



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

End-User: _____ MBB _____ PR Number: _____ PR Date: _____	RFQ Number: <b>202402052</b> RFQ Date: <b>FEB 26 2024</b> RFQ Sheet Number: _____
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Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

*[Signature]*  
**ELSA F. VICTORIA**  
 BAC Chairman

- GENERAL INSTRUCTIONS TO BIDDERS:**
- 1 Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
  - 2 **DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : \_\_\_\_\_ Time: \_\_\_\_\_
  - 3 Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
  - 4 Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
  - 5 Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
  - 6 Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
  - 7 Price validity shall be for a period of ~~sixty (60)~~ calendar days from the deadline for submission of quotations.
  - 8 Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
  - 9 Only sealed quotations shall be accepted.
  - 10 The bidder is required to affix his signature across the flap of the sealed envelope.
  - 11 Awarding shall be done by lot, unless so specified to be awarded by line item.
  - 12 Validity of stocks shall be 60 calendar days from the date of the opening of bids.
  - 13 Any alternation shall have a/an counter signed of the prospective bidder or else the bid will be rejected
  - 14 Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National
  - 15 Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

**OTHER CONDITIONS:**  
**ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE**

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	65	sack	<b>Locally Produced Milled Rice</b> ***Nothing Follows***		
<i>To be distributed for ATI Staff during the conduct of a One-Day Seminar on the Health Benefits of Brown and Pigmented Rice in Support to National Rice Awareness Month (NRAM) to be held on November 4, 2024 at ATI-RTC III, Brgy. San Ramon, Dinalupihan, Bataan</i>					
<b>GRAND TOTAL</b>					

Approved Budget for the Contract (ABC) **ONE HUNDRED SEVENTY-FIVE THOUSAND FIVE HUNDRED PESOS ONLY ( Php. 175,500.00 )**

**THE BIDS AND AWARDS COMMITTEE**  
 Department of Agriculture, ATI-RTC III  
 San Ramon, Dinalupihan, Bataan

Sir / Madam:  
 After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name _____	Business Name _____	Tax Identification Number _____
Telephone Number/ CP No. _____	Business Address _____	E-mail address _____
Date Accomplished _____		

\_\_\_\_\_  
 Canvasser's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-60; Revised on: May 24, 2004; Standard Form Title: Request for Quotations issued by GPPB