



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement

202402035

End-User: EULA DEE A LAÑADA  
PR Number:  
PR Date:

202402037

RFQ Number:  
RFQ Date: FEB 26 2024  
RFQ Sheet Number:

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA  
BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : \_\_\_\_\_ Time: \_\_\_\_\_
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government Agencies
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
<b>Catering Services</b>					
<b>April 23-26, 2024</b>					
1	25x4	servinxdays	Breakfast	200.00	} 90,000.00
2	25x5	servinxdays	AM Snack	125.00	
3	25x6	servinxdays	Lunch	250.00	
4	25x7	servinxdays	PM Snack	125.00	
5	25x8	servinxdays	Dinner	200.00	
			Note: with free flowing : *brewed coffee (brown and white sugar) *nuts, candies & chocolates during session * drinks ( water and juice) - disinfect the area after the training session. - food must be well-cooked 1-2 hours before time of meal. -must have 3 viand of food (vegetable, meat, fish, soup and dessert and unli rice) Lunch and Dinner -possibe change of menu depend on the request of participants and tmt.		
17	25x3	pax/night	<b>Accommodation (April 23-26, 2024) 3 nights</b>	900.00	} 67,500.00
			*Good for 4pax/room *with WIFI connectivity *fully airconditioned		
18	4	day	<b>Training Hall</b>		
			Note: good for 25 persons, with free WIFI connectivity, sound system and projector		
.....NOTHING FOLLOWS.....					
<b>GRAND TOTAL</b>					<b>P157,500.00</b>

Approved Budget for the Contract (ABC) P157,500.00

THE BIDS AND AWARDS COMMITTEE  
Department of Agriculture, ATI-RTC III  
San Ramon, Dinalupihan, Bataan

Sir / Madam:  
After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name \_\_\_\_\_ Business Name \_\_\_\_\_ Tax Identification Number \_\_\_\_\_  
Telephone Number/ CP No. \_\_\_\_\_ Business Address \_\_\_\_\_ E-mail address \_\_\_\_\_  
Date Accomplished \_\_\_\_\_

Remarks: This form is based on Standard Form Number SF-GOOD-60; Revised on: May 24, 2004; Standard Form Title: Request for Quotations Issued by GPPB  
Canvasser's Signature Over Printed Name \_\_\_\_\_



Republic of the Philippines  
Department of Agriculture

**AGRICULTURAL TRAINING INSTITUTE**

**Regional Training Center III**

Gov't Complex, San Ramon, Dinalupihan, Bataan  
Contact Nos.: (047) 240-5035 | Email: atiregion3@ati.da.gov.ph & atiregion3@yahoo.com  
Satellite Office: Barangay Singalat, Palayan City, Nueva Ecija 3132 | Contact nos: (044) 950-9387  
Website: www.ati.da.gov.ph/ati-3; www.e-extension.gov.ph

Training of Trainers on Digital Agriculture Course (Batch 1)

<b>Menu</b>	
<b>Day 1 (April 23, 2024)</b>	
<b>Breakfast</b>	Plain Rice, Sunny Side-up or Scrambled Egg, Chicken Nuggets, Dried Fish with Tomatoes, Mushroom soup, Fried Banana
<b>AM Snack</b>	Pancit with shanghai, Sago at Gulaman Juice
<b>Lunch</b>	Plain Rice, Pork Sinigang, Fish Fillet, Adobong sitaw, Dalandan Juice, Fresh Assorted Fruits
<b>Pm Snack</b>	Ginataang Bilo Bilo, Fresh Buko Juice
<b>Dinner</b>	Plain Rice, Chicken adobo, Gising-gising, Egg Drop Soup, Fresh Assorted Fruits
<b>Day 2 (April 24, 2024)</b>	
<b>Breakfast</b>	Plain Rice, Scrambled Egg, Cheesy Hotdog, Fried Tinapa with Tomatoes, Chicken sotanghon soup, Fresh Apple
<b>AM Snack</b>	Carbonara with Garlic Bread and Lemon Iced Tea
<b>Lunch</b>	Plain Rice, Beef Steak, Mixed Vegetables with Quail Eggs, Fried Boneless Bangus, Egg Drop Soup, Fresh Assorted Fruits
<b>Pm Snack</b>	Crispy Chicken Sandwich, Soda or Iced Tea
<b>Dinner</b>	Plain Rice, Beef Broccoli, Chopsuey, Fish Fillet, and Fresh Assorted Fruits
<b>Day 3 (April 25, 2024)</b>	
<b>Breakfast</b>	Plain Rice, Luncheon Meat, Corned Beef Hash, Crab and Corn Soup, Fried banana
<b>AM Snack</b>	Baked Mac with Garlic Bread, Iced Tea
<b>Lunch</b>	Plain Rice, Beef Mechado, Relyenong Bangus, Lumpiang Sariwa, Chicken Sotanghon Soup, Fresh Assorted Fruits
<b>Pm Snack</b>	Special Empanada, Banana Que with Sago at Gulaman Juice
<b>Dinner</b>	Plain Rice, Lechon Kawali, Fish fillet, Stir-Fried Cabbage, Crab and Corn Soup, Fresh Assorted Fruits
<b>Day 4 (April 26, 2024)</b>	
<b>Breakfast</b>	Plain Rice, Tocino, Tuna Egg Omelette Hotdog, Sunny Side-up Egg, Molo Soup, Fried Banana
<b>AM Snack</b>	Spaghetti, Cucumber Lemon Juice
<b>Lunch</b>	Plain Rice, Sinigang na Hipon, Pork BBQ, Chopsuey with Quail Egg & Shrimp, Fresh Assorted Fruits
<b>Pm Snack</b>	Ube Kalamay, Palitaw, Buko Pandan Juice
<b>Dinner</b>	Rice, Pork Adobo, Adobong Pusit, Lumpiang Shanghai with Vinegar, Chicken Sotanghon Soup, Fresh Assorted Fruits

Prepared by:

**JUSTINE M. ABACO**  
Administrative Support Staff II