00		2		2	1,200.00		2		2	1,200.00				0	0.00	5	600.00
	Ink Brother, BT 5000C	tube	1			1	600.00		2		2	1,200.00		2		2	1,200.00				0	0.00	5	600.00
	Ink Epson L3110, black	tube	2			2	0.00		2		2	0.00		2		2	0.00				0	0.00	6	0.00
	Ink Epson L3110, cyan	tube	1			1	300.00		2		2	600.00		2		2	600.00				0	0.00	5	300.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year		Price Catalogue (as of 28 July 2022)		
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Q4				
			Amount			Amount				Amount				Amount				Amount		Amount			
	Ink Epson 13110, cyan	tube	1			1	300.00		2		2	600.00		2		2	600.00			0	0.00	5	300.00
	Ink Epson 13110, magenta	tube	1			1	300.00		2		2	600.00		2		2	600.00			0	0.00	5	300.00
	Feltec Cordloner	liter	60			60	3,000.00	10			10	500.00		10		10	500.00			0	0.00	80	50.00
	Bibson, color safe	liter	60			60	5,400.00	10			10	900.00		10		10	900.00			0	0.00	80	90.00
	Detergent Power, socket, 65g	dozen	80			80	5,760.00	20			20	1,440.00		20		20	1,440.00	10		10	720.00	130	72.00
	Toilet brush w/ handle	piece	5			5	550.00		5		5	550.00		5		5	550.00	5		5	550.00	20	110.00
	Toilet wooden handle rubber pump toilet	piece	5			5	400.00		5		5	400.00		5		5	400.00	5		5	400.00	20	80.00
	Disposable Garbage bag vest type 32 x 52 cm	packs	50			50	1,500.00		5		5	150.00		5		5	150.00	5		5	150.00	65	30.00
	Ink cart, Epson WF-C5790, black	cart	8			8	1,600.00		2		2	400.00		2		2	400.00	2		2	400.00	14	200.00
	Ink cart, Epson WF-C5790, cyan	cart	5			5	1,000.00		2		2	400.00		2		2	400.00	2		2	400.00	11	200.00
	Ink cart, Epson WF-C5790, yellow	cart	5			5	1,000.00		2		2	400.00		2		2	400.00	2		2	400.00	11	200.00
	Ink cart, Epson WF-C5790, magenta	cart	5			5	1,000.00		2		2	400.00		2		2	400.00	2		2	400.00	11	200.00
	metal ruler (45cm)	pcs	2			2	200.00				0	0.00				0	0.00			0	0.00	2	100.00
	board paper (8.5x13"), 10 sheets per pack	pack	10			15	900.00				0	0.00				0	0.00			0	0.00	15	60.00
	portable desktop speakers	unit	1			1	5,000.00				0	0.00				0	0.00			0	0.00	1	5,000.00
	Microphone, wireless, set	unit	1			1	10,000.00				0	0.00				0	0.00			0	0.00	1	10,000.00
	multisize battery charger	unit	2			2	1,000.00				0	0.00				0	0.00			0	0.00	2	500.00
	HDMI connector	piece	1			1	1,000.00				0	0.00				0	0.00			0	0.00	1	1,000.00
	document corrugated board box 12"x4"x10"	piece	20			20	3,000.00				0	0.00				0	0.00			0	0.00	20	150.00
	document plastic box with wheels 24"x36"x24"	piece	20			20	4,000.00	1	1	2	4	800.00				0	0.00			0	0.00	24	200.00
	colored paper	ream	2			3	450.00	5	5	5	15	2,250.00				0	0.00			0	0.00	18	150.00
	photocopyer, mono, A4, 20's per pack	pack	10			15	2,250.00	5	5	5	15	2,250.00				0	0.00			0	0.00	30	150.00
	photocopyer, glossy, adhesive, A4, 20's per pack	pack	10			15	2,250.00	5	5	5	15	2,250.00				0	0.00			0	0.00	30	150.00
	sticker paper, matt, A4, 20's per pack	pack	10			15	1,500.00				0	0.00				0	0.00			0	0.00	15	100.00
	Storage device, OTG, type C, 64GB	piece	25			25	12,500.00	5	5	10	20	10,000.00				0	0.00			0	0.00	45	500.00
	certificate frame, glass, A4	piece	10			15	1,500.00	1	1	2	4	400.00				0	0.00			0	0.00	19	100.00
	terpalline 4x8	piece	2			3	3,000.00				0	0.00				0	0.00			0	0.00	3	1,000.00
	Polo Shirt with ATL logo and PHILAMIS, embroidered	piece	30			30	15,000.00				0	0.00				0	0.00			0	0.00	30	500.00
	T-shirt, purple, women's north advocacy print	piece				60	18,000.00	3			3	900.00				0	0.00			0	0.00	63	300.00
	apron maintenance box	piece	3			3	4,500.00				0	0.00				0	0.00			0	0.00	3	1,500.00
	toile bag, 15x20", canvas with program print	piece	50			50	7,500.00				0	0.00				0	0.00			0	0.00	50	150.00
