



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 Regional Training Center III  
 Government Complex, San Ramon, Dinalupihan, Bataan 2110  
 Contact Nos. (047) 240-5033 | E-mail: [atirregion3@atitile.gov.ph](mailto:atirregion3@atitile.gov.ph) & [atirregion3@yahoo.com](mailto:atirregion3@yahoo.com)  
 Satellite Office: Sarangay Singaiat, Palayan City, Nueva Ecija 3132 | Contact No. (044)950-9387  
 Website: [www.ati.da.gov.ph/AT3](http://www.ati.da.gov.ph/AT3) | [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

Note: To be used for all the activities under RCEF as supplemental materials

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

202302047

End-User: **AERON P. BERMUDEZ**  
 PR Number: **202302106**  
 PR Date: \_\_\_\_\_

RFQ Number: \_\_\_\_\_  
 RFQ Date: **FEB 08 2023**  
 RFQ Sheet Number: \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

**ELSA F. VICTORIA**  
 BAC Chairman

**GENERAL INSTRUCTIONS TO BIDDERS:**

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON : Date :** **Time:**
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alternation shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

**OTHER CONDITIONS:**

**ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.**

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
	1,000	copies	<b>Technoguide #1 Integrated Rice and Rice-based Packages of Technologies</b> Size: 6.25x9.25 in Pages: 68 Cover: C2S 220 wth lamination Inside: Matte 80 Color: Full color 50 pcs per pack/bundle	60	60,000
	2,000	copies	<b>Sistemang Palay Check</b> Size: 5.827" x 8.247" No. of Pages 60 pages (Cover and Body) Materials: Cover: C2S 140 with matte Lamination and Spot UV Inside: Matte 80 Color: Full color (cover and body) Binding: Hard bound Printing: offset	60.00	120,000
	2,000	copies	<b>Rice Technology Bulletin (Gabay sa Pagtatanim ng Palay) RTB#90</b> Size: 6.25x9.25 in Cover: C2S 220 wth lamination Matte 80 color - 50 pcs per pack/bundle Pages: 68 Inside: Color: Full	40.00	80,000
GRAND TOTAL					260,000.00

Approved Budget for the Contract (ABC)

260,000.00

THE BIDS AND AWARDS COMMITTEE  
 Department of Agriculture, ATI-RTC III  
 San Ramon, Dinalupihan, Bataan

Sir / Madam:

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name

Business Name

Tax Identification Number

Telephone Number/ CP No.

Business Address

E-mail address

Date Accomplished

Canvasser's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-60; Revised on: May 24, 2004; Standard Form Title: Request for Quotations issued by GPPB