



Request for Quotation/Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

202403072

Buyer/User: **JAYVEE BRYAN G. CARILLO, PhD**
PR Number: **202403072**
PR Date:

RFQ Number: _____
RFQ Date: **MAR 14 2024**
RFQ Sheet Number: _____

Please quote your lowest price on the items listed below, subject to the General Instructions below set forth, stating the shortest time of delivery.

[Signature]
ELSA F. VICTORIA
BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON : Date :** Time:
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid award.
- Quotations must include all kinds of taxes for the items listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by fine item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have an account signed of the prospective bidder or else the bid will be rejected.
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (EMDPS) for Accounts Payable Due Creditors/Payees of all National Government Agencies
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
Lot 1					
1	4	pc	Stainless tray, 60x40x4.8cm		
2	4	pc	Stainless Steel Wok with Double Handle, 50cm		
3	4	pc	Ladle (Sandok), Stainless, 51cm		
4	8	pc	Flat ladle (Sanse), stainless		
5	8	pc	Kitchen Knife		
6	4	pc	Chopping board		
7	4	pc	Wood spatula		
8	32	pc	Heat Resistant Pot Holder		
9	4	pc	Funnel, stainless, 150x120; 46x22		
10	4	pc	Megabox, 120L		
11	4	pc	Measuring cup, stainless		
12	4	pc	Measuring spoon, stainless		
13	8	pc	Mixing bowl, stainless, 18cm		
14	8	pc	Mixing bowl, stainless, 28cm		
15	4	pc	Stainless steel Strainer fine mesh, 18cm		
16	200	pc	Brown Kraft Ziplock flat Stand up pouch (Resealable bag,) 16x24cm		
17	4	pack	Greaseproof wrapper wax liner, 5x5 in		
18	4	pack	Round Microwaveable container, 450ml		
19	4	pack	Plastic Cup, PP-Y cup, 12oz		
20	4	roll	Cup Sealer Film		
21	200	pc	Marasca Glass Bottle		
22	8	pc	Clear Round Bucket with lid, 20L capacity		
23	4	pack	Filter Paper		
24	4	pack	Cotton, 100g		
25	200	pc	Glass Jars with lid, food grade, 150ml		
26	8	bundle	Capseal for bottle, 50x30		
27	8	bundle	Capseal for jars, 91x55/53mm		
28	8	pack	Tea bag		
29	16	pack	Sticker paper waterproof		
30	12	bot	Dishwashing liquid		
31	16	pc	Dishwashing sponge with scouring pad		
32	16	pc	Steelwool scrubber		
33	4	unit	Digital LCD Food Weighing Scale 3kg/0.1g Kitchen Scale Weight Grams		
34	2	unit	Weighing scale, 15 kilos cap		
35	16	pc	Bolo (Itak), wood handle		
Lot 2					
1	2	unit	Heat gun, 1800 watts		
2	2	unit	Heavy Duty Impulse Plastic Sealer		
3	4	unit	Automatic Ignition Heavy Duty Cast Iron Low Pressure Gas Stove		
4	2	unit	Automatic Cup Sealer		
5	2	unit	Manual Coconut Presser		
6	2	unit	Heavy duty Electric grater with stand and bucket		
Lot 3					
1	20	box	Nitrile Gloves, Food Grade, Powder Free		
2	20	pack	Hair Net		
GRAND TOTAL					117,680.00

Approved Budget for the Contract (ABC)

THE BIDS AND AWARDS COMMITTEE
Department of Agriculture, ATI-RTC III
San Ramon, Dinalupihan, Bataan

Sir / Madam:

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name

Business Name

Tax Identification Number

Telephone Number/ CP No.

Business Address

E-mail address

Date Accomplished

Contractor's Signature Over Printed Name