	envelope with handle, canvas with ATL logo print	piece	100			100	15,000.00	5	5	10	20	3,000.00				0	0.00			0	0.00	120	150.00
	token	piece				15	30,000.00				0	0.00				0	0.00			0	0.00	15	2,000.00
	SD card	piece	2			2	2,000.00				5	5,000.00				0	0.00			0	0.00	7	1,000.00
	reusable pouch 4x7", 50's per pack	pack				5	600.00	2			2	240.00				0	0.00			0	0.00	7	120.00
	hixon pen, 12s	box	2			2	2,000.00				0	0.00				0	0.00			0	0.00	2	1,000.00
	large clipper	unit	1			1	45,000.00				0	0.00				0	0.00			0	0.00	1	45,000.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue (as of 28 July 2022)											
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug			Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
	vacuum cleaner, heavy duty, with wheel	unit	1			1	10,000.00	10						10	100,000.00						0	0.00			11	10,000.00	
	pe bag, thick, 3ftx 3ft, clear	piece		50		50	1,250.00							0	0.00						0	0.00			50	25.00	
	card reader	piece	2			2	1,000.00							0	0.00						0	0.00			2	500.00	
	USB connector (computer to the projector), 50meters	piece	1			1	3,000.00							0	0.00						0	0.00			1	3,000.00	
	extension wire in a wheel	piece	3			3	7,500.00						25	25	62,500.00						0	0.00			28	2,500.00	
	rabbit breeder (female and male)	pair				0	0.00					25	25	62,500.00							0	0.00			25	2,500.00	
	rabbit niple crinkler set	set				0	0.00					25	25	50,000.00							0	0.00			25	2,000.00	
	J-feeder	pair				0	0.00					5	5	5,000.00							0	0.00			5	1,000.00	
	rabbit feeds, 25kg per bag	bag				0	0.00							0	0.00						0	0.00			0	1,200.00	
	fiber glass syringe, 10ml	piece				0	0.00							0	0.00						0	0.00			0	1,000.00	
	drenching gun, 10ml	piece				0	0.00							0	0.00						0	0.00			0	750.00	
	measuring cups and spoon	set				0	0.00							0	0.00						0	0.00			25	100.00	
	stainless mixing bowl	set		25		25	2,500.00							0	0.00						0	0.00			25	100.00	
	spoonula	piece		25		25	2,500.00							0	0.00						0	0.00			25	100.00	
	apron with ALL logo	piece		25		25	3,750.00							0	0.00						0	0.00			25	150.00	
	hair net, 10's per pack	pack		3		3	150.00							0	0.00						0	0.00			3	50.00	
	kitchen gloves, 50's per box	box		2		2	100.00							0	0.00						0	0.00			2	50.00	
	Bush hat with customized print	piece		300		300	90,000.00							0	0.00	200					200	60,000.00			500	300.00	
	T-shirt, with customized print	piece		300		300	75,000.00							0	0.00	200					200	50,000.00			500	250.00	
	Polo shirt with customized print	piece		300		300	105,000.00							0	0.00	200					200	70,000.00			500	350.00	
	Totebag standard size with customized print	piece		300		300	45,000.00							0	0.00	200					200	30,000.00			500	150.00	
	belippen with customized print	piece		300		300	15,000.00							0	0.00	200					200	10,000.00			500	50.00	
	badge with customized print	piece		300		300	15,000.00							0	0.00	200					200	10,000.00			500	50.00	
	packet, customized with print	piece		50		50	50,000.00							0	0.00	50					50	50,000.00			100	1,000.00	
A. TOTAL																								P			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																								P			
D. GRAND TOTAL (A + B+ C)																								P			
E. APPROVED BUDGET BY THE AGENCY HEAD																											
In Figures and Words:																											

nt that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 JOAN MAE Z. SAEZ
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: 
 LAENE V. NARCISO
 Accountant / Budget Officer

Approved by: 
 IMELDA M. GUILLERMO
 Head of Office/Agency

Date Prepared: _____

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (Rs of 25 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount