



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

End-User: <u>Dianne M. Lapuz, DPA</u>	RFQ Number: <b>202402034</b>
PR Number: <b>CS 202402036</b>	RFQ Date: <b>FEB 23 2024</b>
PR Date: _____	RFQ Sheet Number: _____

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

**ELSA F. VICTORIA**  
BAC Chairman

**GENERAL INSTRUCTIONS TO BIDDERS:**

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON : Date :** \_\_\_\_\_ **Time:** \_\_\_\_\_
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

**OTHER CONDITIONS:**

**ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.**

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			<b>Title: Young Farmers Regional Boot Camp</b>		
			<b>Date: April 23 - 25, 2024</b>		
			<b>Food and Catering Services</b>		
			<b>April 23 - 24, 2024</b>		
1	(150)(2)	(servings)(day)	Breakfast		
2	(150)(2)	(servings)(day)	AM Snacks		
3	(150)(2)	(servings)(day)	Lunch		
4	(150)(2)	(servings)(day)	PM Snacks		
5	(150)(2)	(servings)(day)	Dinner		
			<b>Note:</b>		
			<i>*Food must be served hot.</i>		
			<i>*With free-flowing brewed coffee/choco/ tea.</i>		
			<i>*Possible change of menu depend on the request of participants and tmt.</i>		
			<i>*With peanuts and candies on the side.</i>		
			<i>*With table set-up arrangement</i>		
			<b>***Nothing Follows***</b>		
			<i>To be used/served during the conduct of Young Farmers Regional Boot Camp at BASC, San Ildefonso, Bulacan on April 23 - 25, 2024.</i>		
			<b>GRAND TOTAL</b>		

Approved Budget for the Contract (ABC) **Two Hundred Fifty-Five Thousand Pesos Only ( Php. 255,000.00 )**

**THE BIDS AND AWARDS COMMITTEE**

Department of Agriculture, ATI-RTC III  
San Ramon, Dinalupihan, Bataan

Sir / Madam:

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name _____	Business Name _____	Tax Identification Number _____
Telephone Number/ CP No. _____	Business Address _____	E-mail address _____
Date Accomplished _____		

Canvasser's Signature Over Printed Name \_\_\_\_\_

Remarks: This form is based on Standard Form Number SF-GOOD-60; Revised on: May 24, 2004; Standard Form Title: Request for Quotations issued by GPPB



Republic of the Philippines  
Department of Agriculture

**AGRICULTURAL TRAINING INSTITUTE**  
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**Young Farmers Regional Boot Camp**

**Menu**

**Day 1 (April 23, 2024)**

<b>Breakfast</b>	Fried / Plain Rice, Fried Tinapa, Salted Egg with Slice Tomatoes, Fruits
<b>AM Snack</b>	Pancit Canton, Shanghai and Fresh Cucumber Lemon Juice
<b>Lunch</b>	Plain Rice, Fried Chicken, Chopseuy, Sweet and Sour Fish, Mushroom Soup, Fresh Fruits
<b>Pm Snack</b>	Corn or Blueberry Muffins, Soda or Juice
<b>Dinner</b>	Pork Pot Roast, Corn Soup, Steamed Vegetables, Buro, Ginisang Alaman with Calamansi or Kamatis, Fresh Mixed Fruits

**Day 2 (April 24, 2024)**

<b>Breakfast</b>	Plain Rice, Sunny-Side Up Egg, Beef Tapa, Fried Tinapa with Tomatoes
<b>AM Snack</b>	Clubhouse Sandwich with Fries and Cucumber Juice.
<b>Lunch</b>	Plain Rice, Pork Vegetable Stirfry, Roast Chicken w/ Asian BBQ Sauce, Corn Soup, Fresh Fruits
<b>Pm Snack</b>	Lumpiang Sarawi (2 per pax), Buko Juice
<b>Dinner</b>	Plain Rice, Beef Caldireta, Fried Fish (sliced), Ensalada (mango, onion, garlic, etc...) Soup, Fruit Salad

**Note:** Served with flowing coffee, hot choco, different selections of tea, served with peanuts and candies on the side, meals must serve hot; drinks must serve cold, Buffet Style

**\*BREAKFAST** (Unlimited Rice, 100 grams main course, 100 grams side dish, dessert, 1 bowl of soup)

**\*AM SNACK** (200grams hot meal with drinks or 200 grams of dried meal e.g. sandwich, etc with drinks)

**\*LUNCH** (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

**\*PM SNACK** (200grams hot meal with drinks/ 200 grams dried meal e.g. sandwich, etc with drinks)

**\*DINNER** (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

Prepared by:

**JAN LIMUEL C. GUEVARRA**  
Administrative Support Staff III