



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9])

202303099

|  |                              |
|--|------------------------------|
| End-User: <u>JAYVEEBRYAN G. CARILLO, Ph.D.</u> | RFQ Number: _____            |
| PR Number: <u>202303266</u>                    | RFQ Date: <u>MAR 14 2023</u> |
| PR Date: _____                                 | RFQ Sheet Number: _____      |

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

**ELSA F. VICTORIA**  
BAC Chairman

- GENERAL INSTRUCTIONS TO BIDDERS:**
- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
  - DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON : Date :** \_\_\_\_\_ Time: \_\_\_\_\_
  - Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
  - Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
  - Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
  - Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
  - Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
  - Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
  - Only sealed quotations shall be accepted.
  - The bidder is required to affix his signature across the flap of the sealed envelope.
  - Awarding shall be done by lot, unless so specified to be awarded by line item.
  - Validity of stocks shall be 60 calendar days from the date of the opening of bids.
  - Any alternation shall have a/an counter signed of the prospective bidder or else the bid will be rejected
  - Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government Agencies (NGAS)
  - Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:  
**ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.**

| ITEM NO.           | QTY. | UNIT | ITEMS & DESCRIPTION   | UNIT PRICE | TOTAL AMOUNT |
|--------------------|------|------|---|------------|--------------|
| 1                  | 36   | Pax  | <b>AIRPLANE TICKET</b><br>Date: May 15, 2023<br>Destination: Manila/Clark to General Santos City<br>Time: Flight departure must be before noontime<br><i>*with baggage allowance for the Training Management Team</i> |            |              |
| 2                  | 36   | Pax  | <b>AIRPLANE TICKET</b><br>Date: May 19, 2023<br>Destination: Davao to Manila/Clark<br>Time: Flight arrival must be after noon time<br><i>*with baggage allowance for the Training Management Team</i>                 |            |              |
| <b>Grand Total</b> |      |      |   |            |              |

Approved Budget for the Contract (ABC) **252,000.00**

THE BIDS AND AWARDS COMMITTEE  
Department of Agriculture, ATI-RTC III  
San Ramon, Dinalupihan, Bataan

Sir / Madam:  
After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

|                                      |                   |                           |
|--------------------------------------|-------------------|---------------------------|
| Bidder's Signature Over Printed Name | Business Name     | Tax Identification Number |
| Telephone Number/ CP No.             | Business Address  | E-mail address            |
|                                      | Date Accomplished |                           |

Canvasser's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-60; Revised on: May 24, 2004; Standard Form Title: Request for Quotations issued by GPPB