



202304118

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

End-User: JSB
PR Number: 202306136
PR Date: 202306136
RFQ Number: JUN 07 2023
RFQ Date: JUN 07 2023
RFQ Sheet Number:

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date :
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use the official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/ stated in this form shall not be considered in the evaluation of the quotation/ bid award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotational Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Davao del Sur, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by low item.
- Validity of stocks shall be 90 calendar days from the date of the opening of bids.
- Any alteration shall have a counter signed of the prospective bidder or else the bid will be rejected.
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (EMDPS) for Accounts Payable Due Creditors/Payees of all National Government Agencies (NGAS)
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			Catering Services & Food		
			Date: September 18-22, 2023		
			Venue: ATI RTC III, Davao del Sur, Bataan		
1	40x5	{serving}{day}	Breakfast		
2	40x5	{serving}{day}	AM Snack		
3	40x5	{serving}{day}	Lunch		
4	40x5	{serving}{day}	PM Snack		
5	40x5	{serving}{day}	Dinner		
			<i>With free flowing coffee and candies</i>		
			<i>(Buffet style)</i>		
			Minimum specs requirements in serving:		
			BREAKFAST (Unlimited Rice, 100 grams main course, 100 grams side dish, dessert, 1 bowl of soup)		
			AM SNACK (200grams hot meal with drinks or 200 grams dried meal e.g. sandwich, etc with drinks)		
			LUNCH (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)		
			PM SNACK (200grams hot meal with drinks/ 200 grams dried meal e.g. sandwich, etc with drinks)		
			DINNER (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)		
			<i>...nothing follows...</i>		
			Grand Total:		

Approved Budget for the Contract (ABC)

PhP 160,000.00

THE BIDS AND AWARDS COMMITTEE
Department of Agriculture, ATI-RTC III
San Ramon, Davao del Sur, Bataan

Six / Mulaan:

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name: _____ Business Name: _____ Tax Identification Number: _____
Telephone Number/ CP No.: _____ Business Address: _____ E-mail address: _____
Date Accomplished: _____

Commissar's Signature Over Printed Name