



Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

End-User: _____	RPQ Number: 202403103
PR Number: CS 202403106	RPQ Date: MAR 26 2024
PR Date: _____	RPQ Sheet Number: _____

Please quote your lowest price on the item/s listed below, subject to the General Instructions below set forth, stating the shortest time of delivery.

ELSA F. VICTORIA
BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- Bidders are required to read the Instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON : Date : _____ Time: _____**
- Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- Only sealed quotations shall be accepted.
- The bidder is required to affix his signature across the flap of the sealed envelope.
- Awarding shall be done by lot, unless so specified to be awarded by line item.
- Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National
- Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			Meals		
			October 21-25, 2024		
1	(40)(5)	(serving)(day)	Breakfast		
2	(40)(5)	(serving)(day)	AM Snacks		
3	(40)(5)	(serving)(day)	Lunch		
4	(40)(5)	(serving)(day)	PM Snacks		
5	(40)(5)	(serving)(day)	Dinner		
			*Meals must be served hot, drinks must be served cold, with unlimited coffee, choco, tea and cold water		
			*With unlimited nuts, chips and candies on the side		
			*Buffet style, unlimited rice		
			nothing follows		
			GRAND TOTAL		

Approved Budget for the Contract (ABC) **180,000.00**

THE BIDS AND AWARDS COMMITTEE

Department of Agriculture, ATI-RTC III
San Ramon, Dinalupihan, Bataan

Sir / Madam:
After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the maximum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name	Business Name	Tax Identification Number
Telephone Number/ CP No.	Business Address	E-mail address
	Date Accomplished	

Contractor's Signature Over Printed Name



Republic of the Philippines
Department of Agriculture

AGRICULTURAL TRAINING INSTITUTE Regional Training Center III

Gov't Complex, San Ramon, Dinalupihan, Bataan
Contact Nos.: (047) 240-5035 | Email: atiregion3@ati.da.gov.ph & atiregion3@yahoo.com
Satellite Office: Barangay Singalat, Palayan City, Nueva Ecija 3132 | Contact nos: (044) 950-9387
Website: www.ati.da.gov.ph/ati-3; www.e-extension.gov.ph

Training of Trainers on Onion Production and Marketing Menu

Day 1 (October 21, 2024)

Breakfast	Garlic or Plain Rice, Scramble Egg, Longganisa, Fried Daing na Bangus with Ensalada, Fresh Fruits
AM Snack	Chicken Sandwich with Lettuce and Cheese, Cucumber Lemonade Juice
Lunch	Plain Rice, Fried Porkchop, Zippo Egg, Sweet and Sour Fish, Molo Soup, Iced Tea Juice
Pm Snack	Spagetti or Carbonara with Bread Roll, Buko Juice
Dinner	Plain Rice, Chicken Tinola, Fried Lumpia, Cordon Bleu, Dalan Juice

Day 2 (October 22, 2024)

Breakfast	Garlic or Plain Rice, Beef Tapa, Scramble Egg, Dried Fish with Tomatoes, Banana
AM Snack	Ham and Cheese Sandwich with Fresh Buko Juice
Lunch	Plain Rice, Lemon Fried Chicken, Beef Broccoli, Mushroom Soup, Melon Juice, Garden Salad, Fresh Fruits
Pm Snack	Baked Macaroni, Garlic Bread, Four Season Juice
Dinner	Plain Rice, Fish Fillet with Garlic Mayo Dip, Beef Estofado, Chopsuey, Crab & Corn Soup, Fresh Fruits

Day 3 (October 23, 2024)

Breakfast	Garlic or Plain Rice, Scrambled Egg, Hotdog, Fried Tinapa with Tomatoes, Fruits
AM Snack	Fresh Lumpiang Gulay and Buko Juice.
Lunch	Plain Rice, Pork Sisig, Mixed Vegetables, Relenong Bangus, Mixed Fruits and Egg Drop Soup
Pm Snack	Clubhouse Sandwich with Fries and Lemon Iced Tea Juice.
Lunch	Plain Rice, Beef Caldirota, Fried Fish (sliced), Ensalada (mango, onion, garlic, etc) Pancit Molo Soup, Fruits

Day 4 (October 24, 2024)

Breakfast	Fried Rice, Salted Egg with Slice Tomatoes, Longganisa, Cocktail Hotdog, Seasonal Fruits
AM Snack	Spaghetti, Potato Wedges, Soda or Juice
Lunch	Plain Rice, Pork Batchoy, Lumpiang Shanghai, Ampalaya con Carne, Coco Lychee Salad
Pm Snack	Arrozcaldo with Egg and toppings of fried garlic, green onions, Toast Bread, Juice
Dinner	Plain Rice, Sweet and Sour Pork, Chopsuey, Fried Chicken, Egg Drop Soup, Seasonal Fruits

Day 5 (October 25, 2024)

Breakfast	Fried Rice, Tocino, Pork and Potato Omlette, Banana
AM Snack	Lomi w/ Puto, Asado Roll, Soda or Juice
Lunch	Plain Rice, Chicken Inasal, Burger Steak, Stir Fried Vegetable, Leche Flan, Clear Vegetable Soup
Pm Snack	Clubhouse Sandwich with Potato Chips, Juice
Dinner	Plain Rice, Roasted Chicken with Asian BBQ Sauce, Buttered Shrimp, Vegetable Salad, Miso Soup, Fresh Fruits

Note: - Brewed coffee (brown & white sugar), - Peanuts, candies, & chocolates during session., - Drinks (water & juice), - Food must be well-cooked 1 - 2 hours before time of Meal & must be served hot., - Must have 3 viands (Vegetable, Meat, Fish, Soup, Dessert & Unli Rice)Lunch & Dinner., - Possible change in Menu depending on the request of Participants and TMT., - With table set-up and flower arrangement.

***BREAKFAST** (Unlimited Rice, 100 grams main course, 100 grams side dish, dessert, 1 bowl of soup)


***AM SNACK** (200grams hot meal with drinks or 200 grams of dried meal e.g. sandwich, etc with drinks)

***LUNCH** (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

***PM SNACK** (200grams hot meal with drinks/ 200 grams dried meal e.g. sandwich, etc with drinks)

***DINNER** (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

Prepared by:


JAN LIMUEL C. GUEVARRA
Administrative Support Staff III

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100