



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

202403062

End-User: JAYVEE BRYAN G. CARILLO, Ph.D.  
PR Number: \_\_\_\_\_  
PR Date: \_\_\_\_\_

202403064

RFQ Number: \_\_\_\_\_  
RFQ Date: MAR 07 2024  
RFQ Sheet No: \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Instructions below set forth, stating the shortest time of delivery.

ELSA F. VICTORIA  
BAC Chairman

**GENERAL INSTRUCTIONS TO BIDDERS:**

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : \_\_\_\_\_ Time: \_\_\_\_\_
- Delivery/ Constructors/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid award.
- Quotations must include all kinds of taxes for the items listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payers of all National Government Agencies (NGAS)
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

**OTHER CONDITIONS:**

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
<b>CATERING SERVICES ON AUGUST TO DECEMBER 2024</b>					
<i>Location: Within Municipality of Anao, Tarlac (Baranagay (On-site))</i>					
1			CATERING FOR THE WEEKLY SESSION (16 WEEKS)		
	(35)	PAX) X (SERVING	AM SNACK		
	(35)	PAX) X (SERVING	LUNCH		
2			CATERING for the FIELD DAY		
	(50)	SERVING	AM SNACK		
	(50)	SERVING	LUNCH		
3			CATERING for the GRADUATION CEREMONY		
	(50)	SERVING	AM SNACK		
	(50)	SERVING	LUNCH		
<b>** Specific dates of serving will be coordinated by ATI through the Municipal Agriculture Office Proponent</b>					
<b>** The Food should be delivered in the specific dates and specific barangay within the Municipality</b>					
<b>**See attached Menu</b>					
				<b>Grand Total</b>	

Approved Budget for the Contract (ABC)

**65,400.00**

THE BIDS AND AWARDS COMMITTEE  
Department of Agriculture, ATI-RTC III  
San Ramon, Dinalupihan, Bataan

Sir / Madam:

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name \_\_\_\_\_

Business Name \_\_\_\_\_

Tax Identification Number \_\_\_\_\_

Telephone Number/ CP No. \_\_\_\_\_

Business Address \_\_\_\_\_

E-mail address \_\_\_\_\_

Date Accomplished \_\_\_\_\_

Canvasser's Signature Over Printed Name \_\_\_\_\_

**FFS ON VALUE CHAIN APPROACH TO CORN PRODUCTION AND MANAGEMENT  
AUGUST- DECEMBER 2024**

<b>DAYS</b>	<b>AM Snack</b>	<b>Lunch</b>
1	Pansit Gisado, Hot pandesal, Softdrinks	Pork Nilaga w/ gulay plain rice, watermelon
2	Spaghetti, Cucumber Juice	Fried Fish, Sayote Guisado, Plain rice, Fruit salad
3	Sopas, Putong puti, Juice	Plain Rice tinolang manok
4	Aruzcaldo, Tokwat baboy, Juice	Plain rice, pork apritada,
5	Ham and cheese sandwich softdrinks	Plain rice, Fried tilapia
6	Carbonara, Juice	Rice, Pakbet
7	Lomi, hot pandesal, softdrinks	Rice, Buttered vegetables,
8	Hotdog sandwich, Juice	Rice, Chicken pastel
9	Ginataang mais, soft drinks	Rice, Chicken adobo
10	Pizza, Fries Softdrinks	Rice, Kare-kare, banana
11	Pancit guisado, pandesal, iced tea	Rice, Beef estofado, orange
12	Pansit Guisado, Puto, Cucumber Juice	Rice, Sinigang na Hipon, Salad
13	Sopas, softdrinks	Rice, Sarsyadong Tilapia
14	Ham and cheese sandwich softdrinks	Rice, Pork Apritada
15	Pansit Guisado w/ Puto Buko Juice	Rice, Menudo, banana
16	Spaghetti Cucumber Juice	Pata Tiim, Plain rice, Fruit salad
Field Day	Lomi, hot pandesal, softdrinks	Plain rice, Ginataang kalabasa, banana
Graduation Day	Aruzcaldo Tokwat baboy Juice	Plain Rice, Chapsuey, with quail egg, banana

**Prepared by:**

**ANGELICA BUENAVENTURA  
ASS II**