



Republic of the Philippine
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center III

Government Complex, San Ramon, Dinalupihan, Bataan 2110

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

Note: To be distributed as starter kits to the participants of the Seminar on Urban Food Production in Support to Gulayan sa Barangay and Gulayan sa Paaralan Program of DA-RFO III from May to June 2024.

End-User PR Number: PR Date:	CDMS <u>073</u> 202402032	RFQ Number: RFQ Date: RFQ Sheet Number:	202402032 FEB 19 2024
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Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : _____ Time: _____
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (EXMDPS) for Accounts Payable Due Creditors/Payees of all
- supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
STARTER KIT AND DEMO MATERIALS					
LOT 1					
1	5 x 14	(pack)(batch)	squash seeds, 3-5 grams		
2	5 x 14	(pack)(batch)	okra seeds, 3-5 grams		
3	5 x 14	(pack)(batch)	tomato seeds, 3-5 grams		
4	5 x 14	(pack)(batch)	eggplant seeds, 3-5 grams		
5	5 x 14	(pack)(batch)	siling-panigang seeds, 3-5 grams		
6	5 x 14	(pack)(batch)	pechay seeds, 3-5 grams		
7	5 x 14	(pack)(batch)	mustard seeds, 3-5 grams		
				Sub-Total	
LOT 2					
Farm Tools and other Materials					
1	4 x 14	(pc)(batch)	rake		
2	10 x 14	(pc)(batch)	hoe		
3	4 x 14	(pc)(batch)	shovel		
4	9 x 14	(pc)(batch)	hand trowel		
5	5 x 14	(pc)(batch)	watering can		
				Sub-Total	
Lot 3					
Demo Materials for the Practicum					
1	9	pack	ampalaya seeds, 15-20 seeds		
2	9	pack	cucumber seeds, white peel, 5-10 grams		
3	5	pack	tomato seeds, 3-5 grams		
4	10 x 14	(pc)(batch)	seedling tray, 100-104 holes		
5	8 x 14	(pc)(batch)	pail, 5-6 liter capacity		
6	20 x 14	(kilo) (batch)	molasses		
				Sub-Total	
GRAND TOTAL					

Approved Budget for the Contract (ABC)

One Hundred Ninety Six Thousand Seven Hundred Sixty Pesos (PHP 196,760.00)

THE BIDS AND AWARDS COMMITTEE
Department of Agriculture, ATI-RTC III
San Ramon, Dinalupihan, Bataan

Sir / Madam:

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name

Tax Identification Number