



Republic of the Philippine
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center III
 Government Complex, San Ramon, Dinalupihan, Bataan 2110

Note: To be served during the conduct of Training on Processing of Coconut Products and By-Products 3 on September 23-27, 2024 in Dinalungan, Aurora

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

2024030921

End-User: JAYVEE BRYAN G. CARILLO, PhD
 PR Number: CS
 PR Date: _____

202403094

RFQ Number: _____
 RFQ Date: MAR 19 2024
 RFQ Sheet Number: _____

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
 BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON:** _____ **Date:** _____ **Time:** _____
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alternation shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			Training on Processing of Coconut Products and By-Products 3 (September 23-27, 2024)		
			Catering Services		
1	(30)(5)	(pax) (night)	Full Meals (Breakfast, AM Snacks, Lunch, PM Snacks and Dinner)		
	(10)(1)	(pax) (night)	Day 0 - Dinner		
			Note:		
			<i>With coffee boiler (free Flowing Coffee, tea and milo)</i>		
			<i>With water dispenser</i>		
			<i>Inclusion of pica-pica, candies during session</i>		
			<i>Bottled water during Hands-on activities</i>		
GRAND TOTAL					

Approved Budget for the Contract (ABC)

138,000.00

THE BIDS AND AWARDS COMMITTEE
 Department of Agriculture, ATI-RTC III
 San Ramon, Dinalupihan, Bataan

Sir / Madam:

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/we understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

_____ Bidder's Signature Over Printed Name	_____ Business Name	_____ Tax Identification Number
_____ Telephone Number/ CP No.	_____ Business Address	_____ E-mail address
_____ Date Accomplished		

Cavasser's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-86; Revised on: May 24, 2004; Standard Form Title: Request for Quotations issued by GPPB

MENU

Training on Processing of Coconut Products and By-Products 3
September 23-27, 2024
Dinalungan, Aurora

September 22, 2024 (Day 0)

Dinner
Sweet and sour Chicken wings, rice, Kare-kare, gulay with miswa, fruit salad, water.

September 23-27, 2024 (Day 1-5)

Breakfast	AM Snacks	Lunch	PM Snacks	Dinner
1. Fried Rice, Tocino, Hotdog, Pritong talong and pritong banana	Palabok with puto and orange juice	Tinolang manok, Pritong galunggong, Ginataang gulay, melon fruit, rice and nestea juice	Pancit canton with kalamay and buko juice	Adobong sitaw, rice, sinigang na hipon, pakwan fruit, bottled water, shanghai
2. Tinapa with kamatis na sawsawan, Sunny side up egg, Rice, and Fried Meat loaf, banana	Spaghetti with maja and coke in canned	Nilagang baboy, chopseuy, fried chicken, assorted fruits and juice, rice	Burger with fries and Pine apple juice	Sinigang na na manok, Ginataang tulingan, mixed vegetable and coffee jelly and rice
3. Longganisa, hotdog, rice, daing and pandesal	Assorted kalamay with buko juice	Menudo, Soup, pakbet, shanghai, rice and buko salad	Sotanghon with pandesal and juice in canned/ bottled	Adobong manok, soup, ginisang upo, fried calamari/calamares, assorted fruits, rice
4. Rice, corn beef, maling, toasted bread with butter, fried talong and assorted fruits	Bake macked and Coke in canned	Chiken cordon, Buttered shrimp, soup, bopis, nilagang Okra, talong with bagoong and assorted fruits, rice	Halo halo and any drinks	Pork sisig, munggo, fried galunggong, barbeque, assorted fruits and rice
5. Rice, bacon, scrambled egg, pancake and assorted fruits and fried tinapa	Lumpiang sariwa and orange juice in bottles	Tokwa't baboy, garlic chicken wings, kare-kare , soup, rice and assorted fruits	Macaroni salad with canned juice	Afritada, rice, soup, fried tilapia, miswa with patola and meatballs and assorted fruits

Prepared By:


HAZEL A. LIMBO
TS II