



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

202304120

End-User: JAYVEE BRYAN G. CARILLO RFQ Number: _____
 PR Number: _____ RFQ Date: JUN 07 2023
 PR Date: 202306138 RFQ Sheet Number: _____

Please quote your lowest price on the Item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
 BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : _____ Time: _____
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government Agencies (NGAS)
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			Title: Training on Coconut-Cacao Farming System		
			Date: August 28-30, 2023		
			Venue: Aurora		
			Catering Services		
1	30x3	servings/day	Breakfast		
2	30x3	servings/day	Am snacks		
3	30x3	servings/day	Lunch		
4	30x3	servings/day	Pm snacks		
5	30x3	servings/day	Dinner		
			Note: with free flowing : *brewed coffee (brown and white sugar) * hot choco *nuts, candies & chocolates during session * drinks (water and juice) *possible change of menu depend on the result of participant's feedback		
6	30x3	night	Accommodation *3 pax/room		
			*Inclusion of Training Hall and sound system		
		nothing follows.....		
			GRAND TOTAL		

Approved Budget for the Contract (ABC) 162,000.00

THE BIDS AND AWARDS COMMITTEE
 Department of Agriculture, ATI-RTC III
 San Ramon, Dinalupihan, Bataan

Sir / Madam:
 After having carefully read and accepted your General Instructions to Bidders, I've submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

_____ Bidder's Signature Over Printed Name	_____ Business Name	_____ Tax Identification Number
_____ Telephone Number/ CP No.	_____ Business Address	_____ E-mail address
_____ Date Accomplished		

 JOAN P. SU-AY
 Contractor's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-01, Revised on: May 24, 2004, Standard Form Title: Request for Quotations issued by GPPB