



Republic of the Philippine
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center III

Government Complex, San Ramon, Dinalupihan, Bataan 2110

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement

Note: To be served during the conduct of training titled *Karubong Pinatubo - Training Course on Natural and Sustainable Farming System for Indigenous Peoples (IPs) in San Marcelino, Zambales on July 2-4, 2024.*

End-User: _____
PR Number: _____
PR Date: _____

CS 202404116

RFQ Number: **202404113**
RFQ Date: **APR 02 2024**
RFQ Sheet Number: _____

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

ELSA F. VICTORIA
BAC Chairman

GENERAL INSTRUCTIONS TO BIDDERS:

- 1 Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- 2 **DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : _____ Time: _____
- 3 Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- 4 Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- 5 Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- 6 Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- 7 Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- 8 Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- 9 Only sealed quotations shall be accepted.
- 10 The bidder is required to affix his signature across the flap of the sealed envelope.
- 11 Awarding shall be done by lot, unless so specified to be awarded by line item
- 12 Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- 13 Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- 14 Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all
- 15 Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered

OTHER CONDITIONS:

ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.

| ITEM NO. | QTY. | UNIT | | UNIT PRICE | TOTAL AMOUNT |
|-----------------------|--------|--------------|--|------------|--------------|
| Food | | | | | |
| July 2-4, 2024 | | | | | |
| 1 | 37 x 3 | servings/day | breakfast | | |
| 2 | 37 x 3 | servings/day | AM snack | | |
| 3 | 37 x 3 | servings/day | lunch | | |
| 4 | 37 x 3 | servings/day | PM snack | | |
| 5 | 1 x 3 | day | Training Hall | | |
| | | | Note: | | |
| | | | - Food must be served thru controlled buffet and must be served hot especially breakfast and lunch;and, must have unlimited coffee during session) | | |
| | | | - Hall must have movable tables and chairs for the participants, extra working table for the Training Management Staff and a center table for the laptop and projector | | |

Approved Budget for the Contract (ABC) **Seventy Nine Thousand Eight Hundred Seventy Five Pesos (PhP79,875.00)**

THE BIDS AND AWARDS COMMITTEE

Department of Agriculture, ATI-RTC III
San Ramon, Dinalupihan, Bataan

Sir / Madam,

After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the minimum requirements of the project and agree to furnish delivery in conformity with the specifications described above

Bidder's Signature Over Printed Name

Business Name

Tax Identification Number

Telephone Number/ CP No

Business Address

E-mail address

Date Accomplished

Cavasser's Signature Over Printed Name



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Gov't Complex, San Ramon, Dinalupihan, Bataan

Contact Nos.: (047) 240-5035 | Email: atiregion3@ati.da.gov.ph & atiregion3@yahoo.com

Satellite Office: Barangay Singalat, Palayan City, Nueva Ecija 3132 | Contact nos: (044) 950-9387

Website: www.ati.da.gov.ph/ati-3; www.e-extension.gov.ph

KATUTUBO PINATUBO: TRAINING COURSE ON NATURAL & SUSTAINABLE FARMING SYSTEM FOR INDIGENOUS PEOPLES (IPs)

Menu

Day 1 (July 2, 2024)

| | |
|------------------|---|
| Breakfast | Garlic or Plain Rice, Scramble Egg, Longganisa, Fried Daing na Bangus with Ensalada, Fresh Fruits |
| AM Snack | Chicken Sandwich with Lettuce and Cheese, Cucumber Lemonade Juice |
| Lunch | Plain Rice, Fried Porkchop, Zippo Egg, Sweet and Sour Fish, Molo Soup, Iced Tea Juice |
| Pm Snack | Spagetti or Carbonara with Bread Roll, Buko Juice |
| Dinner | Plain Rice, Chicken Tinola, Fried Lumpia, Cordon Bleu, Dalan Juice |

Day 2 (July 3, 2024)

| | |
|------------------|--|
| Breakfast | Garlic or Plain Rice, Beef Tapa, Scramble Egg, Dried Fish with Tomatoes, Banana |
| AM Snack | Ham and Cheese Sandwich with Fresh Buko Juice |
| Lunch | Plain Rice, Lemon Fried Chicken, Beef Broccoli, Mushroom Soup, Melon Juice, Garden Salad, Fresh Fruits |
| Pm Snack | Baked Macaroni, Garlic Bread, Four Season Juice |
| Dinner | Plain Rice, Fish Fillet with Garlic Mayo Dip, Beef Estofado, Chopsuey, Crab & Corn Soup, Fresh Fruits |

Day 3 (July 4, 2024)

| | |
|------------------|--|
| Breakfast | Garlic or Plain Rice, Scrambled Egg, Hotdog, Fried Tinapa with Tomatoes, Fruits |
| AM Snack | Fresh Lumpiang Gulay and Buko Juice. |
| Lunch | Plain Rice, Pork Sisig, Mixed Vegetables, Relenong Bangus, Mixed Fruits and Egg Drop Soup |
| Pm Snack | Clubhouse Sandwich with Fries and Lemon Iced Tea Juice. |
| Lunch | Plain Rice, Beef Caldireta, Fried Fish (sliced), Ensalada (mango, onion, garlic, etc) Pancit Molo Soup, Fruits |

Note: - Brewed coffee (brown & white sugar), - Peanuts, candies, & chocolates during session., - Drinks (water & juice), - Food must be well-cooked 1-2 hours before time of meal & must be served hot., - Must have 3 viands (Vegetable, Meat, Fish, Soup, Dessert & Unli Rice) Lunch & Dinner., - **Possible change in Menu depending on the request of Participants and TMT.** - With table set-up and flower arrangement.

***BREAKFAST** (Unlimited Rice, 100 grams main course, 100 grams side dish, dessert, 1 bowl of soup)

***AM SNACK** (200grams hot meal with drinks or 200 grams of dried meal e.g. sandwich, etc with drinks)

***LUNCH** (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

***PM SNACK** (200grams hot meal with drinks/ 200 grams dried meal e.g. sandwich, etc with drinks)

***DINNER** (Unlimited Rice, 150 grams main course-meat, 150 grams side dish-fish, 200 grams vegetables, 1 bowl of soup 50 grams dessert)

Prepared by:


JAN LIMUEL C. GUEVARRA
Administrative Support Staff III

