



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center III
 Government Complex, San Ramon, Dinalupihan, Bataan 2110
 Contact Nos.: (047) 240-5035 | E-mail: atirgcn3@atirtda.gov.ph & atirgcn3@y.netco.com
 Satellite Office: Barangay Singabat, Palayan City, Nueva Ecija 3152 | Contact No. (044) 950-9387
 Website: www.atirtda.gov.ph/atir-3; www.e-extension.gov.ph

Note: To be served during the conduct of the Training of Trainers on Vegetable Production and GAP Certification at ATI RTC III, San Ramon Dinalupihan Bataan on March 4 - 8, 2024.

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement

End-User: KRIZZEL D. GALANG	RFQ Number: 202402013
PR Number: CS 202402015	RFQ Date: FEB 13 2024
PR Date: _____	RFQ Sheet Number: _____

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
 BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON : Date :**
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alternation shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government Agencies (NGAS) including other amendments thereto. As such, creditors/payees are advised to open Current or Savings Account (CA/SA) with any branch of Land Bank of the Philippines which is the authorized MDS-GSB of Department of Agriculture Region III. For creditors/payees, where opening of Current or Savings Account (CA/SA) with Land Bank of the Philippines is not feasible or difficult due to company policy, they shall be advised to open account with any of the banks included in the Electronic Participating Clearing System (EPCS) upon which payment of their claims shall be made through bank transfer and any bank charges shall be charged to their account.
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
March 4 - 8, 2024					
Food and Catering Services					
1	(40)(5)	(serving)(day)	Breakfast		
2	(40)(5)	(serving)(day)	AM Snack		
3	(40)(5)	(serving)(day)	Lunch		
4	(40)(5)	(serving)(day)	PM Snack		
5	(40)(5)	(serving)(day)	Dinner		
Nothing Follows					
<i>To be used/served during the conduct of the Training of Trainers on Vegetable Production and GAP Certification at ATI - RTC III, Bataan on March 4 - 8, 2024.</i>					
GRAND TOTAL					

Approved Budget for the Contract (ABC) **ONE HUNDRED EIGHTY THOUSAND PESOS ONLY (Php 180,000.00)**

THE BIDS AND AWARDS COMMITTEE
 Department of Agriculture, ATI-RTC III
 San Ramon, Dinalupihan, Bataan

Sir / Madam:
 After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/we understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name	Business Name	Tax Identification Number
Telephone Number/ CP No.	Business Address	E-mail address
	Date Accomplished	

Canvasser's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-60; Revised on: May 24, 2004; Standard Form Title: Request for Quotations Issued by GPPB