



Republic of the Philippine
 AGRICULTURAL TRAINING INSTITUTE
Regional Training Center III
 Government Complex, San Ramon, Dinalupihan, Bataan 2110

Note: To be used and serve during the conduct of Training on Construction Supervision for Small Water Impounding Projects (SWIPs) on May 22, 27, 2023 in Bataan (Under Rice Program).

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

202302018

End-User: RCG	RFQ Number:
PR Number:	RFQ Date: FEB 07 2023
PR Date: 202302018	RFQ Sheet Number:

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
 BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : _____ Time: _____
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government Agencies
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
Food & Catering Services					
1	35x6	(serving)(day)	Breakfast		
2	35x6	(serving)(day)	Am Snack		
3	35x6	(serving)(day)	Lunch		
4	35x6	(serving)(day)	Pm snack		
5	35x6	(serving)(day)	Dinner		
			Note: with free flowing Brewed Coffee & Hot Choco		
6	6	day	Training Hall		
			Note: Good for 35 persons with social distancing of 1 meter & complete sound system		
7	35x5	(pax)(nights)	Accommodation		
			Note: 35 persons for 5 nights (3 persons/room)		
			...nothing follows.....		
GRAND TOTAL					

Approved Budget for the Contract (ABC) Php 420,000.00

THE BIDS AND AWARDS COMMITTEE
 Department of Agriculture, ATI-RTC III
 San Ramon, Dinalupihan, Bataan

Sir / Madam:
 After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

_____	_____	_____
Bidder's Signature Over Printed Name	Business Name	Tax Identification Number
_____	_____	_____
Telephone Number/ CP No	Business Address	E-mail address
_____	_____	_____
	Date Accomplished	

Canvasser's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-60, Revised on: May 24, 2004; Standard Form Title: Request for Quotations issued by GPPB