



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement/Shopping)

202302032

End-User: RCG	RFQ Number:
PR Number: 202302036	RFQ Date: FEB 23 2023
PR Date:	RFQ Sheet Number:

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
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BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON : Date : Time:**
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alternation shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			PROVISION OF FOOD, ACCOMMODATION, AND VENUE SERVICE		
			April 18 & 19, 2023		
1	(2)(30)	(day)(pax)	Breakfast		
2	(2)(30)	(day)(pax)	AM Snacks		
3	(2)(30)	(day)(pax)	Lunch		
4	(2)(30)	(day)(pax)	PM Snacks		
5	(2)(30)	(day)(pax)	Dinner		
6	(2)(30)	(night)(pax)	Accomodation		
7	(2)(30)	(day)(pax)	Training Hall (Airconditioned)		
			Note: with free flowing : *brewed coffee (brown and white sugar), * hot choco (swissmiss), *nuts, candies & chocolates during session, *drinks (water and juice) - with table set-up and flower arrangement - disinfect the area after the training session. - food must be well-cooked 1-2 hours before time of meal. - possible change of menu depend on the request of participants and tmt.		
			To be used/served during the implementation of Strengthening of Agricultural and Biosystems Engineering Group at the Local Government Units, on April 18 - 19, 2023 in Pampanga under Rice Program.		

Approved Budget for the Contract (ABC) **ONE HUNDRED TWENTY THOUSAND PESOS ONLY (PHP 120,000.00)**

THE BIDS AND AWARDS COMMITTEE
Department of Agriculture, ATI-RTC III
San Ramon, Dinalupihan, Bataan

Sir / Madam:
After having carefully read and accepted your General Instructions to Bidders. I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name	Business Name	Tax Identification Number
Telephone Number/ CP No.	Business Address	E-mail address
	Date Accomplished	

Canvasser's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-BD, revised on: May 24, 2004; Standard Form Title: Request for Quotations issued by GPPB



Strengthening of Agricultural and Biosystems Engineering Group at the Local Government Units

Menu

Day 1 (April 18, 2023)	
Breakfast	Fried Rice, Scrambled Egg, Hotdog, Fried Tinapa with Tomatoes, Fruits
AM Snack	Spagetti or Carbonara with Toasted Bread and Cucumber Juice.
Lunch	Plain Rice, Chicken Pastel, Mixed Vegetables with Quail Eggs, Inihaw na Tilapia with sawsawan toyomansi, Fruits
Pm Snack	Arrozcaldo w/ Egg, Puto Kutsinta, Soda or Cucumber Lemonade Juice
Dinner	Plain Rice, Beef Estopado, Chopsuey, Fish Fillet and Fruits with Mushroom soup
Day 2 (April 19, 2023)	
Breakfast	Fried Rice, Fried Tinapa, Salted Egg with Slice Tomatoes, Apple
AM Snack	Pancit Canton, Shanghai and Fresh Cucumber Lemon Juice
Lunch	Plain Rice, Pork Sisig, Mixed Vegetables, Paksiw na Bangus, Mixed Fruits
Pm Snack	Lomi w/ Puto, Asado Roll, Soda or Juice
Dinner	Pork Pot Roast, Corn Soup, Steamed Vegetables, Fresh Mixed Fruits

Note: Served with flowing coffee, hot choco, different selections of tea, served with peanuts and candies on the side, meals must serve hot; drinks must serve cold, Buffet Style

o BREAKFAST (Unlimited Rice, 100 grams main course, 100 grams side dish, dessert, 1 bowl of soup)

o AM SNACK (200grams hot meal with drinks or 200 grams of dried meal e.g. sandwich, etc with drinks)

o LUNCH (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

o PM SNACK (200grams hot meal with drinks/ 200 grams dried meal e.g. sandwich, etc with drinks)

o DINNER (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

Prepared by:


JAN LIMUEL C. GUEVARRA
AA VI